Primary School Admissions

for September 2020

Applies to all children who were born between 1 September 2015 and 31 August 2016 inclusive.
Dear parents and carers

This is an exciting time for yourselves and your child as your child is about to start one of the most important stages of their education which will lay the foundations for their future success and I am delighted that you are considering a Blackburn with Darwen School.

We are immensely proud of having high quality, committed headteachers/principals and school/academy staff, with the talent and enthusiasm for bringing out the best in each and every child.

Our Schools and academies are warm, welcoming, happy, creative and positive places, where children genuinely enjoy learning, as you will see from their Ofsted (Office for Standards in Education) reports.

Blackburn with Darwen is fast earning a reputation as a great place to learn and deservedly so, with over 80% of our schools and academies now rated by Ofsted as ‘good’ or ‘outstanding’.

It’s not just about educational standards though, important as they are. Our schools and academies also place a strong emphasis on helping children to develop into well rounded people and provide a broad, interesting and full curriculum to encourage this. Your child will have the chance to join in with a wide range of activities before, during and after the school day, including drama, music, art, sport, breakfast clubs, homework clubs and much more.

Children are encouraged to develop wide-ranging skills including thinking, problem solving, caring for others and voicing their opinions through school councils. Schools and academies do fantastic work in making children aware of not only their local community with all its rich diversity, but also of the wider world of which they are a part.

Many of the schools and academies within Blackburn with Darwen also offer family learning programmes to help families understand how best to help their children learn and develop new skills themselves. To support this, the Council, schools, academy trusts, dioceses and our partners have invested heavily in developing our staff and the facilities available in schools and academies, including new classrooms, superb computer equipment and other great resources.

This all makes sure that our children are well prepared for their next step - the move up to secondary school. It might seem a long way off now, but it is all part of the same journey, so it is reassuring for parents and carers to know the excellence continues in our secondary schools and academies, offering high standards of education and state of the art facilities.

But please, don’t take my word for it, go and visit our schools and academies and see for yourself the fantastic work they are doing there and the remarkable achievements of our children.

We would encourage parents and carers to apply for your child’s place online this year. You can access the system 24 hours a day, seven days a week, and you can even make changes to your preferences right up until the deadline of 15 January 2020. New applications will be accepted from 5 September 2019, and all the information you need to do this is available at www.blackburn.gov.uk/admissions.

If you need any help or advice as you read through this booklet, please do not hesitate to contact the School Admissions Team at Children’s Services Department, 10 Duke Street, Blackburn, BB2 1DH. The telephone number is (01254) 666605. Please ensure that you either apply online or return the completed application form by January 15, 2020. We will email or write to you with the offer of a school place on 16 April 2020.

I wish your child a happy and successful journey through this stage of their education.

Yours faithfully

Jayne Ivory

Director of Children’s Services Blackburn with Darwen Borough Council
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Introduction

Parent(s)/carer(s) of children living in the Blackburn with Darwen Borough Council area must apply for admission to schools within this borough and/or schools in other council areas either by completing the Blackburn with Darwen Borough Council online application form or the Common Application Form located on pages 81 - 82. **You must not complete the application form of any other council.**

Before you make your decision, it’s a good idea to visit some of the schools, look at the schools' websites or read their individual booklets. Parent(s)/carer(s) are also advised to read this booklet and the admission policies which are also available online at www.blackburn.gov.uk/admissions before submitting their application form. You may also download a copy of this booklet from the admissions webpage.

The information in this booklet relates to any child who is due to start reception at primary school during the school year that starts in September 2020. These are children born between 1 September 2015 and 31 August 2016 inclusive.

Within the booklet you will find details about the primary schools in Blackburn with Darwen and where to go for more information. It explains how the local authority deals with your request for your child to start primary school and gives advice about how you can get financial help with paying for travel.

If you would like general information about schools, you should contact the schools directly or look at their websites. Contact details for schools can be found on pages 19-24.

If you need information about applying for schools, please contact the **School Admissions Team** who can provide help and advice:

- **Children’s Services, 10 Duke Street, Blackburn, BB2 1DH**
- **admissions@blackburn.gov.uk**
- **(01254) 666605**

Some schools are popular and oversubscribed so it is important that you are fully aware of the admission process and ensure your application is completed properly and on time. We will do our best to offer you a place at one of the schools you list on your application form.
Timeline for applying for a reception or Junior school place for September 2020

5 September 2019
Parents/carers can apply for a school place online at www.blackburn.gov.uk/admissions

15 January 2020
Closing date for applications
Applications must be submitted to the local authority by this date to be considered as ‘on time’ along with all supporting evidence.

28 February 2020
Deadline for notification of exceptional change in circumstances
- Any information received by this date will be considered for the initial allocation of school places, for example, change of address, change in circumstances, reasons for the local authority to consider a late application/change of preference as on time.
- Any information received after this date cannot be included in the initial allocation of school places, however it will be considered later in the process following the 16 April 2019.

16 April 2020
National offer day for primary school places
- Parent/carers who applied online can view their offer on the online parent portal
- Letters notifying parent/carers of the school at which a place has been offered will be emailed out to those who applied online or sent by post to parents/carers who applied using the paper application form.
- Parents/carers have until 30 April 2020 to accept or decline their offer of a place.

22 May 2020
Closing date for appeals
Appeals received by this date will take place in June/July 2020.

* if you do not have internet access at home, you can use the computers at public libraries to complete an online application form.
Section 1: General Information

Co-ordinated admission scheme

Each year the Council, in consultation with all the schools, has to establish a co-ordinated scheme for admission arrangements. The main purpose of the scheme is to ensure that every child living in the borough who has applied for admission to a maintained infant/junior or primary school receives only one offer of a school place.

The body responsible for deciding on the admission arrangements for a school is known as the admission authority. Blackburn with Darwen Borough Council is the admission authority for community and voluntary controlled schools. Governing bodies of voluntary aided faith, trust, academy and free schools are the admission authorities of those schools.

If the total number of applications for admission to a school, which includes all first, second and third preferences, is more than the published admission number, the admission authority for the school must apply the school’s published admission policy to decide which children should be offered places. The school admission policy describes the categories under which priority is given to children.

The admission policies of schools are available within this booklet and online at www.blackburn.gov.uk/admissions. Copies of individual admission policies will also be available in schools.

Compulsory school age

The law does not require any child to start school until the start of the term following their fifth birthday. In Blackburn with Darwen, however, all children who have their fifth birthday between 1 September 2019 and 31 August 2020 may start school in the Autumn Term 2019.

Deferred admission

Parent(s)/carer(s) can delay their child starting school until the term after their fifth birthday. This is known as deferred admission. Parent(s)/carer(s) who are considering deferred admission are strongly advised to still apply for a school place by the closing date. The offer of a reception place will be kept open, even if the child does not take it up until later in the academic year. Free nursery places would cease at the end of the term when the child turns five.

Admission of children outside their normal age group

Parents/carers may seek a place for their child outside of their normal age group, for example, if a child is gifted and talented or has experienced problems such as ill health. Parents of a summer born child (born between 1 April and 31 August) may choose not to send that child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group - to reception rather than year 1.

Children who are already of school age

Parent(s)/carer(s) must submit their written request for admission out of the normal age group to the Local Authority. If their request is agreed and a place is available in the requested year group, the child will be admitted.

Children seeking admission to reception in the September after their fifth birthday

Parent(s)/carer(s) will need to submit a normal Common Application Form (CAF) to the Local Authority (in writing or online) for admission into the normal age group at the same time as they submit a written request to the Local Authority for their child to be admitted out of the normal age group.

Please note: The Local Authority will not honour a decision made by another admission authority on admission out of the normal age group. Parent(s)/carer(s), therefore, should consider whether to request admission out of the normal year group at all their preference schools, rather than just their first preference school.

The Local Authority will make a decision on the request before the Primary national offer date if at all possible. If the request is agreed, the parent(s)/carer(s) must make a new application for the next main admission round the following year, and their current application for the normal age group should be withdrawn before a place is offered.
If their request for admission outside the normal age group is refused, parent(s)/carer(s) must decide whether to accept the offer of a place for the normal age group that they receive from the Local Authority, or to refuse it and make an in-year application to the Local Authority for admission to year one for the September following their child’s fifth birthday.

Making the decision

Parent(s)/carer(s) seeking admission of their child outside their normal age group must send their written request to the Local Authority. It is the responsibility of the parent(s)/carer(s) to provide the Local Authority with all relevant information relating to this request, including the parent(s)/carer(s) views; information about the child’s academic, social and emotional development; medical history and views of a medical professional (where relevant); whether the child would naturally have fallen into a lower age group if it were not for being born prematurely; and whether the child has previously been educated out of their normal age group.

The Local Authority is required to take into account the views of the Head Teacher on the application as well as the information from the parent(s)/carer(s). The Local Authority will make their decision on the basis of the circumstances of each individual case, and in the best interests of the child concerned.

The Local Authority will then inform the parent/carer of their decision on the year group the child should be admitted to and will provide the reasons for their decision.

Parent(s)/carer(s) have a statutory right to appeal to an independent admission appeal panel against the refusal of a place at a school for which they have applied. As the purpose of the appeals process is to consider whether a child should be admitted to a particular school, the right of appeal does not apply if they are offered a place at the school but it is not in their preferred year group. However, they may make a complaint about an admission authority’s decision not to admit their child outside their normal age group.

Fraudulent Applications

You must put the correct details on your application form and give the address where your child normally lives, not a childminder’s address or a relative’s address. The Council will consider an alternative address (for places at community and voluntary controlled schools only) if you can provide a letter from your solicitor confirming exchange of contracts for buying a house or a signed long term tenancy agreement.

When a community/voluntary controlled school receives more applications than places available, the Council will check the information provided on the application form. You may be required to provide confirmation of your child benefit and council tax or utility bill (gas, electricity, water or telephone) to make sure information given on the application form is correct.

The Council reserves the right to share the information you give with others and, if necessary, to visit properties to check who lives there.

Where the Admission Authority (governing body or the council) discovers that false information has been given and/or that a child has been awarded a place as the result of an intentionally misleading application from a parent/carer (for example, giving a false address in order to gain an advantage, or a false claim of involvement in a place of worship) which effectively denies a place to a child with a stronger claim, then the Admission Authority may withdraw the offer of a place. The application will be considered afresh and a right of appeal offered if a place is refused.

PLEASE NOTE If your child has already been admitted to a community or voluntary controlled school (on the basis of false information) and is allowed to continue at that school, their siblings will not be given priority for places at that school in future years on the ground of having a sibling on roll at that school.

Failure to complete an application form

If you fail to apply for your child’s admission to infant, junior or primary school either by the closing date or not at all, this may result in your child receiving an offer of a school place at a school that has vacancies after all the initial allocations have been processed. Please be aware that failing to ensure that your child is receiving suitable education may result in prosecution.
Section 2: Applying for a school place

Parent(s)/carer(s) can apply for admission to Blackburn with Darwen Borough Council or neighbouring schools either by completing an online application or the form enclosed with this booklet. Please do not complete both.

Listed below are the advantages of applying online:

- A quick and easy way of completing an admission application on a secure system.
- Information that is easily accessible and up-to-date to assist parent(s)/carer(s) in identifying school preferences.
- The opportunity to amend your application right up to the national closing date of 15 January 2020.
- E-mail acknowledgement of all submitted online applications.
- The opportunity for parent(s)/carer(s) to print a hard copy of online admission applications.
- You will receive your offer of a school place by email.

If you do not have internet access at home, you can use the computers at public libraries to complete an online application form.

Key information on completing the school application

- You will be asked to provide some personal information (such as name, address) in order to process your application. The information you provide will be held securely in accordance with the General Data Protection Regulation and the Data Protection Act 2018. Where required, your data will be forwarded to schools, other local authorities and relevant Council departments to consider and/or verify the information you provide.
- You may list three preferences. Please do not repeat the name of one school or just give a single preferred school. This will not improve your chances of getting a place at your preferred school. What it does mean is that, if you don’t obtain a place at the preferred school, the Council and the schools will not know which other schools are of interest to you. You may lose priority for another school where you might otherwise have a good chance of getting a place.
- If you are applying for a place at an aided primary school, please contact the school, and check whether you also need to complete a supplementary information form. If you are applying to the Olive School, you must also complete the school's form which is included in this booklet.
- You cannot express a preference for a school in Wales, Scotland, Ireland or abroad. Please contact the relevant authority in that country directly if you require further information about this.
• In addition, you cannot apply for a place at an Independent School through this process as the Council cannot consider such applications. Please do not name an independent school on the CAF as that preference will be wasted. Please contact the school directly.

• If you reside in another English authority, you will need to apply directly to your home authority, even if the school you wish to apply for is in Blackburn with Darwen.

• The address stated on your application must be the address the child resides at the time of application and not a future address. (Please see page 13 on further information on moving house).

• If your child is already attending a nursery class or a nursery school, you MUST still fill in a form for a place in an infant or primary school. This is because children do NOT have an automatic right to transfer to the school linked to the nursery class or the nursery school.

