

Minutes of a Meeting of Livesey Parish Council held Virtually (via Zoom) on 8 January 2021 at 7.30pm.

Present: Cllrs J Malowana – Murphy (in the Chair), C Hardman, D Hardman, K Malowana -Murphy, K Murray, R Moore J Arnold and J Croasdale.

### **5670 Apologies for Absence**

There were no apologies for absence.

### **5671 Declarations of Interest**

Declarations of interest were received from councillors in respect of the following areas: Cllr J. Malowana - Murphy Livesey Parish Hall Committee, Rosebay Wood Group, Livesey Library and St Pauls School. Cllr C Hardman Immanuel Guides. Cllr D Hardman Planning, Immanuel Scouts and Cherry Tree Cricket Club. Cllr J Arnold Feniscowles Primary School. Cllr R Moore declared an interest in the Kingswood Homes Building Project. Cllr J Croasdale Livesey Parish Hall Committee.

### **5672 Minutes of the Meeting held on 13 November 2020**

**RESOLVED:** that the Minutes of the Meeting held on 13 November 2020, having been circulated, be received as a correct record, and be approved and signed by the Chairman.

### **Meeting adjourned at 7.40pm for local issues**

Details of local issues are included in the clerk's report.

### **Meeting reconvened at 8.35pm**

### **5673 Accounts**

**RESOLVED:** that the following accounts be approved:

Clerks Salary: £ 280.00, Donations : £ 750.00 (already paid).

### **5674 Planning**

There were 7 planning applications on the schedule and 2 late applications received after the agenda had gone out, for councillors to discuss. Councillors objected to Planning Application Ref 10/20/1086 and asked the clerk to put the objection to Blackburn Council. Councillors had concerns regarding Planning Application Ref: 10/20/1065, and Planning Application Ref:10/20/1210, and asked the clerk to convey their concerns to Blackburn Council.

***Action; the clerk to contact the council with the objection and concerns.***

### **5675 Rosebay Wood**

There was no further update for this item but it would remain as a future agenda item. Councillors agreed that any money available should be spent on ground maintenance.

### **5676 Land Registry**

The information had been completed and the Parish Council had received the completed documents from the solicitor. The property was now correctly registered with the Land Registry Office.

### **5677 Update on Parish Hall Improvements**

Councillors would get quotes for the Parish Hall Roof and make them available for the next meeting.

### **5678 Local Plan**

Councillor Murray put forward his ideas as to what should go into the plan, and asked councillors to come up with their ideas for the next meeting. He also asked that the plan should be retitled Local Neighbourhood Plan.

***Action: councillors to bring their ideas on what should go into the Local Neighbourhood Plan to the next meeting.***

### **5679 Use of Media (Facebook)**

Councillor Murray had produced an outline Facebook page for the Parish Council. Items included:

- A map of the Parish Council.
- A picture of the Parish Hall.
- Details of the role of the Parish Council.
- Contacts for councillors/clerk.
- The latest Parish minutes.

For the future the page would need to be regularly updated and items added/removed as necessary. There would be further discussions on future progress at the next meeting.

### **5680 To Receive Items for Information**

- The clerk had forwarded the Community Governance Review 2020 to councillors with the agenda.

Scope of the review was to consider the following:

The existing electoral arrangements and boundaries of the Parish of Livesey.

Any proposals for the extension of the parish boundary, excluding any other existing parish areas.

The parish of Livesey forms part of the Livesey with Pleasington borough ward and includes the polling districts LP2, LP3 and LP5 (see attached ward map. The current precept for Livesey Parish Council is £8.26 (band D).

All other matters that may be considered as part of a community governance review are out of the scope of this review and will therefore not be considered.

The clerk was asked by councillors to contact Blackburn Council to see if Feniscliffe could be included in the Livesey Parish Council boundary.

***Action: the clerk to contact the council to ask if Feniscliffe could be included in the Livesey Parish Boundary.***

## **Exclusion of the Public and Press**

### **5681 Financial Position 8 January 2021**

The clerk had circulated to Councillors the latest financial position of the Parish Council which related to 8 January 2021.

***The financial position was noted and approved by Councillors.***

### **5682 Annual Risk Assessment Review**

Regulation 4 of the Accounts and Audit (England) Regulations 2011 requires that authorities (Parish Councils) review the effectiveness of internal control which included arrangements for the management of risk. The Parish Council following advice had produced its own bespoke template to assess potential current and future risks. Members reviewed the list of risks and procedures in place to combat them. All risks were categorised by members.

***Resolved: that the risk assessment having been reviewed be formally adopted and accepted as a fair assessment of the risks of the Parish Council for the ensuing year, and that the Chairman and clerk sign off the schedule when possible.***

### **5683 Date and Time of Next Meeting**

**RESOLVED:** that the next meeting of Livesey Parish Council will take place on **Friday 12 February 2021 at 7.30pm** (via Zoom)