

Minutes of a Meeting of Livesey Parish Council held Virtually (via Zoom) on Friday 14 May 2021 at 7.30pm.

Present: Cllrs C Hardman (in the Chair), D Hardman, J Malowana – Murphy K Malowana -Murphy, K Murray, R Moore, J Arnold and L Cade.

There were also a number of members of the public attending the meeting.

*Councillors welcomed Councillor Cade to his first meeting as a Parish Councillor.*

### **5733 Apologies for Absence**

There were no apologies for absence.

### **5734 Declarations of Interest**

Declarations of interest were received from councillors in respect of the following areas: Cllr J. Malowana - Murphy Livesey Parish Hall Committee, Rosebay Wood Group, Livesey Library and St Pauls School. Cllr C Hardman Immanuel Guides and Scouts. Cllr D Hardman Planning, Immanuel Scouts and Cherry Tree Cricket Club. Cllr J Arnold Feniscowles Primary School. Cllr R Moore declared an interest in the Kingswood Homes Building Project.

### **5735 Minutes of the Meeting held on 9 April 2021**

**RESOLVED:** that the Minutes of the Meeting held on 9 April 2021, having been circulated, be received as a correct record, and be approved and signed by the Chairman.

### **Meeting adjourned at 8.00pm for local issues**

Details of local issues are included in the clerk's report.

### **Meeting reconvened at 8.30pm**

#### **5736 Accounts**

**RESOLVED:** that the following accounts be approved:

Clerks Salary: £ 280.00, Annual Insurance £ 861.42.

#### **5737 Planning**

There were 7 Planning Applications on the schedule.

***Councillors had no objections to the applications.***

### **5738 Rosebay Wood**

It was decided that the committee should be reconstituted, and a future site visit would be arranged.

### **5739 Update on Parish Hall Improvements**

Councillors would get quotes for the Parish Hall Roof and make them available for the next meeting. There had been a quote from Designs and Development Limited as follows:

- ❖ Replace with a Rubber Roof: £ 14760.00 (Inc VAT).
- ❖ Replace with a pitch roof with 4 wings to property £ 18,960.00 (Inc VAT).

Due to the cost two further quotes were required. Still awaiting further quotes.

***Action: Councillors to get two more quotes.***

### **5740 Local Neighbourhood Plan**

Councillor Murray had circulated the updated Neighbourhood Plan for the meeting. He pointed out that there were still some areas to be completed and advised that maps would need to be shown on the plan to identify the area. This would also be useful to identify Assets of Community Value including Open Spaces. A further draft would be brought to the next meeting.

### **5741 Assets of Community Value including Open Spaces**

This item would be kept on the agenda and would be built into the Local Neighbourhood Plan following identification of assets/open spaces. Councillors felt that the following areas should be included.

- ❖ Land opposite Livesey Library.
- ❖ Old Gates Drive.
- ❖ Holy Tree Close.

For the future identified assets would need to be put on a register.

### **5742 Parish Council Elections**

There were 9 candidates for 8 seats so an election would be held on 6 May 2021. The election results meant that Councillor Croasdale lost her seat and Councillor Cade became a new Parish Councillor. The Chair asked the clerk to write to Mrs Croasdale to thank her for all her hard work as a Parish Councillor.

***Action: the clerk to write to Mrs Croasdale.***

### **5743 Kingsley Close (Update)**

Following discussions with Blackburn Borough Council, Parish Councillors agreed to fill in a "Community Right to Bid Nomination Form" to designate the land at the south of Kingsley Close as a public open space. This request would be sent to Gavin Prescott in the Planning Department. The clerk had forwarded the request to the Planning Department for action. There would be a further update at next meeting.

### **5744 Grit Bins**

There were still some outstanding issues that needed to be resolved.

### **5745 To Receive Items for Information**

The clerk reported that he had not received any items for information.

## **Exclusion of the Public and Press**

### **5746 Financial Position 14 May 2021**

The clerk had circulated to Councillors the latest financial position of the Parish Council which related to 14 May 2021.

***The financial position was noted and approved by Councillors.***

### **5747 Gardening Contract 2021-21**

The Gardening contract had been awarded to Mr D Waring and the contract would be a 3-year rolling contract to be reviewed on an annual basis. The clerk had liaised with the contractor whose price remained at £900 per annum, which had meant there had been no increase on the previous year.

### **5748 Annual Audit 2020-21**

The clerk updated Councillors on the Annual Audit 2020-21 pointed out that the Parish could not use the exemption option this year, as the income received had gone over the £25,000 limit. This was due to the grants received from Blackburn with Darwen Borough Council. The Parish had also been picked as part of a 5% sample which would require further work/information for the External Auditor.

### **5749 Date and Time of Next Meeting**

**RESOLVED:** that the next meeting of Livesey Parish Council will take place on **Friday 11 June 2021 at 7.30pm** (via Zoom)