• If your child is seeking admission to a Junior School (i.e. the child is in Year 2 at an Infant School/Primary school and wishes to move to a Junior School which admits pupils in the normal admissions round at the beginning of Year 3), then you MUST still fill in a form to apply for your child to be admitted into Year 3 at that school. Even if there is a linked Infant School children do not have an automatic right to transfer from the Infant School to the Junior School (e.g. Audley Infant School and Audley Junior School). The admission policy for junior schools can be found on the infant to junior application form.

• Parent(s)/carer(s) can apply for admission to Junior Schools (Audley Junior School, Longshaw Junior School, Meadowhead Junior School and Shadsworth Junior School) by completing the Blackburn with Darwen Council infant to junior application form. The form is available from the infant schools or from the Council’s School Admissions Team by telephone on (01254) 666605.

Located After and Previously looked after children.

A "looked after child" is a child who is in the care of the local authority or is being provided with accommodation by the local authority in the exercise of their social services functions. A "Previously looked after child" is one who moved directly from being 'looked after;' (as defined above) to being adopted or being made the subject of a child arrangements/special guardianship order.

If your application is for a looked after or previously looked after child, please provide a copy of the adoption certificate/child arrangements order/special guardianship order to the School Admissions Team and the name of the social worker to contact for confirmation of Looked After status.

Please note that this information will remain confidential.

Children with Special Educational Needs

Some children experience difficulties during their school life. The majority of these difficulties will be met by their school from the funding made available to them. However, children who have significant learning difficulties will have their needs supported by an Education, Health and Care Plan.

The Council has a duty to determine and review the provision for a child with an Education, Health and Care Plan. The preferences you express within the EHCP process will be considered by the Council’s Statutory Assessment Team Manager in line with the law and the guidance issued in the Special Educational Needs Code of Practice.

You will be informed of the school to be named in your child’s Education, Health and Care Plan, Statement. If you disagree you will be informed of your right of appeal to an independent tribunal. If your child has an EHCP naming a school please do not complete the Council’s application form to apply for a place as your child will be admitted to school in line with their EHCP.

Further help on Special Educational Needs matters is available by contacting the Council’s statutory assessment team on (01254) 666739.
Medical/social/welfare need criterion

If you have listed any of the schools below as one of your preferences and you would like the Admission Authority of the school to consider your preference under a medical/social/welfare need please read the information below.

- All community and voluntary controlled infant, junior and primary schools
- Ashleigh Foundation School
- Sacred Heart RC Primary School
- St Anne’s RC Primary School
- St Gabriel’s CE Primary School
- St Antony’s RC Primary School
- Sudell Primary School
- The Olive School
- Wensley Fold CE Academy

If you feel that there are exceptional medical/social/welfare needs relating to your child which support the need for your child to attend a particular school, and wish your application to be considered under this criterion you must state this on your application form AND provide appropriate written supporting evidence for your application from a doctor, consultant, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school.

This evidence should accompany the application form. If necessary, parent(s)/carer(s) can submit the application form and send the supporting evidence at a later date but the supporting evidence MUST be received by the Local Authority on or before the closing date for applications. It is the parent(s)/carer(s) responsibility to ensure that the Local Authority receives the supporting evidence.

If you do not provide the supporting evidence on or before the closing date of 15 January 2020, then it will not be possible to consider your application under the medical/social/welfare criterion.

Please bear in mind the following in relation to this criterion:

- Only exceptional reasons associated with the child and directly relevant to the suitability of that specific school (i.e. showing why the child needs to be admitted to that particular school) are normally accepted under this criterion.
- All schools can make provision for special educational needs and can also manage common conditions – e.g. asthma, diabetes, epilepsy.

After the closing date, during the early stages of the allocations process, all applications which have requested consideration on the grounds of medical/social/welfare need are considered separately by a panel from the Admission Authority. This involves considering all statements and evidence provided by parent(s)/carer(s) to support the application. The panel may, at their own discretion, contact parent(s)/carer(s) and third parties (with parental consent) to request further information where this is needed to reach a decision.

The Panel’s focus in assessing each claim for consideration under this criterion will be to assess whether the evidence provided actually confirms that this child has an exceptional medical/social/welfare need AND demonstrates a clear and exceptional need for the child to attend a specific school for reasons arising from the exceptional medical/social/welfare need.

When the reasons claimed are not considered exceptional or do not disclose an exceptional need for the child to attend that specific school, then the application will be dealt with under the other admission criteria for the school(s) requested.
**Shared Responsibility**

Where parents/carers have shared responsibility for a child, the place of residency - for the purposes of the school admissions process - will be determined as the address where the child resides for the majority of the week. That is where the child wakes up for the majority of Monday to Friday mornings.

Only one application can be considered for each child and we would expect that in most cases parents/carers will take the above residency requirement into account, agree on their preferences and submit one application.

In the event of two applications being received for a child with shared residency we will then only consider the application from the parent/carer with whom the child resides the majority of the time provided that individual has Parental Responsibility for the child. If a Court order is made which contains directions/orders regarding the child’s education, a copy of this Order must be provided to the Local Authority who will act in accordance with that order, as far as possible. Any supporting documentation must be provided by 28 February 2020.

If the child resides with two parents/carers equally, both have parental responsibility and both submit applications, then neither application will be considered and the parents/carers will be asked to agree a single application between themselves.

**Places at schools in other council areas**

If you decide to seek a place for your child at a school outside the area of Blackburn with Darwen Borough Council, please make sure that this school is expressed as a preference on your Blackburn with Darwen Borough Council application form.

Blackburn with Darwen Borough Council will co-operate fully with all other Local Authorities to make sure that no child is offered admission at more than one school.

Before you express a preference for a school in another council area, you are strongly advised to read the school/relevant council’s admission arrangements and to be aware of Blackburn with Darwen Borough Council’s policy about home to school transport (see page #).

**Pupils who live outside the Blackburn with Darwen Borough Council area**

If you wish to apply for admission at a state school in the area of Blackburn with Darwen Borough Council you must name the school as a preference on the application you are submitting to your home council.

When applying for admission at The Olive School, Blackburn you must complete an additional form which is included in this booklet. The additional form needs to be completed and returned to the appropriate school no later than 15 January 2020.

If you are applying for a place at any aided primary school in Blackburn, please check directly with that school, as its Admission Authority may require you to submit a completed Supplementary Information form on or before the closing date in order to be considered under faith criteria.

**Independent schools**

The Council cannot consider preferences/applications for any independent schools within our area (i.e. schools that are not maintained by a local authority, and are not an academy) so please do not list any independent schools on the Blackburn with Darwen Borough Council’s application.

If you have completed the Council’s application form expressing preferences for maintained schools and/or academies, but no longer need a place because your child has a place at an independent school, please inform the School Admissions Team on (01254) 666605. This will help other parent(s)/carer(s) who are seeking places at schools maintained by the Council and/or academies.
Primary School Admissions 2020

Arrangement for free home to school transport

The home to school transport policy reproduced in the booklet is correct at the time of publication and is subject to review.

Blackburn with Darwen Borough Council will meet the travelling expenses of pupils who reside with their parent(s)/carer(s) within the borough and attend their nearest suitable school (as determined by the Council) if they are eligible under any of the following categories:

1. Pupils will qualify for free transport under the 'unsafe route' eligibility if the child cannot reasonably be expected to walk to the nearest suitable school because the nature of the route is deemed unsafe to walk.

2. Pupils will qualify for free transport under the ‘walking distance’ rules if;
   - They are aged 5 - 8 years of age and live more than 2 miles from their nearest suitable school; or
   - They are aged 8 - 16 years and live more than 3 miles from their nearest suitable school.

3. Pupils will qualify for free transport under the ‘low income’ rules if;
   - They are primary pupils who live more than 2 miles away from their nearest suitable school; AND
   - They are in receipt of free school meals or their family is in receipt of the maximum working tax credit.

Legally, the ‘nearest suitable school’ is only defined as a school with places available that provides education appropriate to the age, ability and aptitude of the child (and any special needs the child may have), not one that can provide an education in accordance with parental faith or beliefs.

Applications for a travel pass are sent out automatically to the parent(s)/carer(s) of children who the Local Authority believes will qualify for assistance under the transport policy criteria.

To request a copy of the full policy please email: Transport@blackburn.gov.uk

Sustainable Travel

The journey to and from school is now an important part of the wider national debate on car dependence and the need to change travel habits.

In 1986 children aged 16 and under made nearly 60% of their journeys to school on foot and only 16% by car. Since then the number of trips on foot has dropped below half and those by car doubled. There has also been a decline in the use of public transport and cycling.

Some of the reasons for the recent trends of more car use and less walking and cycling are:

- Parent(s)/carer(s) fears about their children’s involvement in road traffic accidents if they walk or cycle
- Parent(s)/carer(s) fears about personal safety if they travel to school unaccompanied
- Increase in car ownership and use, particularly more households also having a second car
- Greater parental choice and school closures resulting in longer journeys
- School run is part of an onward journey

The consequence of this change includes:

- Huge increase in peak period traffic congestion
- Increase in atmospheric pollution
- Children are given less opportunity to develop road safety and personal safety skills

Over the past twenty years, many projects have been developed to encourage children who are driven to school to use other modes of transport, but it is only recently that such ideas have started to become more widely accepted.

Blackburn with Darwen is committed to a strategy which provides information and supports a healthier choice of transport modes, particularly reducing the amount of car use on the school run. Throughout the borough, school staff, pupils and parent(s)/carer(s) are encouraged to choose an active way to travel to school; information and activities are readily available at www.bwdconnect.org.uk

Apply online by 15 January 2020 @ www.blackburn.gov.uk/admissions
We actively inform and encourage people to walk, cycle or use public transport to school. In Blackburn with Darwen we also promote car sharing and the Park and Stride initiative. We are closely linked with Eco Schools and Sustainable Schools.

School travel plans

Travel plans are completed by each individual school and set out local transport links, travel and road safety issues, proposed initiatives, objectives and targets. Many issues are caused by cars parking illegally and causing problems for pedestrians and putting children’s safety at risk.

Moving home

If you expect to move by September but you are still living at your current address when you apply, we can only consider your application from the new address if you provide the following documents:

- a copy of a letter from a solicitor confirming that contracts have been exchanged; or
- a copy of the signed tenancy agreement; and
- a copy of your council tax bill.

If your house purchase or rental has not reached a stage where you can provide these documents by 28 February 2020, we will consider your application from your current address. However, it is important that you tell us if you move house at any time, particularly during the application process, as it could affect your child’s allocation. Investigations will be made if we have reason to doubt where your child lives.

Closing date for application

All applications must be received by the Council by 15 January 2020.

Please take into consideration when posting a paper application allowing enough time for the application to reach us by the closing date. Any applications received after this date will be treated as a late application unless the local authority considers that there are good reasons for the application being late. Further information on late applications can be found on page 13 of this booklet.

Change of preferences

If you wish to change a preference after 15 January 2020 the Council will consider your request but will normally treat it as a “late application” for the new preferred school (see paragraph below). However, if there are exceptional reasons for your change of preference, e.g. if you have changed address, then provided the application/change of preference is received before 28 February 2020, the new preference may be considered alongside the applications which were submitted on time.

Late applications

If the admission authority is not satisfied that there were relevant exceptional circumstances for the delay then any application form received after the closing date but before places are allocated, will only be considered after all the on-time applications have been considered and allocated places.

IMPORTANT: If a late application is received after 28 February 2020, it will not be possible for the admission authority to consider it alongside the on-time applications even if there are exceptional reasons for the delay in submitting the application or for the change of preference.
**Equal preference**

By law, all schools are required to apply an equal preference system for admissions. This means that all schools must consider all preferences expressed for their school, whether listed as first, second or third preference on the application form without taking into consideration the rank order of the preference.

The examples below are designed to give you an idea of how the mechanism for determining the offer of a school place works. The examples are not meant to be an indication of the pattern of preferences or the likely outcomes that may occur for admissions in September 2020:

### Example 1
- **Preference 1** - Audley Infant School. *A place could be offered under the admission criteria for the school.*
- **Preference 2** - Wensley Fold CE Academy. *A place could be offered under the school’s admission criteria.*
- **Preference 3** - St. Gabriel’s CE Primary School. *A place could be offered under the school’s admission criteria.*

The allocation process identified that a place could be offered at Audley Infant School, Wensley Fold CE Academy and St. Gabriel’s CE Primary School. The place offered would therefore be at Audley Infant School as this is the highest ranked school at which a place could be offered.

### Example 2
- **Preference 1** - Feniscowles Primary School. *The school is not able to offer a place under the school’s admission criteria.*
- **Preference 2** - St Francis’ CE Primary School. *A place could be offered under the school’s admission criteria.*
- **Preference 3** - Meadowhead Infant School. *A place could be offered under the school’s admission criteria.*

The allocation process identified that a place could be offered at St Francis’ CE Primary School and Meadowhead Infant School. The place offered would therefore be at St Francis’ CE Primary School as this is the highest ranked school at which a place could be offered.

The child’s name would be kept on the waiting list for their first preference school.

