

MINUTES OF THE ANNUAL MEETING OF THE PLEASINGTON PARISH COUNCIL, HELD AT THE RAILWAY HOTEL, PLEASINGTON, ON 21<sup>st</sup> May 2018

- PRESENT Councillors Caton, Green, Griffiths, Isherwood and Marrow.
- APOLOGY 2937 There were no apologies.
- APPOINTMENT OF CHAIRMAN 2938 It was RESOLVED (proposed JG, seconded JC) unanimously that Councillor Marrow be re-elected as Chairman of the Parish Council for the next twelve months. Councillor Marrow thanked the Councillors, accepted the office, signed a Declaration of Acceptance of Office and took the Chair.
- DECLARATIONS OF INTEREST 2939 Councillor Marrow declared an interest in the planning application for a garage at Old Hall House and took no part in the later discussions.
- MINUTES OF LAST MEETING 2940 It was RESOLVED (proposed JG, seconded JC) that the minutes of the last meeting, held at The Railway Hotel on 16<sup>th</sup> April 2018, having been read by the Clerk, be received and approved.
- MATTERS ARISING 2941 There were no matter arising that were not covered later on the agenda.
- ACCOUNTS TO DATE 2942 The accounts to date, cash books etc were presented to the meeting for inspection, and it was RESOLVED (proposed JG, seconded JC) that these be accepted, subject to audit.
- RISK ASSESSMENT AND INSURANCE 2943 After due consideration, the Council was of the opinion that, since there had been no change in the Council's activities or procedures during the last year, and that no new legislation impinged on the work of the Council, all identified risks were adequately covered, and it was RESOLVED ((proposed JG, seconded JC) that no further action was necessary at this time.
- Following review of the Risk Assessment and insurance requirements, it was RESOLVED (proposed JG, seconded JC) that the Insurance quote received from new providers Zurich Insurance was adequate for the Councils needs, and that no increases or additions were required.
- ACCOUNTS PAYABLE 2944 It was RESOLVED (proposed JG, seconded JC) that the following accounts be paid :
- |                  |         |
|------------------|---------|
| Zurich Insurance | £251.42 |
| NWAA             | £100    |
- INTERNAL AUDIT 2945 The Clerk had met with our Internal Auditor, Alan Cottam, to review the year's accounts and procedures, agree the year-end figures, and discuss and complete the internal audit.

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ANNUAL  
AUDIT

2946 The Parish Council was able to declare itself an exempt Council under the new Audit Regulations because of its small turnover and compliance with the conditions. It was RESOLVED (proposed JG, seconded JC) that as such, the Council complete the AGR Part 2.  
Following this resolution, The Annual Governance Statement – Section 1 of the Annual Return - was read by the Clerk and completed by the meeting. It was RESOLVED (proposed JG, seconded JC) that this be accepted as correct.

2947 The Chairman and Councillors were, as at all meetings, given the opportunity to inspect all the relevant financial paperwork. After reviewing the year's accounts and procedures and agreeing the year-end figures, it was RESOLVED (proposed JG, seconded JC) that the accounts be accepted as a true and complete picture of the Council's financial activity over the year from April 2017-March 2018. It was further RESOLVED (proposed JG, seconded JC) that the completed Statement of Accounts – Section 2 of the Annual Return - (having been cross -checked at the meeting to the year-end accounts) – be approved as correct

The Clerk reported that the Notice of Audit would be posted on the board and published on the Borough website on 6<sup>th</sup> June and persons had until July 20th to inspect the accounts.

LALC

2948 At the last LALC executive meeting there had been discussion on various topics. It was suggested that there needed to be some form of quality control over the mending of pot-holes, as many repairs were lasting very little time before the problem recurred. There was much talk about the introduction of the new GDPR regulations. It has been established that Local Councils do not need to appoint a Data Protection Officer. A NALC document - Shaping Our Future - was circulated and responses requested.  
Area LALC meetings were still poorly attended but did provide useful exchange of ideas.

HIGHWAYS

2949 There were once again many complaints about speeding traffic through the village. The CLERK suggested posting a notice asking for any evidence of accidents, that would otherwise go unreported, to be sent to the Council.  
There was also mention of parking problems along the road outside the Golf Club, especially when large events were held. There was sometimes a continuous line of cars from Links Lane to the Railway Hotel, making it very difficult for cars faced with oncoming traffic. It was RESOLVED that the Clerk write to the Hon Sec of the Golf Club, asking for any thoughts on the matter.

PLANNING

2950 The Council had no comments to make on an application at Old Hall House for a garage block.

MEETING  
DATES

2951 Councillor Caton suggested that future meetings be arranged further in advance, to make it easier for Councillors to plan ahead. He also suggested an alternative venue, at the Clog and Billycock. It was agreed that Councillor Caton try to book the meeting there for October 15<sup>th</sup>.

GRANT  
REQUESTS

2952 The Council had received 2 requests for grant aid. One was from Bowland Pennine Mountain Rescue, and one from Girl Guiding North West. In both cases it was RESOLVED (proposed JG, seconded JC) that the requests were not of sufficient local benefit for the Parish to donate.

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CIRCULARS 2953 Information from the Standards Board and the LALC, plus various magazines and circulars, were presented to the meeting and it was RESOLVED (proposed JG, seconded EG) that these be accepted for information purposes.

NEXT MEETING 2954 Monday October 15<sup>th</sup> at the Clog and Billycock (subject to confirmation).  
The meeting closed at 8.59pm with thanks to the Chairman.

CHAIRMAN