



SERVICE SPECIFIC PRIVACY NOTICE

Together an Active Future Evaluation

Blackburn with Darwen Borough Council's core data protection obligations and commitments are set out in the council's [Primary Privacy Notice](#)

This service specific privacy notice provides additional privacy information for the evaluation is being undertaken to address the process evaluation report completed by Lancaster University. The work aims to address three main aims: to further our understanding of how the secondment model is adopted in the local areas, to help us develop a better understanding of the strengths and weaknesses of the secondment model in the delivery of TaAF and to understand capacity related issues and how they could impact of the delivery of TaAF

Purpose(s)

We collect your personal information for the following purpose(s):

Audio recordings and anonymised transcripts.

Audio recordings which may contain personal information will be deleted once transcribed.

Categories of personal data

In order to carry out these purposes we collect and obtain:

Name

Contact details

Audio recordings

Legal basis for processing

The legal basis for processing your personal information is:

GDPR Article 6 (1)(a) Consent

Information sharing/recipients

We will share personal information about you with the following types of organisations:

- White Transcriptions
- Internal BWDBC employees relevant to the programme.

Automated Decisions

For this service:

- All the decisions we make about you involve human intervention

Data retention/criteria

We will retain this information for 5 years

Rights of individuals

If you have any queries relating to the way we are processing your information, you may contact the Council's [Data Protection Officer](#)

These queries may be regarding (but not limited to);

- exercising your rights in relation to the following:
 - access to personal data
 - right to rectification
 - right to erasure (The right to be forgotten, unless there is a legal obligation to refuse this request)
 - right to restriction of processing
 - right to data portability
 - right to object to profiling
- raising a concern with us, or
- guidance on making a complaint to the Information Commissioner

Updates to this Privacy Notice

We may update or revise this Privacy Notice at any time so please refer to the version published on our website for the most up to date details