

Minutes of a Meeting of Livesey Parish Council held Virtually (via Zoom) on Friday 11 June 2021 at 7.30pm.

Present: Cllrs C Hardman (in the Chair), D Hardman, J Malowana – Murphy K Malowana -Murphy, K Murray, R Moore, J Arnold and L Cade.

There were also a number of members of the public attending the meeting.

5750 Apologies for Absence

There were no apologies for absence.

5751 Declarations of Interest

Declarations of interest were received from councillors in respect of the following areas: Cllr J. Malowana - Murphy Livesey Parish Hall Committee, Rosebay Wood Group, Livesey Library and St Pauls School. Cllr C Hardman Immanuel Guides and Scouts. Cllr D Hardman Immanuel Scouts and Cherry Tree Cricket Club. Cllr J Arnold Feniscowles Primary School. Cllr R Moore declared an interest in the Kingswood Homes Building Project.

5752 Minutes of the Meeting held on 14 May 2021

RESOLVED: that the Minutes of the Meeting held on 14 May 2021, having been circulated, be received as a correct record, and be approved and signed by the Chairman.

Meeting adjourned at 7.50pm for local issues

Details of local issues are included in the clerk's report.

Meeting reconvened at 8.45pm

5753 Accounts

RESOLVED: that the following accounts be approved:

Clerks Salary: £ 280.00, HMRC: £ 210.00, Building Mtce: £ 288.00 (already paid).

5754 Planning

There were 5 Planning Applications on the schedule.

Councillors had no objections to the applications.

5755 Rosebay Wood

It was decided that the committee should be reconstituted, and a future site visit would be arranged. There were discussions on the future use of the area and would there be any monies available to keep the area in good condition.

5756 Update on Parish Hall Improvements

The floor in the Parish Hall had been ruined due to water getting under the flooring. The floor would need to be replaced as it was in bad condition and could not be used by the public due to Health and Safety restrictions. Further investigation showed that the drain was blocked and needed to be cleared. There was also an issue regarding the external drain which required United Utilities to come out and unblock it. There was a general discussion on the overall condition of the Hall and was it going to be fit for purpose in future years. It was decided to make only necessary repairs so that the hall could be reopened. There needed to be a long-term strategy put in place for the future.

5757 Local Neighbourhood Plan

Councillor Murray had circulated the updated Neighbourhood Plan for the meeting. He pointed out that there were still some areas to be completed and advised that maps would need to be shown on the plan to identify the area. This would also be useful to identify Assets of Community Value including Open Spaces. A further draft would be brought to the next meeting. He hoped that it would be the completed document that could then go to the council for ratification.

5758 Assets of Community Value including Open Spaces

This item would be kept on the agenda and would be built into the Local Neighbourhood Plan following identification of assets/open spaces. Councillors felt that the following areas should be included.

- ❖ Land opposite Livesey Library.
- ❖ Old Gates Drive.
- ❖ Holy Tree Close.
- ❖ Cockridge Wood.

Councillor Murray had added Cockridge Wood to the list and would write a letter to the council regarding future use/plans for the area. He asked the clerk to send off the letter and copy in the Head of the Growth Team Mr R Jones.

5759 Kingsley Close (Update)

Following discussions with Blackburn Borough Council, Parish Councillors agreed to fill in a "Community Right to Bid Nomination Form" to designate the land at the south of Kingsley Close as a public open space. This request would be sent to Gavin Prescott in the Planning Department. The clerk had forwarded the request to the Planning Department for action. There would be a further update at next meeting. The bid nomination had been successful so the area would remain a public open space for the foreseeable future. Residents attending thanked the Parish Council for all their efforts in securing a successful outcome.

5760 Grit Bins

There were still some outstanding issues that needed to be resolved.

5761 To Receive Items for Information

The clerk reported that he had not received any items for information.

Exclusion of the Public and Press

5762 Financial Position 11 June 2021

The clerk had circulated to Councillors the latest financial position of the Parish Council which related to 11 June 2021.

The financial position was noted and approved by Councillors.

5763 Annual Internal Audit Report (2020-21)

The Annual Internal Audit for **2020-21** had been carried out in accordance with the needs of the Parish Council. Acting independently **Mr F Cumpstey** had looked at the assessment of risk carried out selective assessment of compliance with the relevant procedures and controls that were in operation during the financial year to **31 March 2021**. On the basis of the findings in the areas examined the internal audit conclusions were summarised. The conclusion was that in all significant respects the control objects were being achieved throughout the financial year. The Internal Auditor had concluded that the accounts were materially accurate and correct.

Councillors accepted the report and conclusion of the Internal Auditor and thanked him for carrying out the audit for 2020-21 financial year.

5764 Annual Governance Return (2020-21)

In compliance with a change in the accounts and Audit Regulations 2015, the clerk went through the Annual Governance Statement **2020-21** with councillors.

Councillors acknowledged that there was a sound system of internal control, including arrangements for the preparation of Accounting Statements. The statement was signed by the chairman.

5765 Annual Accounting Statement (2020-21)

The clerk explained to councillors' section 2 which was the Accounting Statements relating to **2020-21**. Councillors accepted/approved the return which was signed off by the Chairman. There would also be further information required by the External Auditors due to the Parish being picked as a 5% sample and having income above £25k. The clerk would provide and send off this information before the end of July 2021. All the relevant information would also be put on the Blackburn with Darwen Borough Council website. By 1 July 2021.

5766 Date and Time of Next Meeting

RESOLVED: that the next meeting of Livesey Parish Council will take place on **Friday 9 July 2021 at 7.30pm** (via Zoom)