### Example 3
- **Preference 1** - Holy Souls RC Primary School. *The school is not able to offer a place under the school’s admission criteria.*
- **Preference 2** - Roe Lee Park Primary School. *A place could not be offered under the school’s admission criteria.*
- **Preference 3** - Lammack Primary School. *A place could be offered under the school’s admission criteria.*

The allocation process identified that a place could be offered at Lammack Primary School. The child would therefore be offered a place at Lammack Primary School as this is the highest ranked school at which a place could be offered.

The child’s name would be kept on the waiting list for the first and second preference school.

### Example 4
- **Preference 1** - Avondale Primary School. *A place could not be offered under the school’s admission criteria.*
- **Preference 2** - St Edward’s RC Primary School. *The school is not able to offer a place under the school’s admission criteria.*
- **Preference 3** - St James’ CE Primary School Darwen - a Church of England Academy. *A place could not be offered under the admission criteria for the school.*

The allocation process identified that a place could not be offered at any of the preferences. The child would therefore be offered a place at the next nearest school to their home address which had places available.

The child’s name would be kept on the waiting list for the first, second and third preference school.
Accepting the place offered

You must respond to the offer of a place by 30 April 2020. Failure to respond to the offer of a school place may result in your child’s place being withdrawn.

Parents who fail to respond to their offer of a school place by 30th April 2020 will be contacted by the admission team either by email or letter. You will be asked to respond and confirm whether you accept or reject the place you have been offered for your child.

If you do not respond to this correspondence by the date stipulated, we will assume that you do not require the place and it will be withdrawn. This will mean that your child will be without a school place. If you then decide you want a place at an academy or a maintained school for your child, you will have to contact the admissions team to discuss a an alternative school place for your child.

If you are not happy with the offer that has been made and you wish to explore alternative options please read information about appeals and waiting lists which you will find at: www.blackburn.gov.uk/admissions.

If you have made alternative arrangements for your child’s education, for example, at a private or independent school, please email Blackburn with Darwen Admissions team at: admissions@blackburn.gov.uk.

What happens if my child cannot be offered any of my listed preferences?

If a child is not allocated a place at any of the schools listed on the application, the Council will write to the parent(s)/carer(s) offering the child a place at an alternative school.

Change of preference/applications received after the allocation date

If you wish to apply for a change of preference for your child after 16 April 2020 (notification of offer date), please put your request in writing to the School Admissions Team.

If you have not previously submitted an application but decide you wish to apply for a place for your child after 16 April 2020 you must still complete the Council’s application form. The Council will forward your form and any relevant documents to the admissions authority of the school(s) preferred for them to consider. The Council will inform you about the outcome of your application. Where a place cannot be offered, the child’s details will be placed on the waiting list and you will be informed of your right of appeal.

Waiting List

All admission authorities must maintain a waiting list until at least 31 December in the academic year of admission for every oversubscribed school. The admission authority must use the existing oversubscription criteria to rank the children.

As no distinction will be made between applications received on time and late applications, these waiting lists may change at any time.

If you want to know your child’s position on the waiting list you should contact the Council’s Place Planning and Admissions team on (01254) 666605. The waiting list maintained by the Local Authority will operate until 31 December 2020 only. Different arrangements for waiting lists may apply at voluntary aided faith schools, trust schools, free schools and academies. Further information is available from the relevant school.

After this, if you want your child to change to another school, you should contact the headteacher of your child’s existing school or the Council’s School Admissions Team who will explain the procedures for changing schools.
Section 3: Appeals

Right of appeal

If your child(ren) has not been successful in gaining admission to their preferred school you will have the right of appeal against the decision. The letter will also indicate the school at which a place has been offered. Information about appeal procedures for the voluntary aided faith schools, free schools and academies is available from the relevant school.

Appeals are considered by an independent appeal panel. The panel is made up of people who have played no part in the original allocation of places and who are independent of the school and the Council. The independent appeal panel’s decision is binding on all parties.

You will normally be given two weeks’ notice of the date, time and venue of the appeal hearing. All relevant papers will be sent to you approximately two weeks before the hearing.

The yearly appeals for the reception and year 7 intakes often involve a large number of appeals for individual schools which can last over several days or weeks but the panel cannot make any decisions until they have heard all the appeals for that school/year group.

Once the panel has made the decisions on all the cases for that school/year group, a decision letter (confirming the outcome and, in the case of unsuccessful appeals, full details of the reasons for the panel’s decision) will be sent to all appellants within 5 working days of the decisions being made.

If you need advice on completing the appeal form please contact the School Admissions Team on (01254) 666605 or an independent advisor.

Oversubscribed year groups

Parent(s)/carer(s) may occasionally go to appeal and notice that some year groups in the school which they prefer are over the published admission number. In most cases this is due to previous successful appeals. In addition, fair access protocols allow certain vulnerable children to access school places outside of the admissions and appeals procedures.

Law on infant class sizes

The law says that infant pupils (aged 4–7 years) must not be taught by one teacher in a class that has more than 30 children. However, that requirement does not apply in any of the following cases:

- The class is taught by more than one teacher
- The class is mostly made up of junior children, even if there are also some infants
- Where a child with an Education, Health and Care Plan or a statement of Special Educational Needs who is normally educated in a special educational needs unit or special school joins an infant class occasionally.

Classes may also be allowed to go over the limit if after an allocation/admissions round:

- A child moves into the area after the normal admission round and there is no other available school within a reasonable distance of their home
- The child receives an Education, Health and Care Plan (ECHP) or an Individual Pupil Resource agreement (IPRA) naming the school; or a child moves into the area with an EHCP or an IPRA naming the school.
- A Looked After Child (or Previously Looked After child) is admitted
- A pupil is initially refused admission to a school but is then offered a place at that school because of an error in applying the admission arrangements or the independent appeal panel allows the appeal
- If one twin/multiple birth child was the last child to be allocated a place, and the other twin/multiple birth siblings would have been refused a place.
Infant class size appeals

The independent appeal panel has limited powers when considering appeals for such infant classes. The independent appeal panel cannot take into account individual circumstances such as family problems, transport and childcare arrangements when considering such appeals. The independent appeal panel will also not take into consideration any new evidence in support of the admission appeal, if it was not made available to the school or the Council when you initially applied for admission.

The law states that in an infant class size appeal a panel can only admit a child if:

- It finds that the admission of additional children would not breach the infant class size limit; OR
- It finds that the admission arrangements did not comply with admissions law or were not correctly and impartially applied AND that the child would have been offered a place if the arrangements had complied or had been correctly and impartially applied; OR
- It decided that the decision to refuse the admission of your child was not one which a reasonable admission authority would have made in the circumstances of this case

Unless the independent appeal panel is satisfied that you have proved one of these 3 grounds, they cannot allow your appeal.

Please note; different rules apply where the appeal is not for an infant class already containing 30 children.

Re-appeals

You may appeal for more than one school, but are normally only allowed to appeal once for each school in respect of a school year.

Please note that distress caused to a pupil because of not gaining a place at the preferred school will not normally be considered sufficient grounds for granting a re-appeal.

Requests for re-appeals for the voluntary aided faith schools, trust schools, free school and academies are considered by the relevant school and not the Council.
Section 4: School information

There are 6 types of primary schools in Blackburn with Darwen. It is important to know which type of school you would like your child to go to because different people are responsible for making decisions on which children to admit.

The following descriptions tells you who is making the decision for the particular type of school. **Applications for all the types of schools listed below must be made on the Council’s application form.** However, for some church schools you will also need to fill in a Supplementary Information Form if you are applying for faith reasons:

- **Community infant, junior and primary schools:** Admissions to community and voluntary controlled schools are the responsibility of Blackburn with Darwen Borough Council.

- **Voluntary controlled primary schools:** Admissions to community and voluntary controlled schools are the responsibility of Blackburn with Darwen Borough Council.

- **Voluntary-aided schools:** Admission to the school is the responsibility of the Governing Body of the school.

- **Foundation schools:** Admission to a foundation school is the responsibility of the governing body.

- **Academies:** These are independent of the local authority and funded by the Department for Education (DfE). The governors are responsible for deciding who is given a place at the school.

- **Free schools:** These schools are independent of the local authority and funded by the Department for Education. Any suitable sponsor can make an application to establish a Free School, including parents, teachers, charities, community groups or businesses. They are able to set their own curriculum and set their own admission policies. The governors are responsible for deciding who is given a place at the school.

School details

The table on the following pages (19 - 24) provides information about primary schools in Blackburn with Darwen, including:

- the names, addresses and contact details
- the age range of pupils in the school
- if the school has a nursery class
- the total number of places available in the school (the published admission number (PAN))
- the number of preferences (applications) received for September 2019 (this includes first, second and third preferences)

For schools who applied their oversubscription criteria, the following information is also provided:

- the number of places allocated (offered) for September 2019 after all preferences had been considered
- the number indicated in the ‘lowest criteria allocated’ column refers to that school’s published criteria
- Furthest Distance is the straight line distance measurement in miles from the home address to the school and shows the furthest distance that was used to allocate a school place under the criterion shown in the previous column.
<table>
<thead>
<tr>
<th>Type of school</th>
<th>School name and contact details</th>
<th>Age range</th>
<th>Nursery class</th>
<th>Total number of pupils</th>
<th>Published admission number for 2019</th>
<th>Number of preferences received for Sept 2019</th>
<th>Lowest criteria of the last place allocated (miles)*</th>
<th>Furthest distance (miles)*</th>
<th>Admission policy: page</th>
</tr>
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<tbody>
<tr>
<td>F Ashleigh Foundation School</td>
<td>Ross Street, Darwen Tel: (01254) 703171</td>
<td>4-11</td>
<td>No</td>
<td>223</td>
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<tr>
<td>C Audley Community Infant School</td>
<td>Queen’s Park Road, Blackburn Tel: (01254) 52065</td>
<td>3-7</td>
<td>Yes</td>
<td>325</td>
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<td>C Audley Community Junior School</td>
<td>Queen’s Park Road, Blackburn Tel: (01254) 264294</td>
<td>7-11</td>
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<td></td>
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<td>C Avondale Community School</td>
<td>Durham Road, Darwen Tel: (01254) 703449</td>
<td>4-11</td>
<td>No</td>
<td>411</td>
<td>60</td>
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<td>C Belmont Community School</td>
<td>Ryecroft Lane, Belmont, Bolton Tel: (01204) 811226</td>
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<td>VA Blackburn the Redeemer Church of England School</td>
<td>Jack Walker Way, Blackburn Tel: (01254) 296400</td>
<td>4-11</td>
<td>No</td>
<td>421</td>
<td>60</td>
<td>142</td>
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<td>C Brookhouse Community School</td>
<td>Troy Street, Blackburn Tel: (01254) 666050</td>
<td>3-11</td>
<td>Yes</td>
<td>284</td>
<td>30</td>
<td>74</td>
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<td>C Cedars Community Primary School</td>
<td>Hawthorn Street, Blackburn Tel: (01254) 261609</td>
<td>3-11</td>
<td>Yes</td>
<td>396</td>
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<td>C Daisyfield Community School</td>
<td>Clinton Street, Blackburn Tel: (01254) 52108</td>
<td>3-11</td>
<td>Yes</td>
<td>309</td>
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<td>C Feniscowles Community School</td>
<td>Livesey Branch Road, Blackburn Tel: (01254) 201054</td>
<td>4-11</td>
<td>No</td>
<td>413</td>
<td>60</td>
<td>164</td>
<td>d</td>
<td>1.642</td>
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<tr>
<td>C Griffin Park Community School</td>
<td>Cavendish Place, Blackburn Tel: (01254) 57724</td>
<td>3-11</td>
<td>Yes</td>
<td>236</td>
<td>30</td>
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<td>d</td>
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* The distance from home to school of the last child offered a place.
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<tr>
<th>Type of school</th>
<th>School name and contact details</th>
<th>Age range</th>
<th>Nursery Class</th>
<th>Total number of pupils</th>
<th>Published admission number for 2019</th>
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<th>Lowest criteria of the last place allocated</th>
<th>Furthest distance (miles)*</th>
<th>Admission policy: page</th>
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<tr>
<td>VA</td>
<td>Holy Souls Roman Catholic School Wilworth Crescent, Blackburn Tel: (01254) 249892</td>
<td>4-11</td>
<td>No</td>
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<td>VC</td>
<td>Holy Trinity Church of England Voluntary Controlled School Bank Top, Darwen Tel: (01254) 702119</td>
<td>4-11</td>
<td>No</td>
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<td>Intack Community School Whitebirk Road, Blackburn Tel: (01254) 52815</td>
<td>3-11</td>
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<td>Longshaw Community Infant School Crosby Road, Blackburn Tel: (01254) 260534</td>
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<td>Longshaw Community Junior School Park Lee Road, Blackburn Tel: (01254) 296450</td>
<td>7-11</td>
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<td>Lower Darwen Community School Milking Lane, Lower Darwen, Blackburn Tel: (01254) 55639</td>
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<td>Meadowhead Community Junior School Anglesey Street, Blackburn Tel: (01254) 209871</td>
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<td>VA</td>
<td>Our Lady of Perpetual Succour Roman Catholic School Holmbrook Close, Blackburn Tel: (01254) 59420</td>
<td>4-11</td>
<td>No</td>
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* The distance from home to school of the last child offered a place.
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<th>Lowest criteria of the last place allocated</th>
<th>Furthest distance (miles)*</th>
<th>Admission policy page</th>
</tr>
</thead>
</table>
| FS             | Queen Elizabeth’s Grammar School  
West Park Road, Blackburn, BB2 6DF  
Tel: (01254) 686300  
Email: admissions@qegsblackburn.com | 3-11      | Yes           | 340         | 56                     | 169                                      | Other                                      | 44                       |                      |
| C              | Roe Lee Park Community School  
Emerald Avenue, Blackburn  
Tel: (01254) 56297 | 3-11      | Yes           | 428         |                        |                                          |                                            | 45                       |                      |
| VA             | Sacred Heart Roman Catholic School  
Lynwood Road, Blackburn  
Tel: (01254) 54851 | 4-11      | No            | 170         |                        |                                          |                                            | 46                       |                      |
| C              | Shadsworth Community Infant School  
Rothesay Road, Blackburn  
Tel: (01254) 698002 | 3-7       | Yes           | 211         |                        |                                          |                                            | 47                       |                      |
| C              | Shadsworth Community Junior School  
Arran Avenue, Blackburn  
Tel: (01254) 698016 | 7-11      | No            |             |                        |                                          |                                            | N/A                      |                      |
| AC             | St Aidan’s Primary School - A Church of England Academy  
Norfolk Street, Blackburn  
Tel: (01254) 53148 | 4-11      | No            | 190         |                        |                                          |                                            | 48                       |                      |
| VA             | St Alban’s Roman Catholic School  
Trinity Street, Blackburn  
Tel: (01254) 57582 | 3-11      | Yes           | 231         |                        |                                          |                                            | 49                       |                      |
| VA             | St Anne’s Roman Catholic School  
Feilden Street, Blackburn  
Tel: (01254) 580462 | 3-11      | Yes           | 235         | 30                     | 58                                        | Other                                      | 0.599                    | 50                   |
| VA             | St Antony’s Roman Catholic School  
Shadsworth Road, Blackburn  
Tel: (01254) 54686 | 3-11      | Yes           | 226         |                        |                                          |                                            | 51                       |                      |
| AC             | St Barnabas’ Primary School - A Church of England Academy  
Knowlesly Road, Darwen  
Tel: (01254) 702996 | 4-11      | No            | 393         | 30                     | 68                                        | Other                                      | 1.671                    | 52                   |

