



Blackburn with Darwen Council Privacy Notice – Additional data sharing requirement due to Covid-19

This Service Specific Privacy Notice is to be read in conjunction with Blackburn with Darwen Council's main privacy policy located here:

<https://www.blackburn.gov.uk/data-and-information/privacy-policy>

Service area

SEND Support Service

Data we collect

Recorded footage of data subjects' to assess support required for children with SEND.

Purpose we collect the data

Service Delivery of assessments of support required for children with SEND

Categories of data we collect

Video footage. This will not be shared however written reports based on the footage will include and be linked with the following:

Name

Address

Date

of Birth

Ethnicity

City

Schools

Attended

School

Preferences

Telephone

Number

Email Address of

Parents/Guardian Medical

and SEN Needs

Unique Pupil Number

Behaviour &

Attendance Data

Social Care status

including CAF Home

Language
Views of Parents and
Carers Views of Child or
Young Person

Legal basis for processing

Education Act 2011
Special Educational Needs and Disability Act 2001 Section 1, 2,
4, 8, 14 Special Educational Needs and Disability Act 2001
Schedule 1
Special Educational Needs and Disability Regulations 2014

Whilst the Council has lawful basis to process this information, this new method of data collation via video capture is required as a temporary solution to enable the SEND support team to comply with their requirements to support children with SEND during Covid-19 as we are unable to assess children at school. We are therefore, seeking consent from the parent/legal guardian to process video footage for this specific purpose.

Who we share the information with - the footage will not be shared however, written advice as part of the assessment process and based on the footage will be shared with:

- Other Education Teams (Statutory Assessment Team, Education Psychology, Post 16 Team, Admissions, Exclusions, Fair Access & In Year Admissions)
- Other Council Teams (Children's Services, Adult Social Care, Early Years, Youth Justice Service)
- Education providers (Schools, Children's Centres, Private Nurseries, Further Education Colleges, Work Based Learning Providers, Independent Specialist Providers)
- Other Local Authorities (SEND Services)
- Commissioned Services (Guide Dogs for the Blind Association) Department for Education
- Health Teams & Health Professionals (Paediatrics, Ophthalmology, Audiology, Occupational Therapy, Speech and Language therapy, Physiotherapy, CAMHS, school nurses, specialist nurses, Clinical Commissioning Groups, Lancashire Commissioning Support Unit)

Data retention/criteria

Video footage will be held for as long as it takes to compile the service report and deleted no longer than 1 month post receipt.

Rights of individuals

If you have any queries relating to the way we are processing your information, you may contact the Council's [Data Protection Officer](#)

These queries may be regarding (but not limited to);

- exercising your rights in relation to the following:
 - access to personal data

- right to rectification
- right to erasure (The right to be forgotten, unless there is a legal obligation to refuse this request)
- right to restriction of processing
- right to data portability
- right to object to profiling
- raising a concern with us, or
- guidance on making a complaint to the Information Commissioner

Updates to this Privacy Notice

We may update or revise this Privacy Notice at any time so please refer to the version published on our website for the most up to date details [Primary Privacy Notice](#)