

Minutes of a Meeting of Livesey Parish Council held on Friday 12 November at 7.30pm at Livesey Parish Hall, York Terrace, Feniscowles, Blackburn.

Present: Cllrs J Arnold (in the Chair), J Malowana – Murphy, K Malowana -Murphy, K Murray, L Cade, and Cllr R Moore.

5807 Apologies for Absence

There were apologies for absence from. Cllrs C Hardman and D Hardman.

5808 Declarations of Interest

Declarations of interest were received from councillors in respect of the following areas: Cllr J Malowana - Murphy Livesey Parish Hall Committee, Rosebay Wood Group and St Pauls School. Cllr J Arnold Feniscowles Primary School. Cllr R Moore declared an interest in the Kingswood Homes Building Project.

5809 Minutes of the Meeting held on 8 October 2021

RESOLVED: that the Minutes of the Meeting held on 8 October 2021, having been circulated, be received as a correct record, and be approved and signed by the Chairman.

Meeting adjourned at 7.35pm for local issues

Details of local issues are included in the clerk's report.

Meeting reconvened at 8.20pm

5810 Accounts

RESOLVED: that the following accounts be approved:

Clerks Salary: £ 571.20 (Nov-Dec-2021), HMRC: £ 222.60 (Oct-Dec-2021) Donation: £50.00 (already paid), Gardening: £900.00.

5811 Planning

There were 6 Planning Applications on the schedule.

Councillors had no objections to the applications.

5812 Rosebay Wood

Cllr J Malowana -Murphy updated councillors on the latest position. The group needed to be restarted and a Management Committee set up. The latest bank balance which related to 2018 was £ 1273.31. The group needed to be relaunched in the new year. There would be a further update at the next meeting.

5813 Update on Parish Hall Improvements

There were both internal and external improvements required at the Parish Hall. The external work was carried out by Parish Councillors. Cllr Murray would get a quote for the internal work. Cllr J Malowana- Murphy who was the Chairman of the Hall Committee had circulated the latest accounts for the Hall. The accounts were for the period September 2020 to September 2021. The closing bank balance was £15,193.63.

5814 Local Neighbourhood Plan

There was no further update.

5815 Christmas Tree (Outside Feniscowles School)

It was agreed that if there was a shortfall in providing the Christmas Tree then the Parish Council would meet that shortfall by way of a donation.

5816 To Receive Items for Information

There were no items for information for the meeting.

Exclusion of the Public and Press

5817 Financial Position 12 November 2021

The clerk had circulated to Councillors the latest financial position of the Parish Council which related to 12 November 2021.

The financial position was noted and approved by Councillors.

5818 Grant Applications St Francis Squirrels

Following discussion councillors agreed the grant application put in by St Francis Squirrels. The grant was for various arts/crafts and totalled £ 545.00.

5819 Grant Presentation Dates

All successful applicants had let the clerk know when they would be available for the cheque presentation from the Parish Council. The Vice-Chair recommended that the clerk should pick one date for each organisation/group and whoever was available from the Parish Council would attend.

5820 Budget Setting Meeting 2022-23

In compliance with the Borough Councils letter regarding Precept Notification 2022-23, the Parish Council held its annual budget setting meeting. The clerk had provided a budget forecast schedule that projected income and expenditure to the financial year end which was to 31 March 2022, and a forecast for 2022-23 using inflation of 2.5%. It was not possible to project an income figure for 2022-23 as the baseline figure was not yet known. It was agreed by members to further discuss the impact of increases in the precept when the figure for 2022-23 was known.

Action: the clerk to report on the new precept when the information was received from Blackburn Borough Council.

5821 Risk Assessment Annual Review.

Regulation 4 of the Accounts and Audit (England) Regulations 2011 requires that authorities (Parish Councils) review the effectiveness of internal control which included arrangements for the management of risk. The Parish Council following advice had produced its own bespoke template to assess potential current and future risks. Members reviewed the list of risks and procedures in place to combat them. All risks were categorised by members.

Resolved: that the risk assessment having been reviewed be formally adopted and accepted as a fair assessment of the risks of the Parish Council for the ensuing year, and that the Chairman and clerk sign off the schedule.

5822 Date and Time of Next Meeting

RESOLVED: that the next meeting of Livesey Parish Council will take place on **Friday 14 January 2022 at 7.30pm at Livesey Parish Hall York Terrace Feniscowles Blackburn.**