* The distance from home to school of the last child offered a place.
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<tr>
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<th>Furthest distance (miles)*</th>
<th>Admission policy: page</th>
</tr>
</thead>
</table>
| VA             | St Barnabas & St Paul’s Church of England School  
Oakenhurst Road, Blackburn  
Tel: (01254) 698413 | 4-11 | No | 193 | 60 | 92 | Other | 1.197 | 53 |
| VA             | St Cuthbert’s Church of England School  
St Alban’s Road, Darwen  
Tel: (01254) 701336 | 4-11 | No | 222 | 30 | 77 | Other | 0.207 | 54 |
| VA             | St Edward’s Roman Catholic School  
Blackburn Road, Darwen  
Tel: (01254) 701616 | 4-11 | No | 209 | | | | | 55 |
| VA             | St Francis’ Church of England School  
Cherry Tree Lane Cherry Tree, Blackburn  
Tel: (01254) 201419 | 4-11 | No | 203 | 30 | 85 | 3a | 1.559 | 56 |
| VA             | St Gabriel’s Church of England School  
Wilworth Crescent, Blackburn  
Tel: (01254) 249462 | 4-11 | No | 214 | 30 | 126 | Other | 0.783 | 57 |
| VA             | St James’ Church of England School, Blackburn  
Oozebooth Terrace, Blackburn  
Tel: (01254) 698335 | 3-11 | Yes | 431 | | | | | 58 |
| VA             | St James’ Church of England School, Lower Darwen  
Off Stopes Brow, Lower Darwen, Blackburn  
Tel: (01254) 698656 | 4-11 | No | 206 | 30 | 66 | Other | 1.076 | 59 |
| ACA            | St James’ Primary School - A Church of England Academy  
St James’ Crescent, Darwen  
Tel: (01254) 703260 | 3-11 | Yes | 200 | | | | | 60 |
| VA             | St Joseph’s Roman Catholic School  
Limes Avenue, Darwen  
Tel: (01254) 706264 | 4-11 | No | 149 | | | | | 61 |

*The distance from home to school of the last child offered a place.*
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<th>Type of school</th>
<th>School name and contact details</th>
<th>Age range</th>
<th>Nursery class</th>
<th>Total number of pupils</th>
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<th>Number of preferences received for Sept 2019</th>
<th>Lowest criteria of the last place allocated</th>
<th>Furthest distance (miles)*</th>
<th>Admission policy: page</th>
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<td>St Luke &amp; St Philip’s Primary School - A Church of England Academy Hancock Street, Blackburn Tel: (01254) 54866</td>
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* The distance from home to school of the last child offered a place.
### Primary School Admissions 2020

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<th>School name and contact details</th>
<th>Age range</th>
<th>Nursery class</th>
<th>Total number of pupils</th>
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*The distance from home to school of the last child offered a place.*

Apply online by 15 January 2020 @ www.blackburn.gov.uk/admissions
Section 5: School admission policies

This booklet provides basic information on admission policies for all Blackburn with Darwen Primary schools, but it is not possible to include all the information about every school’s admission policy. Some requirements – for example, those relating to worship attendance – vary between schools. Maps of parish boundaries are available from schools and for those schools where the subscription criteria give priority on a catchment area (i.e. parish boundaries) the map will also be available on the Local Authority website.

You are strongly advised to obtain a copy of the full admission policy for each school you are considering, and to carefully consider all the information available in this booklet and from the schools before completing your application form.

Parent(s)/carer(s) must complete the Council’s on-line form/application form – and you are advised to check with the school if a separate form is available from the school and is also required to be completed.

Parent(s)/carer(s) who wish their application for a Church of England or Roman Catholic primary school to be considered against the faith criteria MUST also complete the church questions on the Council’s application. If the school is oversubscribed, a failure to answer these questions may result in your application for a place being considered against lower priority criteria as the Governing Body will have no information upon which to assess the worship attendance/faith criteria.

Baptism (for Roman Catholic Primary Schools only)

Baptised Roman Catholic child means one baptised in a Roman Catholic Church (Baptismal Certificate required) or a baptised Christian subsequently received into the Roman Catholic Church as evidenced by a letter confirming the reception from a Roman Catholic Priest.
Ashleigh Foundation School admission policy

Ashleigh Foundation School will consider all applications for places without reference to the order in which the school is expressed as a preference.

Where the School receives fewer applications/preferences than the admission number it will offer places to all those applicants.

Where more applications are received than the admission number the School will use the admission policy stated below.

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the school’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/ carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker

If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births

Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Admission Authority will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Admission Authority is able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil

The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the governors reserve the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Audley Community Infant School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/ carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Avondale Community School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Belmont Community School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker

If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births

Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil

The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Blackburn The Redeemer Church of England School admission policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a statement of educational need or educational and health care plans naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. **(a) Children in public care and previously looked after children.** This includes any "looked after child", "previously looked after children" and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

   **(b) Children with special medical or social circumstances affecting the child where these needs can only be met at this school.** Professional supporting evidence from a professional, e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

2. Children who have a sibling attending the school on the date of application and on the date of admission. (Siblings include step, half, foster, adopted brothers and sisters including children of the parent/carer’s partner living at the same address.)

3. Children of staff - This applies to all staff, full and part time, who are employed by the governing body for the whole of the two years prior to the closing date for applications, 15 January 2020.


   “Parental worshipping” is normally taken to mean a minimum of attendance once a month at church at public worship for over at least 12 months leading up to the 1 September 2019.

   **The lists of Churches can be found on:**
   - Churches Together in England website: [www.cte.org.uk](http://www.cte.org.uk)
   - Evangelical Alliance: [www.eauk.org](http://www.eauk.org)
   - The Irish Council of Churches: [www.irishchurches.org](http://www.irishchurches.org)
   - Free Churches Group: [www.freechurches.org.uk](http://www.freechurches.org.uk)
   - Action of Churches Together in Scotland: [www.acts-scotland.org](http://www.acts-scotland.org)
   - Churches Together in Wales, [www.cytun.org.uk](http://www.cytun.org.uk)

   *Lists are taken as on 1 September 2019. A maximum of 30 children will be admitted under this category. The governors will request confirmation of this from the relevant member of the clergy or church officer.*

5. Other children

**Tie-breaker**
Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where two addresses have the same distance, or the cut off point is for addresses within the same building, then the Local Authority’s system of a random draw will determine which address(es) receive the offer(s).

**Twins/multiple births**
Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.
Brookhouse Community School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/ carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Daisyfield Community School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Feniscowles Community School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Griffin Park Community School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/ carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker

If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births

Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil

The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Holy Souls Roman Catholic School admission policy

Children who have either an Education, Health and Care Plan, Statement of Special Educational Needs or an Individual Pupil Resource Agreement, where the named school is Holy Souls RC Primary School, will be given priority above other children. Thereafter, if the demand for places exceeds the number of places available, priority will be given to the following categories listed below in priority order:

1. Looked after children and previously looked after children (see note a)
2. Baptised Roman Catholic children, who have a sibling in school at time of application and admission (see note b)
3. Baptised Roman Catholic children resident in the parishes of Holy Souls, Good Shepherd and Sacred Heart
4. Other baptised Catholic children
5. Other children who have a sibling in the school at the time of application and admission (see note b)
6. All remaining applicants

Notes:

a) A looked after child is a child who is in care of the Local Authority or being provided with accommodation by the Local Authority in the exercise of their Social Services function. A previously looked after child is one who immediately moved on from looked after status after being adopted or becoming subject to a residence/child arrangement order or special guardianship order

b) “Sibling” includes half, step, foster and adopted siblings or the child of the parent/carers partner who live at the same address

c) Where a child lives with parents with shared responsibility, each for part of a week, the child’s “permanent place of residence” will be determined as the address of the parent who normally has responsibility for the majority of school days in a week. Where care is split equally the house hold in receipt of the child benefit will determine the address used.

d) Where twins/children of multiple births request admission where one of the children is the 30th child admitted the other child or children may also be admitted. This also includes exceptions under the school admissions code

Tie-breaker

If in any one category there are more applicants than places available, priority will be given based on proximity to the school, nearer addresses having priority over more distant ones. The distance will be measured in a straight line (“as the crow flies”) from the school gates to the family home, using a computer system. Where the cut-off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority’s system of a random draw will determine which address(es) receive the offer(s). The draw will take place at the Local Authority’s offices, and the names will be drawn by a local authority officer who is independent of the admissions process.

Each Roman Catholic applicant will be required to produce a baptismal certificate unless they were baptised at Holy Souls Church, where baptismal records will be checked.

Copies of a map showing the parish boundaries are available from the school.
Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/ carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Intack Community School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Lammack Community School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Longshaw Community Infant School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/ carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the school’s admission form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the governors reserve the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Lower Darwen Community School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the school’s admission form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the governors reserve the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Meadowhead Community Infant School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Our Lady of Perpetual Succour Roman Catholic School admission policy

The Governing Body will consider all preferences equally and in the event that there are more applicants than places, after admitting Children who have an Education, Health and Care Plan or a Statement of Special Educational Needs or an Individual Pupil Resource Agreement naming this school, the Governing Body will allocate places using the criteria below, which are listed in order of priority.

1. Baptised Catholic Looked After Children and previously Looked After Children - This includes any "looked after child" and any child who was previously looked after but immediately after being looked after was adopted or became subject to a residence order/child arrangement order or special guardianship order. (see note b)

2. Baptised Catholic children who have a sibling in school at the time of admission. (see note g)

3. Baptised Catholic children resident in the parish of Our Lady of Perpetual Succour. A map of the Parish boundaries is available in school.


5. Non Catholic Looked After Children and previously Looked After Children - This includes any "looked after child" and any child who was previously looked after but immediately after being looked after was adopted or became subject to an adoption, a residence order/child arrangement order or special guardianship order - (see note b).

6. Non Catholic children who have a sibling in the school at the time of admission. (see note g)

7. Other children.

Tie-Breaker
If in any category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the front door of the child’s home address (including the community entrance to flats) to the main entrance of the school using the Local Authority’s computerised measuring system with those living nearer to the school having priority. In the event of distances being the same or two or more applicants where this distance would be the last place/s to be allocated, the Local Authority’s system of a random draw will determine which address(es) receive the offer(s). The random draw will be carried out at the Local Authority’s offices by a Local Authority officer who has no involvement in the School Admissions process.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant size classes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Notes:

a) All applications received by the closing date of 15 January 2020 will be considered at the same time.

b) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989. A previously Looked After Child is one who was looked after but ceased to be so because they were adopted or became subject to a residence/child arrangement order or special guardianship order.

c) For a child to be considered as a Baptised Catholic evidence of a Catholic Baptism must be provided. A copy of the Baptism certificate would be required.

d) Parents should check carefully whether they are resident within the parish boundary of Our Lady of Perpetual Succour. A map is available in school for this purpose. All applicants claiming residence in the parish of Our Lady of Perpetual Succour will be required to provide proof of address, by supplying an original, up-to-date, utility bill.

e) It is the duty of the governors to comply with regulations on class size limits at Key Stage One.

f) Where a child lives with parents with shared responsibility, each for part of the week, the ‘home’ address will be determined as being where the child resides for the majority of the school week.

g) Sibling is defined as a brother or sister, step brother or sister, half brother or sister, adopted brother or sister, or the child of the parent/carer’s partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
Queen Elizabeth’s Grammar School admission policy

Queen Elizabeth’s Grammar School (QEGS) is an independent Free School. It is a co-educational, non-denominational day school serving local and regional communities. It caters for pupils aged from 4 to 19 years drawn from a wide geographical area. The school, which has existed since 1509, expects the highest standards of work, discipline and participation from all pupils in-line with its reputation for excellence in all that it does. We are committed to being an integrated school that values tolerance, mutual understanding and respect.

