

MINUTES OF A MEETING OF ECCLESHILL AND WATERSIDE PARISH COUNCIL HELD ON MONDAY 14 JUNE 2021 AT THE CARUS CENTRE, HODDLESDEN, DARWEN AT 7.30 PM.

Present Cllr Matthew Jackson (Chair), Cllr Lesley Shaw, Cllr Silvia Robinson and Cllr Andrew Green.

0849 Apologies for Absence

There were apologies for absence from Cllr Scott Pendry.

0850 Declarations of Interest

Declarations of interest were received from Cllr Lesley Shaw and Cllr Andrew Green in respect of Victoria Buildings.

0851 Minutes of the Meeting held on 10 May 2021

Resolved: that the minutes of the meeting held on 10 May 2021, having been circulated be received, and approved and signed as a true record by the Chairman.

Meeting adjourned at 7.50pm for local issues.

Details of local issues were shown in the clerk's report.

Meeting reconvened at 8.15pm.

0852 Accounts:

Resolved: that the following accounts be approved:

Clerks Salary: £104.00, HMRC: £ 78.00, Grass Cutting: £130.00 (already Paid), Office Exps: £ 19.50.

0853 Planning

The Clerk had received one planning application Ref: 10/21/1036
Full Planning Application - The erection of 19 no. dwellings, with associated infrastructure and landscaping works At
Land at Davyfield Farm
Roman Road
Eccleshill
BB3 3PJ.

Councillors were unanimous in their objection to the scheme and asked the clerk to contact Blackburn with Darwen Borough Council to object to the application.

Action: the clerk to object to the scheme on behalf of the Parish Council.

0854 Road Repairs Victoria Buildings

Expenditure from April 2021 to June 2021 was £ 103.40.

0855 Public walkways around the Area.

There was no further update for the meeting

0856 Waste Tipping at Waterside

This item had been put on the agenda following concerns about the ongoing situation at Waterside. This had been brought to the attention of local councillors by a resident and it was the local councillors that were looking into the concerns. The Parish Council had been copied in to the correspondence between the two parties and had tried to progress the situation where possible. Following discussion at the meeting the Chair of the Parish Council decided that it would be better for him to contact the resident directly to get the latest update.

0857 To receive items for information

The clerk had received no items for information.

0858 Donation

There had been no further update from Linda Taylor, so this item would be removed from the agenda.

Exclusion of Public and Press

0859 Parish Strategy and Parish Budget Plan

As Cllr Pendry was not at the meeting this item was deferred till 12 July 2021 meeting.

0860 Financial Position to 14 June 2021

The financial position to the 14 June 2021 had been circulated to councillors with the agenda.

Councillors noted and approved the financial position.

0861 Certificate of Exemption (2020-21)

As the Parish Council had a total gross income and total gross expenditure of less than £25k, there was no need to send off detailed accounts to the External Auditor. Instead, an exemption certificate was signed by the chairman and the

clerk which was submitted to the External Auditor in **June 2021**. The Annual Internal Audit Report, Annual Governance Statement, Annual Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still needed to be fully completed and, along with a copy of this certificate, published on a public website* by **1 July 2021**. By signing this certificate, the Parish Council were also confirming that this would be done.

Action: Clerk to ensure that all the above actions were completed

0862 Annual Internal Audit Report (2020-21)

The Annual Internal Audit for 2020-21 had been carried out in accordance with the needs of the Parish Council. Acting independently **Mr F Cumpstey** had looked at the assessment of risk carried out selective assessment of compliance with the relevant procedures and controls that were in operation during the financial year to 31 March 2021. On the basis of the findings in the areas examined the internal audit conclusions were summarised. The conclusion was that in all significant respects the control objects were being achieved throughout the financial year. The Internal Auditor had concluded that the accounts were materially accurate and correct.

Councillors accepted the report and conclusion of the Internal Auditor and thanked him for carrying out the audit for 2020-21 financial year.

0863 Annual Governance Return (2020-21)

In compliance with a change in the accounts and Audit Regulations 2015, the clerk went through the Annual Governance Statement **2020-21** with councillors. Councillors acknowledged that there was a sound system of internal control, including arrangements for the preparation of Accounting Statements. The statement was signed off by the Chairman and the clerk.

0864 Annual Accounting Return (2020-21)

The clerk explained to councillors' section 2 which were the Accounting Statements relating to **2020-21**. Councillors accepted/approved the return which was signed off by the Chairman and the clerk.

0865 Date & Time of the Next Meeting

The next meeting would be held on Monday 12 July 2021 at 7.30pm, at the Carus Centre, Hoddlesden, Darwen.