

# Application for 30 hours free childcare for foster children in a two parent family where both partners are foster carers or in a single parent foster family



This form is only for foster children. If you are applying for your own children use the childcare service: [www.gov.uk/help-with-childcare-costs](http://www.gov.uk/help-with-childcare-costs).

If your partner is not a foster parent you need to fill in the application form where 1 partner is not a foster parent which can be accessed by contacting the Early Years Development and Childcare Team on [earlyyears.funding@blackburn.gov.uk](mailto:earlyyears.funding@blackburn.gov.uk) or telephone 01254 666699

## The application process

1

You must speak to the child's social worker before applying. If they agree that accessing the extended hours is consistent with the child's care plan, placing the child at the centre of the process and decision making then you can complete this form.

2

Once you and your partner (if you have one) have signed the form please email to [earlyyears.funding@blackburn.gov.uk](mailto:earlyyears.funding@blackburn.gov.uk) or post to Early Years Development and Childcare Team, Ground Floor, 10 Duke Street, Blackburn, BB2 1DH.

You will also need to supply a copy of one of the following for both you and your partner (if you have one) to evidence that you are in paid work outside your foster carer role(s):

- Last months' wage slip or
- Benefit award letter dated in the last 3 months
- A job offer letter if you are due to start work in the next 31 days or
- Evidence of self-employment such as a tax return

3

The designated officer will check that you meet the eligibility criteria by:

1. confirming with the child's social worker that accessing the extended hours is consistent with the child's care plan and;
2. that you are engaging in paid work outside your role as a foster carer

4

If your application is successful, you will be sent your eligibility code by email and receive a copy in the post.

5

Once you have received your eligibility code, please take this to your chosen childcare provider who will need to validate the code before offering you a place.

If you need more help contact the Early Years Development and Childcare Team on [earlyyears.funding@blackburn.gov.uk](mailto:earlyyears.funding@blackburn.gov.uk) or telephone 01254 666699.

## Section 1 – about you

### 1.1 Your details:

*We need your address and email to send your 30 hours free childcare eligibility code.*

<b>Title</b>	
<b>First name</b>	
<b>Last name</b>	
<b>Date of birth (DD/MM/YYYY)</b>	
<b>National Insurance number</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Email address</b>	

### 1.2 Are you a foster parent of the children named in this form?

Yes

No

### 1.3 Do you and the children live in England?

Yes

No

*If no, speak to your local council about what childcare schemes are available in your area.*

### 1.4 Are you a European Economic Area (EEA) national?

*This means you are from the UK, another European Union member state, Norway, Liechtenstein or Iceland.*

Yes

No

### 1.5 Are you subject to immigration rules that prevent you from receiving public funds?

Yes

No

## Section 2 – your employment details

### 2.1 Are you employed or self-employed outside your fostering responsibilities?

*You can still answer yes if you are not currently working. For example, you are on parental leave or sick leave, or expect to start or re-start work in the next 31 days.*

Yes

No

### 2.2. Do you expect to earn more than £100,000 in this tax year (April to March)?

*If your income is over this amount you cannot get 30 hours free childcare.*

Yes

No

### 2.3 If you are not employed outside your fostering responsibilities, select any that applies to you:

*If you get one of these benefits you may still be able to get 30 hours free childcare if you have a partner who holds additional employment outside their role as foster carer.*

For Universal Credit purposes, I am assessed as having limited capability for work

I receive National Insurance credits because of incapacity or limited capability for work

I receive a Carer's Allowance

I receive an Employment and Support Allowance

I receive Incapacity Benefit

I receive a Severe Disablement Allowance

### 2.4 Do you have a partner who lives with you?

*A person is your partner if you are married or in a civil partnership, and live together in the same household, or a couple who live together as if you are married or in a civil partnership.*

Yes      If **Yes**: go to section 3.

No        If **No**: skip to section 5.

## Section 3 – your partner

### 3.1 Your partner's details

<b>Title</b>	
<b>First name</b>	
<b>Last name</b>	
<b>Date of birth (DD/MM/YYYY)</b>	
<b>National Insurance number</b>	

### 3.2 Is your partner also a foster parent?

Yes      If **Yes**: go to section 4.

No        If **No**: please contact your local authority (see page 1) who will help you further.

## Section 4 – partner's employment details

### 4.1 Is your partner employed or self-employed outside their fostering responsibilities?

*You can still answer yes if they are not currently working. For example, they are on parental leave or sick leave, or expect to start or re-start work in the next 31 days.*

Yes

No

### 4.2 Does your partner expect their total taxable income in this tax year (April to March) to be more than £100,000?

*If their income is over this amount you cannot get 30 hours free childcare.*

Yes

No

## Section 5 – the children who will get 30 hours free childcare

*If you are fostering non-related children who could both be eligible for 30 hours free childcare you will need to complete a separate form for each child.*

### 5.1 Foster children details:

First name	Last name	Date of birth (DD/MM/YYYY)	When do you expect the child in foster care to join a school reception year? MM/YYYY

## Section 6 – foster carer(s) declaration

### 6.1 Your declaration:

I declare that I am applying for 30 hours free childcare, to enable me to work outside of fostering, and that the information I have given on this form is correct and complete.

<b>Signature</b>	
<b>Date (DD/MM/YYYY)</b>	

### 6.2 Your partner's declaration:

I declare that I am applying for 30 hours free childcare, to enable me to work outside of fostering, and that the information I have given on this form is correct and complete.

<b>Your partner's signature</b>	
<b>Date (DD/MM/YYYY)</b>	

## Section 7 – Blackburn with Darwen Borough Council designated person declaration

Before Blackburn with Darwen Borough Council can issue you with a code, this form must be counter-signed by Sarah Anderson, Early Years Development and Childcare Team Leader or appropriate nominated officer in her absence.

I declare that I have seen evidence of employment outside fostering, and it has been discussed how this employment is consistent with the care plan for the foster child or children listed in this application.

### 7.1 I confirm that I support this application for 30 hours free childcare in respect of the foster children listed in this application.

<b>Signature</b>	
<b>Position</b>	
<b>Contact details</b>	
<b>Date (DD/MM/YYYY)</b>	

### Data protection statement

In collecting your data for the purposes of checking your eligibility for 30 hours free childcare for children in foster care Blackburn with Darwen Borough Council is exercising the function of a government department. Blackburn with Darwen Borough Council is authorised to collect this data pursuant to Sections 1 and 2 of the Childcare Act 2016.

### Data Privacy

The Data Protection Act 2018 (the Act) puts in place certain safeguards regarding the use of personal data by organisations, including the Department for Education, local authorities, schools and other early education providers. The Act gives rights to those about whom data is held (known as data subjects), such as pupils, their parents and teachers. This includes:

- The right to know the types of data being held
- Why it is being held; and
- To whom it may be disclosed

Please contact the Council's Data Protection Officer (DPO) at [acesstoinformation@blackburn.gov.uk](mailto:acesstoinformation@blackburn.gov.uk) to exercise any of your rights, or if you have a complaint about why your information has been collected, how it has been used or how long we have kept it for.

For further information visit <http://www.blackburn.gov.uk/Pages//Privacy-policy.aspx>.