Arrangements for Admission to Reception

Application is by submitting the LA's CAF. No additional application is required by the School.

Places will be allocated to pupils from two geographical areas: 50% (28 places) to pupils from the Borough of Blackburn with Darwen (in-Borough) and 50% (28 places) to pupils from outside the Borough (out-of-Borough). Should there be fewer than 50% of applications from either geographical area; the remaining percentage will be offered to the other geographical area.

All pupils who have named this school as a preference will be considered equally against the School’s Admissions Policy, and, if undersubscribed, all pupils will be admitted.

In the event that there are more applicants than places then, after admitting all pupils with either an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs (SEN) naming this school, the AT will allocate places using the oversubscription criteria below, which are listed in order of priority:

a) ‘looked after’ children and children who were previously ‘looked after’ but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order. ‘Looked after’ means that the child is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions at the time of making an application to the school.

b) children of a member of staff who has been employed by the school for two or more years at the time when the application for admission is made and who will still be employed at the time of admission. The member of staff must have a School pay reference number.

c) other children.

Tie-breaker

If in categories (b) or (c) there are more applications than places available for either geographical area then the places will be allocated by random allocation. Observed by an independent representative of the LA and members of the AT Admissions Panel, each pupil is allocated a number and these are drawn at random in full view of all those who witness the process. Separate draws are made for in-Borough pupils and out-of-Borough pupils.
Roe Lee Park Community School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/ carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker

If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births

Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil

The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Sacred Heart Roman Catholic School admission policy

Children with a Statement of Special Education Need/Education, Health and Care Plan naming Sacred Heart will be admitted first. Then, if there are fewer than 30 applications, all applicants will be offered places. However, if the demand for places at the school is greater than the number of places available, the following oversubscription criteria will be applied:

1. Looked After Children and previously Looked After Children.
2. Children with an exceptional social, medical, educational or religious need which can be best met, or only met at this school;*
3. Baptised Catholic children who have a sibling in the school at the time of admission.
4. Baptised Catholic children resident in the parishes of Sacred Heart & St Anne’s (please ask at school for definition of boundaries & map).
5. Other baptised Catholic children.
6. Other children who have a sibling in the school at the time of admission.
7. All remaining applicants.

*Children with proven exceptional medical, social or welfare needs where the needs can only be met at Sacred Heart. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school

Tie-Breaker

If it is not possible to offer places for all applications within any criterion above, priority will be given to those living closest to the school measured by a computer system used by the local authority. In the event of distances being the same for 2 or more applicants, places will be allocated by the method used by the local authority. (The Local Authority uses a random draw (lottery) to decide which children will then be offered a place. The draw will take place at the Local Authority’s offices and the names will be drawn by a Local Authority officer who is independent of the admissions process).

Twins/multiple births

It is the duty of governors to comply with regulations on class size limits for children aged between rising five and seven. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the 30th child admitted. This also applies to in-year applicants who are looked after/previously looked after children, children of UK service personnel or children who move into the area for whom there is no other school available within a reasonable distance.
Shadsworth Community Infant School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/ carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker

If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births

Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil

The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
St Aidan’s Primary School, a Church of England Academy, admission policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a statement of educational need or Educational, Health and Care Plan naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. Looked after children and previously looked after children.
   *This includes any “looked after child” and any child who was previously looked after but immediately after being looked after was adopted or became subject to an adoption, residence/child arrangements order or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.*

2. Children with special medical or social circumstances affecting the child where these needs can only be met at this school.
   *Professional supporting evidence from a professional, e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why this school is the most suitable school and the difficulties which would be caused if the child had to attend another school.*

3. Children have a sibling attending the school on the date of application and on the date of admission.
   *Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address.*

4. Children whose parent(s)/carer(s) live within the ecclesiastical parish of St. Aidan’s Mill Hill.
   *A map showing the boundaries is available in school.*

   *“Parental worshipping” is normally taken to mean a minimum of monthly attendance at church at public worship for over at least the six months leading up to the 1 September 2018. The governors will request confirmation of this from the relevant member of the clergy or church officer.*

   The lists of Churches can be found on the Churches Together in England website at www.cte.org.uk and for the Evangelical Alliance at www.eauk.org; lists are taken as on 1 September 2018.

6. Other children.

**Tie-breaker**

Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where two addresses have the same distance, or the cut off point is for addresses within the same building, then the Local Authority’s system of a random draw will determine which address(es) receive the offer(s). The draw will take place at the Local Authority’s offices by a local authority officer who is independent of the admissions process.

**Twins/multiple births**

Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.
St Alban's Roman Catholic School admission policy

Admission applications will be decided by the Governing Body, which will consider all stated parental preferences it receives. If there are more applications for admission than the school has places available, then places will be allocated using the following criteria in priority order.

1. Children who either have an Education, Health and Care Plan, a Statement of Special Educational Needs or an Individual Pupil Resourcing Agreement (IPRA) where the named school is St Alban’s will be given priority above all other children.

2. Baptised Roman Catholic Looked After Children and previously Looked After Children. (see note e)

3. Baptised Roman Catholic children who are resident in the Parish of St Albans and Good Shepherd (see note c) and will have a sibling attending the school at the time of admission. (see note b)

4. Baptised Roman Catholic children who are resident in the Parish of St. Alban’s and Good Shepherd. (see note c)

5. Baptised Roman Catholic children who will have a sibling attending the school at the time of admission.


7. Other Looked After and previously looked after Children (see note e)

8. Other children with a sibling attending the school at the time of admission. (see note b)

9. Any other children.

Where there are more applicants for the available places within any category, then distance from home front door to the main gates of the school in a straight line, using a computer, will be used as the final determining factor, nearer addresses having priority over more distant ones.

Tie-breaker

If category (2) (3) (4) (5) (6) (7) (8) or (9) is oversubscribed, geographical proximity (as listed above will be used as the ‘tie-breaker’ to decide between the remaining cases within the category. If after measuring distances it is still not possible to decide on the children to be offered admission

(for example if only one place is left but there are two children living at the same address seeking admission) the Local Authority’s system of a random draw will determine which address(es) receive the offer(s). The random draw will be carried out at the Local Authority’s offices by a Local Authority officer who has no involvement in the School Admissions process.

Notes:

a. Baptised Roman Catholic Child means one Baptised in a Roman Catholic Church (Baptismal certificate required) or a baptised Christian subsequently received into the Roman Catholic Church as evidenced by a letter confirming the reception from a Roman Catholic Priest.

b. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address.

c. Parents should check carefully whether they are resident within the parish boundary, as agreed by the Diocese of Salford 12/08/2017, of St Alban’s and Good Shepherd.

d. Where the parents live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parents may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the governors reserve the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Officer, utilities provider. For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.

e. ‘Looked after’ means that the child is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions. ‘Previously Looked after’ children means children who were previously ‘Looked After’ but immediately after being ‘Looked After’ were adopted or became subject to a residence/child arrangement order or special guardianship order.

Twins/multiple births

Where a family of twins and children of multiple births request admission where one of the children is the 30th child admitted the other child or children may be admitted.
St Anne’s Roman Catholic School admission policy

All preferences are considered equally. If demand for places exceeds the number of places available, after admitting children with a Statement of Special Educational Needs or an Education Health Care Plan, places will be allocated to applicants under the following categories listed below in priority order:

1. Baptised Roman Catholic children who are ‘Looked after’ or who were previously ‘looked after’ but immediately after being ‘looked after’ were adopted or became subject to a residence/child arrangement order, or special guardianship order (notes 3 and 4).

2. Baptised Roman Catholic children living in the original parish of St. Anne’s and baptised Roman Catholic children living in Sacred Heart parish (notes 1 and 4).

3. Baptised Roman Catholic children who have older siblings attending St. Anne’s R.C. Primary School at the time of application and admission (notes 2 and 4).

4. Other baptised Roman Catholic children (note 4).

5. Children who are ‘Looked after’ and children who were previously ‘looked after’ but immediately after being ‘looked after’ were adopted or became subject to a residence, or special guardianship order who are not baptised Roman Catholic (note 3)

6. Children of members of school staff in either or both of the following circumstances:
   (a) Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
   (b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

7. Children with special social/medical/welfare needs which are directly relevant to this school. Appropriate evidence must be provided from a doctor, social worker etc, setting out the particular reasons why St Anne’s is the most suitable school to meet these needs, and the difficulties that would be caused if the child had to attend another school.

8. Other children with older siblings attending St Anne’s R.C. Primary School at the time of application and admission (note 2).

9. Other children attending St. Anne’s R.C. Nursery School at the time of making the application.

10. Other children who live in the geographical area (catchment) covered by the parish boundary of Sacred Heart or the original parish of St. Anne’s (note 1).

11. Other children.

Notes:

1. The map showing the parish boundaries is available from the admissions committee in school. Parent(s)/carer(s) are advised to check their address on the map in order to confirm whether or not they live within the parish.

2. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address.

3. ‘A Looked after Child’ is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who was looked after, but ceased to be so because they were adopted or became subject to a residence/child arrangement order or special guardianship order.

4. For a child to be considered as a Baptised Roman Catholic, evidence of a Catholic Baptism or reception into the Catholic Church will be required.

Tie-breaker
To judge between otherwise equal cases within a category, priority will be given to the children who live nearest to the school. Distance will be measured from the home front door to the school’s main entrance as the crow flies, using a computerised system. If it is not possible to differentiate on distance (for example, if only one place is left but there are two children living at the same address seeking admission) then the child to be offered the place will be chosen by random allocation. The draw will take place at the Local Authority’s offices and the name (s) will be drawn by a local authority officer who is independent of the admission process.

Twins/multiple births
If an application has been made for places for twins/triplets/2 or more siblings in the same year group and insufficient places are left within the published admission number (i.e. one of the siblings is the last child who can be admitted within that number) it may be possible for the Admission Authority to offer places to the other sibling(s) in the birth group as a permitted exception to class size regulations.
St Antony’s Roman Catholic Primary School admissions policy

The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. Children with either a Statement of Special Educational Needs or Education Health Care Plan where the named school is St Antony’s, will be given priority above all other children. Applications to the school will be dealt with by the Governing Body in accordance with the following set of criteria which will be used to form a priority order if there are more applications than the school has places available.

1. Looked after children and previously looked after children. (see notes)
2. Baptised Roman Catholic children with approved medical/social/welfare reasons affecting the child where these needs can only be met at this school. If you wish to be considered under this category there is certain evidence you must provide. (see notes).
3. Baptised Roman Catholic children resident in the parish of the Holy Family (see notes).
4. Baptised Roman Catholic children with a brother or sister attending the school at the time of application and admission (see notes).
5. Baptised Roman Catholic children (see notes).
6. Children with approved medical/social/welfare reasons affecting the child where these needs can only be met at this school. If you wish to be considered under this category there is certain evidence you must provide. (see notes)
7. Other children who have a sibling in the school at the time of admission.
8. Other children.

Tie breaker
In the event of there being more applications within any category than places available, home to school distance will be used as the tiebreaker. Distances are measured as the crow flies, from home to the school gate, using the computerised mapping package offered by the Local Authority. If a further tiebreaker is needed, the decision will be made by random allocation. The draw will take place at the Local Authority Offices and the name(s) will be drawn by a computerised system.

Notes:
1) ‘Previously Looked after’ children are children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangements order, or special guardianship order (‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions).
2) (3) (4) (5) Baptised Roman Catholic Child means one Baptised in a Roman Catholic Church (Baptismal Certificate required) or a baptised Christian subsequently received into the Roman Catholic Church as evidenced by a letter confirming the reception from a Roman Catholic Priest.
3) Parents should check carefully whether they are resident within the parish boundary of The Holy Family. A map is available in school for this purpose.
4) (7) Sibling is defined as being ‘natural, step, half, fostered or adopted’ brother or sister, living at the same address. Where a child lives with parents with shared responsibility, each for part of the week, the ‘home address’ will be determined as being where the child sleeps for the majority of the school week.
5) (7) (8) The admission of a non-Catholic child in a year when there are vacancies remaining after the demand from Catholics is met does not guarantee a place for a sibling in a year where the Catholic demand is greater.
6) (6) If you feel that there are exceptional medical/social/welfare needs relating to your child which support the need for your child to attend this particular school, and wish your application to be considered under criterion (2) or (6) you must state this on your application form AND provide appropriate written supporting evidence for your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school.

