



Please complete and return a signed hard copy of this form. This form must be returned together with your supplier set-up form to the staff member shown on the supplier set-up form.

If you have queries about this form please contact us on 01254 273047/ 273009 or 273044

Complete and return this form to the above address

New or Amended Bank Details

To: Blackburn with Darwen Borough Council

The following bank details are provided on the understanding that we will immediately inform Blackburn with Darwen Borough Council of any change in the company's banking arrangements or constitution. We also accept that the Council will not be liable for any erroneous payments, which result from a failure to promptly advise the Council of changes on the appropriate form.

Company/Payee Name & Address

To receive remittance advices please provide your fax number and/or email address:

Fax Number

Email Address (60 Characters or less)

Existing Bank Details:

Your Bank Branch Sort Code

Your Bank Account Number

New/Updated Bank Details:

Your Bank Branch Sort Code

Your Bank Account Number

Payee Signature/

Company Authorised Signature: _____ Date: _____

Print name: _____

Position Held: _____