

Minutes of a Meeting of Livesey Parish Council held on 8 November 2019 at Livesey Parish Community Hall, York Terrace, Feniscowles, Blackburn.

Present: Cllrs J Malowana – Murphy (in the Chair), D Hardman, K Malowana - Murphy, C Hardman, J Croasdale and J Pearson.

5545 Apologies for Absence

There were no apologies for absence

5546 Declarations of Interest

Declarations of interest were received in respect of the following areas from, Cllr J. Malowana - Murphy Livesey Parish Hall Committee, Rosebay Wood Group, Livesey Library, St Pauls School and Rooftop Bees. Cllr K Malowana-Murphy Livesey Library and Rooftop Bees. Cllr D Hardman Planning, Immanuel Scouts and Cherry Tree Cricket Club. Cllr C Hardman Immanuel Guides. Cllr J Pearson Rosebay Wood Group, Planning and Feniscowles Trust. Cllr J Croasdale Parish Hall Committee.

5547 Minutes of the Meeting held on 11 October 2019

RESOLVED: that the Minutes of the Meeting held on 11 October 2019, having been circulated, be received as a correct record, and be approved and signed by the Chairman.

Meeting adjourned at 7.50pm for local issues

Details of local issues are included in the clerk's report.

Meeting reconvened at 8.15pm

5548 Accounts

RESOLVED: that the following accounts be approved:

Clerks Salary: £ 532.80, HMRC: £ 199.80, Grants: £ 8050.00.

5549 Planning

There were 5 planning applications on the schedule, and 1 planning application received after the agenda/papers had been sent out.

Councillors had no objections to the applications received.

5550 Rosebay Wood

There was no further update for this agenda item. Councillors asked what was happening with the funds that had accumulated in the Rosebay Wood Bank Account, and would it not be sensible to spend that money to improve the area. Local

Organisations could get involved if a suitable project was agreed. This item would remain on the agenda.

5551 Defibrillator for the Parish Hall.

The clerk had contacted Heidi Pugh who was the guardian for the defibrillator. She would advise the Ambulance Service of the dates the Parish Hall was free, and would arrange an appropriate date for the training to be carried out.

Action: the clerk to find out from Heidi Pugh when the training day would be held.

5552 Land Registry.

The clerk had received the terms of reference from the solicitor who was acting on behalf of the Parish Council and got the Chairman to sign a copy at the meeting. This would be forwarded to the solicitor by the clerk. There was also a requirement for two councillors to send off proof of identity. The two councillors would be Cllr J Malowana-Murphy, and Cllr J Pearson. The final document required was the 'Statement of Truth' that would be completed by the two councillors.

Action: the clerk to send off the terms of reference, and the two councillors to provided proof of identity, and fill in the 'Statement of Truth'

5553 To Receive Items for Information

There we no items for information.

Exclusion of the Public and Press

5554 Financial Position 8 November 2019

The clerk had circulated to Councillors the latest financial position of the Parish Council which related to 8 November 2019.

The financial position was noted and approved by Councillors.

5555 Budget Setting 2020-21

In compliance with the Borough Councils letter regarding Precept Notification 2020-21, the Parish Council held its annual budget setting meeting. The clerk had provided a budget forecast schedule that projected income and expenditure to the financial year end which was to 31 March 2020, and a forecast for 2020-21 using inflation of 2.5%. It was not possible to project an income figure for 2020-21 as the baseline figure was not yet known. It was agreed by members to further discuss the impact of increases in the precept when the figure for 2020-21 was known.

Action: the clerk to report on the new precept when the information was received from Blackburn Borough Council.

5556 Annual Review of Risk Assessment

Regulation 4 of the Accounts and Audit (England) Regulations 2011 requires that authorities (Parish Councils) review the effectiveness of internal control which included arrangements for the management of risk. The Parish Council following advice had produced its own bespoke template to assess potential current and future risks. Members reviewed the list of risks and procedures in place to combat them. All risks were categorised by members.

Resolved: that the risk assessment having been reviewed be formally adopted and accepted as a fair assessment of the risks of the Parish Council for the ensuing year, and that the Chairman and clerk sign off the schedule.

5557 Cheery Tree Library request for Donation for Rooftop Bees

There had been a request from Livesey Library to the Parish Council for a donation for the Rooftop Bees Project. Following discussion, it was agreed that a donation of £200.00 would be given to support the project.

Action: the clerk to meet with the Library Manager and give her the donation of £200.00.

5558 Grant for Cherry Tree Bowling Club

The Chairman of the club had received an application to apply for a grant but had resigned and not passed the information on to members. This had meant that they had missed the deadline for grant applications. Following discussion councillors agreed to a grant of £500.00 for the club.

Action: the clerk to meet with the new Chairman and provide a cheque for £500.00 towards their planned project.

5559 Vacancy

There had been interest shown in one of the Parish Council vacancies. Unfortunately, the interested party could not make the meeting. Following discussion, it was agreed to Co-opt Mr J Arnold on to the Parish Council.

5560 Date and Time of Next Meeting

RESOLVED: that the next meeting of Livesey Parish Council will take place on **Friday 10 January 2020 at 7.30pm** at Livesey Parish Community Hall, York Terrace, Feniscowles, Blackburn.