Twins/Multiple Births
The Governing Body reserves the right to give special consideration to twins/triplets/2 or more siblings in the same year group. If an application has been made for places for twins/triplets/2 or more siblings in the same year group and insufficient places are left within the published admission number (i.e. one of the siblings is the last child who can be admitted within that number) it may be possible for the Admission Authority to offer places to the other sibling(s) in the birth group as a permitted exception to class size regulations.
St Barnabas’ Primary School, a Church of England Academy, admission policy

1. The Local Governing Committee will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Local Governing Committee operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with either an Education, Health and Care Plan, a statement of educational need naming the school or an Individual Pupil Resource Agreement (IPRA), the Local Governing Committee will allocate places using the criteria below, which are listed in order of priority.

2. (a) Looked after children and previously looked after children. 
   This includes any “looked after child”, “previously looked after children” and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence/child arrangement order or special guardianship order.
   (b) Children with special medical or social circumstances affecting the child where these needs can only be met at this school.
   Professional supporting evidence from a professional, e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

3. Children who have a sibling attending the school on the date of application and on the date of admission. Siblings include step, half, foster, adopted brothers and sisters living at the same address.

4. Children whose parents live within the ecclesiastical parish of St Barnabas. A map showing the boundaries is available in school.

5. Children with a parent/guardian worshipping in a church in full membership of Churches Together in England. Churches in membership of the equivalent bodies to CTE in Northern Ireland, Scotland and Wales are equally accepted.
   “Parental worshipping” is normally taken to mean a minimum of monthly attendance at church at public worship for over at least the 6 months leading up to the 1 September 2019.
   The governors will request confirmation of this from the relevant member of the clergy or church officer. The lists of Churches can be found on the Churches Together in England website at cte.org.uk; lists are taken as on 1 September 2019.

5. Other children.

Tie-breaker
Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where the cut-off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority's system of a random draw will determine which address(es) receive the offer(s).

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Local Governing Committee will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.
St Barnabas & St Paul’s Church of England School admission policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a statement of educational need or educational and health care plans naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. Looked After and Previously Looked After Children.
   This means any "looked after child" and any child who was previously looked after but immediately after being looked after was adopted or became subject to a residence/child arrangement or special guardianship order. A ‘Looked After’ child is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions, at the time of making an application to the school.

2. Children whose parent(s) or legal guardian(s) show evidence of being active members of the Church of England, or any church in membership of Churches Together in England, the Irish Council of Churches, Action of Churches Together in Scotland, Churches Together in Wales - the Free Churches Group or the Evangelical Alliance by parental worship. (See note 1)

3. Children who have siblings attending the school on the date of application and on the date of admission (see note 2).

4. Children of staff – this applies to all staff, full and part time, who are employed by the Governing Body for the whole of the two years prior to the closing date for application.

5. Children whose parent(s)/carer(s) or legal guardians live within the ecclesiastical parish of St. Barnabas, Blackburn. (See note 3)

6. Children with proven and exceptional medical and social needs where admission to the school might best satisfy those exceptional needs, providing that such application is submitted with supporting evidence from the doctor or social worker. The supporting evidence has to explain what the child’s needs are, why they can only be met at St. Barnabas & St. Paul’s and what problems there would be if the child had to attend any other school. (see note 4).

7. Other children

Notes:
1. “Parental worshipping” is normally taken to mean a minimum of one monthly attendance at church at public worship for over at least the 6 months leading up to the 1st September 2019. The governors will request confirmation of this from the relevant member of the clergy or church officer. The lists of member Churches can be found on the relevant websites:
   - The Irish Council of Churches: www.irishchurches.org
   - Free Churches Group: www.freechurches.org.uk
   - Action of Churches Together in Scotland: www.acts-scotland.org
   - Churches Together in Wales: www.cytun.org.uk
   Lists are taken as on 1st September 2020.

2. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent(s)/carer(s) partner, and in every case, the child should be living in the same family unit at the same address.

3. A map showing the boundaries is available in school.

4. Professional supporting evidence from e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

Tie-breaker
Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where two addresses have the same distance, or the cut off point is for addresses within the same building, then the Local Authority’s system of a random draw will determine which address(es) receive the offer(s).

Twins/multiple births
Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.
St Cuthbert’s Church of England School admission policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children either with an education, health and care plan, a statement of special educational need or an Individual Pupil Resource Agreement (IPRA) naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. (a) Looked after children / previously looked after children.
   *This includes any “looked after child” and any child who was previously looked after but immediately after being looked after was adopted or become subject to a residence/child arrangement order or special guardianship order. ‘Looked after’ means that the child was (a) in the care of the local authority, or (b) being provided with accommodation by the local authority in the exercise of their social services functions.*

   (b) Children with special medical or social circumstances affecting the child where these needs can only be met at this school.

   Professional supporting evidence from a professional, eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school in question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

2. Children who have a sibling attending St Cuthbert’s School. Siblings include step, half, foster, adopted brothers and sisters and children of parent(s)/carer(s) partners living at the same address. It does not include sibling cousins.

3. Children with a parent/guardian/carer who worships at St Cuthbert’s Church, or worships at a church which is a full member of the Churches Together in England, the Irish Council of Churches, Action of Churches Together in Scotland or Churches Together in Wales.

   The list of Churches can be found on the:
   - Churches Together in England: www.cte.org.uk
   - The Irish Council of Churches: www.irishchurches.org
   - Action of Churches Together in Scotland: www.acts-scotland.org
   - Churches Together in Wales, www.cytun.org.uk

   Lists are taken as on 1st September 2019. Parental worshipping means regular monthly attendance at church at public worship over a period of at least 6 months between 1st January and 1st September 2019. The governors will request confirmation of this from the relevant member of clergy. Where a family has changed churches, then information about all of them will be required. A maximum of 22 children will be taken under this criterion.

4. Children with parents/guardians/carers who live in the parish of St Cuthbert’s. A map showing the boundaries is available on the school website.

5. Children of staff who have been employed in the school for the whole of the two years prior to the closing date for applications. This applies to all staff, full and part time, who are employed in the school.

6. Other children

**Tie-breaker**

Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where the cut-off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority’s system of a random draw will determine which address(es) receive the offer(s). The draw will take place at the Local Authority’s offices and the names will be drawn by a local authority officer who is independent of the admissions process.

**Twins/multiple births**

Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.
St Edward’s Roman Catholic School admission policy

Admission to the school will be made by the Governing Body in accordance with the stated parental preferences it receives. In the event that there are more applicants than places available, after admitting children who either have an education, health and care plan, or a statement of special educational needs naming the school, the Governing body will allocate places using the criteria below, which are listed in order of priority.

1. Baptised Roman Catholic children who are ‘looked after’ or previously “looked after” (see notes a and b).
2. Baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission (see notes b and c below).
3. Baptised Roman Catholic children who are resident in the Parish of Sacred Heart and St Edward’s, Darwen (see notes b and d)
4. Other Baptised Roman Catholic children (see note b).
5. Other ‘looked after’ children or previously “looked after” children (see note a).
6. Other children with a sibling attending school at the time of admission.
7. Other children.

Tie-breaker

Where there are two or more applicants who have the same priority under the above rules and the number of places available means that not all can be offered a place, priority will then be given to those whose home address is nearest the school as measured by the computerised mapping package service offered by the LA. This is based on a ‘crow flies’ measurement rather than walking routes. If after measuring distance it is still not possible to decide on the child(ren) to be offered admission (e.g. 2 children living in the same block of flats or the same house) then the Local Authority’s system of a random draw will determine which child(ren) receive the offer(s). The draw will take place at the Local Authority’s offices, and the name(s) will be drawn by a local authority officer who is independent of the admissions process.

Notes:

a. Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions. Previously ‘looked after’ children are children who were looked after but immediately after being looked after were adopted or became subject to residence/child arrangement, or special guardianship order.

b. Roman Catholic Child means one Baptised in a Roman Catholic Church (Baptismal certificate required) or a baptised Christian subsequently received into the Roman Catholic Church as evidenced by a letter confirming the reception from a Roman Catholic Priest.

c. The term ‘brother or sister’ will be taken to include step brothers and sisters, foster children and children of partners living in the same household.

d. Parents should check carefully whether they are resident within the parish boundary of Sacred Heart and St. Edward’s, Darwen. A map is available in school for this purpose.

e. It is the duty of the governors to comply with class size limits at Key Stage One, which requires that schools do not operate classes in Key Stage One of more than 30 children. However if an application has been made for places for twins/triplets/2 or more siblings in the same year group and insufficient places are left within the published admission number (i.e. one of the siblings is the last child who can be admitted within that number) it may be possible for the Admission Authority to offer places to the other sibling(s) in the birth group as a permitted exception to class size regulations.

f. Where a child lives with parents with shared responsibility, each for part of the week, the ‘home address’ will be determined as being where the child sleeps for the majority of the school week.
St Francis' Church of England School admission policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a statement of educational need or educational and health care plans naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority:

1. (a) Children in public care and previously looked after children. This includes any "looked after child", "previously looked after children" and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order (see note 1)  
   (b) Children with special medical or social circumstances affecting the child where these needs can only be met at this school. (See note 2)

2. Children whose parent(s)/carer(s) live within the ecclesiastical parish of St Francis (see note 3)  
   (a) Children who have a sibling attending the school on the date of application and on the date of admission (see note 4)  
   (b) Children with a parent/carer worshipping in a church in membership of Churches Together in England, the Irish Council of Churches, Action of Churches Together in Scotland or Churches Together in Wales (see note 5)  
   (c) Other children

3. Children whose parent(s)/carer(s) live outside the parish (see note 3)  
   (a) Children who have a sibling attending the school on the date of application and on the date of admission (see note 4)  
   (b) Children with a parent/carer worshipping in a church in membership of Churches Together in England, the Irish Council of Churches, Action of Churches Together in Scotland or Churches Together in Wales (see note 5)  
   (c) Other children

Tie-breaker
Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where two addresses have the same distance, or the cut-off point is for addresses within the same building, then the Local Authority's system of a random draw will determine which address(es) receive the offer(s).

Notes:

1. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions

2. Professional supporting evidence from e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criteria for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

3. A map showing the parish boundaries is available in school.

4. Siblings include step, half, foster, adopted brothers and sisters living at the same address and full brother and sister living apart. Siblings also include the children of the parent(s)/carer(s) partner.

5. The lists of Churches can be found on the Churches Together in England at: www.cte.org.uk. Lists are taken as on 1 September 2019. Other websites are as follows:
   • The Irish Council of Churches: www.irishchurches.org
   • Action of Churches Together in Scotland: www.acts-scotland.org
   • Churches Together in Wales, www.cytun.org.uk

Parental worshipping is normally taken to mean a minimum of monthly attendance at church at public worship for over the six months leading up to the 1 September 2019. The governors will request confirmation of this from the relevant member of the clergy or church officer. Where a family has changed churches, then information about all of them will be required.

Twins/multiple births
Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances the Governors are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.
The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a statement of educational need or educational and health care plans naming the school (Criterion 1), the governing body will allocate places using the criteria below, which are listed in order of priority.

2. Children in public care and previously looked after children. This includes any “looked after child”, “previously looked after children” and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

3. Children with special medical or social circumstances affecting the child where these needs can only be met at this school. Professional supporting evidence from a professional, e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

4. Children with a parent/guardian worshipping at St Gabriel’s Church, Blackburn. “Parental worshipping” is normally taken to mean a minimum monthly attendance at church at public worship for at least six months between 1 January and 31 December 2019. The governors will request confirmation of this from the relevant member of the clergy or church officer.

5. Children with a parent/guardian worshipping in a church in full membership of Churches Together in England or the Evangelical Alliance or the North West Partnership. “Parental worshipping” is normally taken to mean a minimum monthly attendance at church at public worship for at least six months between 1st January and 31st December 2019. The governors will request confirmation of this from the relevant member of the clergy or church officer.

The lists of Churches can be found at:
- Churches Together in England website: www.cte.org.uk
- Evangelical Alliance: www.eauk.org
- North West Partnership at www.northwestpartnership.com; Lists are taken as on 1 September 2019.
- Churches in membership of the equivalent bodies to CTE in Northern Ireland, Scotland and Wales are equally accepted.

6. Children who have a sibling attending the school on the date of application and on the date of admission. Siblings include step, half, foster, and adopted brothers and sisters living at the same address.

7. Children of staff who have been employed in the school for the whole of the two years prior to the closing date for applications. This applies to all staff, full and part time, who are employed in the school.

8. Other children

Tie-breaker
Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where two addresses have the same distance, or the cut off point is for addresses within the same building, then the Local Authority’s system of a random draw will determine which address(es) receive the offer(s).

Twins/multiple births
Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.
St James’ Church of England School, Blackburn, admission policy

The Governing Body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than 30 children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting children with a statement of special educational need or an Education, health and care plan naming this school, the Governing Body will allocate places using the criteria below. These are listed in order of priority.

1. **(a) Looked After Children and previously Looked After Children.**
   *This includes any “looked after child” and any child who was previously looked after but immediately being looked after was adopted or become subject to a residence order/child arrangement or special guardianship order.*

   **(b) Children with special medical or social circumstances affecting the child where these needs can only be met at this school.**

   Professional supporting evidence from a doctor, psychologist, social worker etc., is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why this school is the most suitable school and the difficulties which would be caused if the child had to attend another school.

2. Children who have a sibling attending the school on the date of application and on the date of admission. Siblings include step, half, foster, adopted brothers and sisters including children of the parent/carer’s partner living at the same address.

3. Children whose parent(s)/carer(s) live within the ecclesiastical parish of St. James’ Blackburn. A map showing the parish boundaries is available in the school office.

4. Children whose parent(s)/carer(s) live outside the ecclesiastical parish of St. James’ Blackburn.


   “Parental worshipping” is normally taken to mean a minimum of regular monthly attendance at a church at public worship for over at least six months leading up to 1 September 2019.

   The Governors will request confirmation of this from the relevant member of the clergy or the church officer.

   The lists of Churches can be found on:
   - The Churches Together in England website: www.cte.org.uk
   - The Irish Council of Churches: www.irishchurches.org
   - Action of Churches Together in Scotland: www.acts-scotland.org
   - Churches Together in Wales, www.cytun.org.uk

   Lists are taken as on 1 September 2019.

   **(b) Other children**

**Tie-breaker**

Where there are more applicants for the available places within a category, then distance between Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor with nearer addresses having priority over more distant one. This address point is within the body of the property and usually located at its centre. Where the cut-off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority’s system of a random draw will determine which address(es) receive the offer(s). The draw will take place at the Local Authority’s office and the name(s) will be drawn by a computer system.

**Twins/multiple births**

Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.
St James’ Church of England School, Lower Darwen, admission policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a statement of educational need or educational and health care plans naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. (a) Looked After Children and previously looked after children.
   This includes any “looked after child”, and any child who was previously looked after but immediately after being looked after was adopted or became subject to a residence order/child arrangement order or special guardianship order (‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions).
   (b) Children with special medical or social circumstances affecting the child where these needs can only be met at this school.
   Professional supporting evidence from e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why this school is the most suitable school and the difficulties which would be caused if the child had to attend another school.

2. Children who have a sibling attending the school on the date of application and on the date of admission. Siblings include step, half, foster, adopted brothers and sisters, children of the parent/carer’s partner living at the same address and full brothers and sisters living apart.

3. (a) Children with a parent/carer worshipping at St. James’ Church Lower Darwen
   ‘Parental worshipping’ is normally taken to mean a minimum of fortnightly attendance at church at public worship or any of the regular family events across the week at St James’ Lower Darwen for over at least the six months leading up to the 1 September 2019. The governors will request confirmation of this from the relevant member of the clergy or church officer.
   ‘Parental worshipping’ is normally taken to mean a minimum of monthly attendance at church at public worship for over at least the six months leading up to the 1 September 2019. The governors will request confirmation of this from the relevant member of the clergy or church officer.

   The lists of Churches can be found on the Churches Together in England website at:
   - www.cte.org.uk
   - www.irishchurches.org
   - www.act-scotland.org
   - www.cytun.org.uk
   Lists are taken as on 1 September 2019.

4. Parents who live in the ecclesiastical parish of St. James’ Church, Lower Darwen. A map showing the boundaries is available in school.

5. Other children.

Tie-breaker
Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where two addresses have the same distance, or the cut off point is for addresses within the same building, then the Local Authority’s system of a random draw will determine which address(es) receive the offer(s).

Twins /multiple births
Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.
St James' Primary School, a Church of England Academy, admissions policy

The Governing Body will not place any restrictions on admissions to the Reception Class unless the number of children for whom admission is sought exceeds their admission number. By law, no Reception or Key Stage 1 class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with an Education, Health and Care plan, a Statement of Special Educational Need or an Individual Pupil Resource Agreement (IPRA) naming the academy, the Governing Body will allocate places using the criteria below, which are listed in order of priority.

1. **(a)** Children in public care and previously looked after children.
   This includes any “looked after child”, “previously looked after children” and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

   **(b)** Children with special medical or social circumstances affecting the child where these needs can only be met at this school.
   Professional supporting evidence from a professional, eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the academy is the most suitable academy and the difficulties which would be caused if the child had to attend another academy.

2. Children whose parents live within the ecclesiastical parish of Darwen St. James’ Church, Darwen. A map showing the parish boundaries is available in the academy.

   The list of Churches can be found on the Churches Together in England website at www.cte.org.uk; lists are taken as on 1 September 2019. Churches in membership of the equivalent bodies to CTE in Northern Ireland, Scotland and Wales are equally accepted.

   Parental worshipping is normally taken to mean a minimum of monthly attendance at a church at public worship for over at least six months between the 1 January and 1 September 2019.

   The governors will request confirmation of this from the relevant member of the clergy or church officer. Where a family has changed churches, then information about all of them will be required.

4. Children who have a sibling attending the academy on the date of application and on the date of admission. Siblings include step, half, foster, adopted brothers and sisters living at the same address.

5. Other children.

**Tie-breaker**
Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where the cut off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority's system of a random draw will determine which address(es) receive the offer(s).

**Twins/multiple births**
Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. If places for both twins or all triplets, etc cannot be offered, the family will be advised accordingly. This may also apply to siblings who are in the same year group. If only a single place can be offered for twins, then the Local Authority's system for a random draw will decide which child receives an offer.
St Joseph’s Roman Catholic School admission policy

Any child with either an education, health and care plan, a statement of Special Educational Needs or an Individual Pupil Resource Agreement naming the school must be admitted first. Thereafter, decisions on admission to the school will be made by the Governing Body, subject to the following criteria which will be used to form a priority order if there are more applications for admission than the school has places available:

1. Baptised Roman Catholic Looked After Children and previously Looked After Children (see note a and b)
2. Baptised Roman Catholic children with a sibling attending the school at the time of admission (see notes a, and c)
3. Baptised Roman Catholic children who are resident in the historic Parish of St. Joseph’s (see notes a and d)
4. Other Baptised Roman Catholic children (see note a)
5. Other Looked after children and previously looked after children (see note b)
6. Other children with a sibling attending the school at the time of admission (see note c)
7. Other children.

Tie-breaker
If in any category there are more applications than places available, priority will be given on the basis of proximity to the school (determined by the safest and shortest walking distance from the front door of the child’s main residence to the front door of the school, measured using a digital mapping system, nearer addresses having highest priority). If it is not possible to differentiate between two or more cases on that basis, then the remaining place will be offered randomly drawn by a computer system, using the Local Authority’s system of random allocation. The draw will take place at the Local Authority’s offices, and the name(s) will be drawn by a local authority officer who is independent of the admissions process.

Twins/multiple births
It is the duty of the Governors to comply with the class size limit at Reception and Key Stage One. This means that the school cannot operate classes in Reception and Key Stage One of more than 30 children. However, the Governing Body of St Joseph’s RC Primary School may choose to exceed KS1 Class Size regulations for twins and children from multiple births where one of the children is the 30th child admitted.

Notes
a. Roman Catholic child means one Baptised in a Roman Catholic Church (a Baptismal certificate will be required) or a Baptised Christian subsequently received into the Roman Catholic Church (a letter to confirm this reception would be required from a Roman Catholic Priest.)

b. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions. A ‘previously Looked After Child’ is one who was looked after, but ceased to be so because they were adopted or became subject to a residence/child arrangement order or special guardianship order.

c. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address.

d. Parents should check carefully whether they are resident within the historic parish boundary of St. Joseph’s. A map illustrating the boundary is available in school. Applicants resident in the parish of St Joseph’s will be required to provide proof of address by supplying an original, up-to-date utility bill or family credit book. Where a child lives with parents with shared responsibility, each for part of the week, the home address will be determined as being where the child sleeps for the majority of the school week.

e. The Governing Body reserve the right to withdraw the offer of a place where false evidence is received in relation to baptism, sibling connections, place of residence or any other material facts presented.
St Luke & St Philip's Primary School, a Church of England Academy, admissions policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a statement of educational need, educational, health or care plans naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. **(a)** Looked after children and previously looked after children.
   This includes any “looked after child” and any child who was previously looked after but immediately after being looked after was adopted or became subject to a, residence/child arrangements order or special guardianship order.
   **(b)** Children with special medical or social circumstances affecting the child where these needs can only be met at this school.
   Professional supporting evidence from a professional, eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

2. Children who have a sibling attending the school on the date of application and on the date of admission. Siblings include step, half, foster, adopted brothers and sisters living at the same address.

3. Children whose parent(s)/guardian live within the ecclesiastical parish of Christ the King. A map showing the boundaries is available in the school brochure.

   “Parental worshipping” is normally taken to mean a minimum of monthly attendance at church at public worship for over at least the six months leading up to the 1 September 2018.
   The governors will request confirmation of this from the relevant member of the clergy or church officer.
   The lists of Churches can be found on the Churches Together in England website at www.cte.org.uk, and for the Evangelical Alliance at www.eauk.org; lists are taken as on 1 September 2018.

5. Children of staff who have been employed in the school for the whole of the two years prior to the closing date for applications, or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. This applies to all staff, full and part time, who are employed by the governing body.

6. Other children

Tie-breaker
Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where the cut off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority's system of a random draw will determine which address(es) receive the offer(s).

Twins/multiple births
Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.
St Mary & St Joseph’s Roman Catholic School admission policy

The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting children with either an Education, health and care plan, a Statement of Special Educational Needs or an Individual Pupil Resource Agreement (IPRA, EHCP) where the named school is St Mary & St Joseph’s R C Primary School, the governing body will allocate places using the criteria below, which are listed in order of priority:

1. Baptised Roman Catholic Looked After Children and previously Looked After Children. (see note a)
2. Baptised Roman Catholic children with a sibling attending the school at the time of application and admission (see note b)
3. Baptised Roman Catholic children resident in the parish of the Holy Family (see notes c and d)
5. Non Roman Catholic Looked After children and previously Looked After Children (see note a).
6. Approved medical/social/welfare reasons affecting the child where these needs can only be met at this school. The school will require written evidence from an appropriate professional (Social Worker or Doctor) setting out the particular reasons why St Mary & St Joseph’s is the most suitable school and the difficulties that would be caused if the child had to attend another school. (You must provide this information with your application and it is the parents responsibility to ensure the Local Authority receives the supporting evidence).
7. Other children with a sibling attending the school at the time of application and admission (see note b)
8. Other children – those whose homes are nearest the school having priority. Distances are measured as the crow flies, from home to the school gate, using the computerised mapping package offered by the Local Authority.

Tie-breaker

In the event of there being more applications within any category than places available, home to school distance (as set out in category H8) will be used as the tiebreaker. If a further tiebreaker is needed, i.e. if the distance is the same for two or more applicants where this would be the last place/s to be allocated, the Local Authority’s system of a random draw will determine which child receives the offer. The draw will take place at the Local Authority’s offices, and the name(s) will be drawn by a local authority officer who is independent of the admissions process.

Notes

Roman Catholic Child means one Baptised in a Roman Catholic Church (Baptismal Certificate required) or a baptised Christian subsequently received into the Roman Catholic Church as evidenced by a letter confirming the reception from a Roman Catholic Priest.

a. ‘Looked After’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions. Children. ‘Previously Looked After’ means children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to an adoption, residence/child arrangement order, or special guardianship order.

b. Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

c. Parent(s)/carer(s) should check carefully whether they are resident within the parish boundary of the Holy Family. A map showing the parish boundaries is available in school.

d. Where a child lives with parent(s)/carer(s) with shared responsibility, each for part of the week, the ‘home address’ will be determined as being where the child sleeps for the majority of the school week.

e. All parent(s)/carer(s) will be required to provide proof of evidence of address, by supplying an original, up-to-date utility bill.

Twins/multiple births

If an application has been made for places for twins/triplets/2 or more siblings in the same year group and insufficient places are left within the published admission number (i.e. one of the siblings is the last child who can be admitted within that number) it may be possible for the Admission Authority to offer places to the other sibling(s) in the birth group.

Apply online by 15 January 2020 @ www.blackburn.gov.uk/admissions
St Matthew’s Church of England School admission policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a statement of educational need or educational and health care plans naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. (a) Children in public care and previously looked after children. This includes any “looked after child”, “previously looked after children” and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.
(b) Children with special medical or social circumstances affecting the child where these needs can only be met at this school. Professional supporting evidence from a professional, e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

2. Children who have a sibling already attending the school at the date of application and on the date of admission. ‘Sibling’ refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address.

3. Children whose parents live within the ecclesiastical parish of Christ Church with St Matthew’s. A map showing the parish boundaries is available in school.

4. Children with a parent/guardian worshipping in a church in membership of Churches together in England, the Irish Council of Churches, Action for Churches Together in Scotland or Churches Together in Wales. ‘Parental worshipping’ is normally taken to mean a minimum of a monthly attendance at church at public worship over a period of at least 6 months leading up to 1 September 2019. The governors will request confirmation of this from the relevant member of the clergy or church officer.


Lists are taken as on 1 September 2019.

5. Other children

Tie-breaker
Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where two addresses have the same distance, or the cut off point is for addresses within the same building, then the Local Authority’s system of a random draw will determine which address(es) receive the offer(s).

Twins/multiple births
Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.
St Michael with St John Church of England Voluntary Controlled School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker

If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births

Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil

The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
St Paul’s Church of England School admission policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a statement of educational need or educational and health care plans naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. (a) Children in public care and previously looked after children.
   This includes any “looked after child”, “previously looked after children” and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.
   (b) Children with special medical or social circumstances affecting the child where these needs can only be met at this school.
   Professional supporting evidence from a professional, e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

2. Children who have a sibling attending the school on the date of application and on the date of admission. Siblings include step, half, foster, adopted brothers and sisters living at the same address

3. Children whose parents live within the ecclesiastical parish of Hoddlesden St. Paul’s. A map showing the boundaries is available from school.

4. Children with a parent/guardian worshipping in a church in full membership of Churches Together in England. Churches in membership of the equivalent bodies to CTE in Northern Ireland, Scotland and Wales are equally accepted.
   “Parental worshipping” is normally taken to mean a minimum of monthly attendance at church at public worship for over at least the 6 months leading up to the 1 September 2019. The governors will request confirmation of this from the relevant member of he clergy or church officer. The lists of Churches can be found on the Churches Together in England website at www.cte.org.uk; lists are taken as on 1 September 2019.

5. Children of staff who have been employed in the school for the whole of the two years prior to the closing date for applications, or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. This applies to all staff, full and part time, who are employed by the governing body.

6. Other children.

Tie-breaker
Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where two addresses have the same distance, or the cut off point is for addresses within the same building, then the Local Authority’s system of a random draw will determine which address(es) receive the offer(s).

Twins/multiple births
Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.
St Paul's Roman Catholic School admission policy

Children with either an Education, health and care plan, a Statement of Special Educational Needs or Individual Pupil Resourcing Agreement (IPRA), where the named school is St Paul’s R.C.P, will be given priority above all other children. Applications to the school will be dealt with by the Governing Body in accordance with the following set of criteria which will be used to form a priority order if there are more applications than the school has places available.

1. Baptised Roman Catholic Looked After and Baptised Roman Catholic Previously Looked After children.
2. Baptised Roman Catholic children with a sibling attending the school at the time of admission (note b).
3. Baptised Roman Catholic children who are resident in the parishes of St Mary’s and St John the Baptist (Pleasington Priory) and St Paul’s Feniscowles (notes d and e).
4. Looked After and Previously Looked After children.
5. Other children who have a sibling in the school at the time of admission.
6. Other Baptised Roman Catholic children.
7. All remaining applicants.

Tie-breaker
Where there are two or more applicants who have the same priority under the above criteria, priority will then be given to those whose home address is nearest to the school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority computerised mapping system.

Where there are still two or more applicants with the same priority, the decision as to which child will be offered a place will be made by random allocation (lottery) carried out by the Local Authority. The draw will take place at the Local Authority’s offices, by a computerised system.

Twins/multiple births
Governing Bodies in Primary/Infant Schools may exceed Class Size Regulations for twins and children from multiple births where one of the children is the 30th child admitted and the other(s) are beyond that limit.

Notes
a) Baptised Roman Catholic Child means one Baptised in a Roman Catholic Church (Baptismal certificate required) or a baptised Christian subsequently received into the Roman Catholic Church as evidenced by a letter confirming the reception from a Roman Catholic Priest.

b) Sibling refers to brother or sister, half brother or sister, adopted or foster brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address.

c) The admission of a non-Catholic child in a year when there are vacancies remaining after the demand from Catholics is met does not guarantee a place for a sibling in a year where the Catholic demand is greater.

d) Parent(s)/carer(s) should check carefully whether they are resident within the parish boundaries of St Mary and St John the Baptist (Pleasington Priory) and St Paul’s Feniscowles. A map is available in school for this purpose.

e) Where a child lives with parent(s)/carer(s) with shared responsibility, each for part of the week, the ‘home address’ will be determined as being where the child sleeps for the majority of the school week.

f) ‘Looked after’ means that the child is (a) a child in the care of the local authority, or (b) a child being provided with accommodation by a local authority in the exercise of their social services functions.

“Previously Looked after’ children means children who were previously ‘Looked After’ but immediately after being ‘Looked After’ were adopted or became subject to a child arrangements order or special guardianship order.
St Peter’s Church of England School admission policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a statement of educational need or EHCP naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. Children in Care or previously looked after children. This includes any “looked after child” and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.

2. Children with special medical or social circumstances affecting the child where these needs can only be met at this school. Professional supporting evidence from e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

3. Children who have a sibling attending the school on the date of application and on the date of admission. Siblings include step, half, foster, adopted brothers and sisters living at the same address for most of the week.

4. Children whose parents live within the ecclesiastical parish of St Peter’s, Darwen (a map is available in school) with a parent/guardian worshipping in a church in full membership of Churches Together in England, or Evangelical Alliance or the North West Partnership. The list of Churches can be found on the Churches Together in England website at cte.org.uk. "Parental worshipping" means regular fortnightly attendance at church at public worship over a period of at least six months between 1st January and 1st September 2017. The governors will request confirmation of this from the relevant member of the clergy.

5. Children of staff where that member of staff has been employed at the school for two or more years at the time at which the application for admission to school is made.

6. Children whose parents live within the ecclesiastical parish of St Peter’s, Darwen but do not worship in a church in full membership of Churches Together in England, or Evangelical Alliance or the North West Partnership.

7. Children whose parents live outside the ecclesiastical parish of St Peter’s, Darwen.
   (b) Other children.

Tie-breaker
Where there are more applicants than available places within a category, then the distance between the Ordnance Survey address point for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where the cut off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority’s system of a random draw will determine which address(es) receive the offer(s).

Twins/multiple births
Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.
St Peter’s Roman Catholic School admission policy

If the demand for places is greater than the number of places available, after admitting children with either an education, health and care plan or a statement of special educational needs where the named school is St Peter’s RCP (b), the remaining applicants will be considered equally against the School’s admission policy in the priority order given below. Please refer to relevant notes.

1. Looked After Children and previously looked after children (c)

2. Baptised Roman Catholic children (d) who have a sibling (f) attending the school at the time of application and admission and are resident in the parishes of St Peter or St John Vianney (g)

3. Baptised Roman Catholic children (d) who are resident in the parishes of St Peter or St John Vianney (g). All the places remaining to be allocated at this point will be divided equally. 50% of those places will then be offered to applicants from St Peter’s parish and 50% to applicants from St John Vianney parish (e). Children living closest to the school within each group will have highest priority in that group. If there are an insufficient number of baptised Roman Catholic applicants from one of these parishes to fill all the places available for that parish under this category at the time of allocation, the remaining places will then be offered to baptised Roman Catholic applicants from the other parish who have not yet been offered a place (children living closest to the school having highest priority).

4. Baptised Roman Catholic children (d) who have a sibling (f) attending the school at the time of application and admission and are resident in another Catholic parish.

5. Other baptised Roman Catholic children (d) resident in another Catholic parish.

6. Other children who have a sibling (f) attending the school at the time of application and admission. (o)

7. Other children

Notes

a) All applications will be considered at the same time and after the closing date for admissions which is 15th January 2020. Applications received after this date will be treated as a late application and will not be considered until after the main allocation of places has taken place.

b) A pupil with a statement of Special Educational Needs or an Education, Health and Care Plan which names the school must be admitted whether Catholic or not. The governing body must be consulted and allowed to make representations before the school is named.

c) A looked After Child is a child who is in the care of the Local authority, or being provided with accommodation by a local authority in the exercise of their Social services functions (under 22(1) of the Children act 1989. A previously Looked after child is one who immediately moved on from that status after becoming subject to an adoption, residence/child arrangement or special guardianship order.

d) Baptised Roman Catholic means one Baptised in a Roman Catholic Church or a baptised Christian subsequently received into the Roman Catholic Church as evidenced by a letter confirming the reception from a Roman Catholic Priest or children baptised or received into the eastern Churches in Union with Rome (appendix 1). Any applicant seeking consideration under criteria 2 – 5 will be required to produce evidence of Catholic baptism.

e) If there is an odd number of places that could be allocated under category 3 the remaining place will be offered to the child who lives nearest to the school irrespective of which of the two parishes they live in. For example: if after offering places to children with an Educational Health Care Plan or statement of Special Educational Needs, Category 1 and Category 2, there are 31 places available, 15 will be offered to children living nearest the school in St. Peter’s parish, 15 will be offered to children living nearest the school in St. John Vianney’s parish and the remaining place will be offered to the child in category 3 living nearest to school.

f) Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address.

g) Parents should check carefully whether they are resident within the parish boundaries of St Peter and St John Vianney. A map is available in school and can be accessed on request.

h) If in any category (or within the two groups set out in Category 3) there are more applications than places available, places will be allocated to those living nearest the school. The distance will be measured in a straight line between the front door of the child’s home address to the main door of the School building on Hawkins Street using a computer. If after measuring distances it is still not possible to decide on the child/ren to be offered admission (e.g. 2 children living in

(Continued on page 70)
the same block of flats or in the same house) the Local Authority’s system of a random draw will determine which of the children can be offered a place. The draw will take place at the Local Authority’s offices, and the name(s) will be drawn by a local authority officer who is independent of the admissions process.

i) It is the duty of the Governors to comply with the class size limit at Reception and Key Stage One. This means that the school cannot operate classes in Reception and Key Stage One of more than 30 children. However, the Governing Body of St Peter’s RC Primary School may choose to exceed KS1 Class Size regulations for twins and children from multiple births where one of the children is the 30th child admitted and the other(s) are beyond that limit.

j) All applicants will be required to provide proof of date of birth and proof of address. Proof of Catholic baptism is required for categories 2, 3, 4, 5.

k) Where a child lives with parents with shared responsibility, each for part of a week, the child’s ‘permanent place of residence’ will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.

l) For ‘In Year’ applications received outside the normal admissions round and if places are available then children applying will be admitted. If there are places available but more applications than places then the published oversubscription criteria will be applied.

m) Admission arrangements to the Reception class are separate to those for the Nursery. Attendance at the Nursery does not give a child any guarantee or priority when it comes to consideration by the Governors of applicants for admission to the Reception class.

n) Waiting List (Application for Reception Class September 2020)

o) Children who are not admitted to Reception class will have their name placed on the waiting list. The names on this waiting list will be in the order resulting from the application of the admissions criteria. Since the date of application cannot be a criterion for the order of names on the waiting list, late applicants for the school will be slotted into the waiting list according to the extent to which they meet the criteria. Thus it is possible that a child who moves into the area later may have a higher priority than one who has been on the waiting list for some time. If a place becomes available within the admission number, the child whose name is at the top of the list will be offered a place. This is not dependent on whether an appeal has been submitted. Please note that looked after children, previously looked after children and those allocated a place at the school in accordance with the Fair access protocol must take precedence over those on the waiting list.

p) The Waiting List for Reception class will operate until 31st December 2020 only. After this period parents must inform the school if they wish their child to remain on a waiting list.

q) Deferred Entry to Reception: If your child is due to start school during the next academic year, it is important that you apply for a place for September. If your child’s fifth birthday is between the months of September and December, then, if you wish it, admission may be deferred until January; if it is between January and April, then admission may be deferred until the start of the summer term though it is likely to be in your child’s interest to start no later than January.

r) The admission of a non-Catholic child in a year when there are vacancies remaining after the demand from Catholics is met does not guarantee a place for a sibling in a year where the Catholic demand is greater.
St Silas' Church of England School admission policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with either education, health and care plan, a statement of educational need or an Individual Pupil Resource Agreement (IPRA) naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. **(a) Children in Care. This includes any “looked after child” and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.**
   **(b) Children with special medical or social circumstances affecting the child where these needs can only be met at this school. Professional supporting evidence from a professional, eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.**

2. Children who have a sibling attending the school on the date of application and on the date of admission. **Siblings include step, half, foster, adopted brothers and sisters living at the same address.**

3. Children whose parent(s)/carer(s) live within the ecclesiastical parish of St. Silas’. A map showing the boundaries is available in the school brochure.

   “Parental worshipping” is normally taken to mean a minimum of monthly attendance at church at public worship for over at least the six months leading up to the 1st September 2019. The governors will request confirmation of this from the relevant member of the clergy or church officer.
   The list of Churches can be found on the Churches Together in England website at:
   - [www.cte.uk](http://www.cte.uk),
   - [www.irishchurches.org](http://www.irishchurches.org),
   - [www.act-scotland.org](http://www.act-scotland.org),
   - [www.cytun.org.uk](http://www.cytun.org.uk);
   List are taken as on 1st September 2019.

5. Other children

**Tie-breaker**
Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where the cut off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority's system of a random draw will determine which address(es) receive the offer(s).

**Twins/multiple births**
Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.
St Stephen’s Church of England School admission policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a statement of educational need or educational and health care plans naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. (a) Looked after children and previously looked after children. This includes any “looked after child” and any child who was previously looked after but immediately after becoming subject to an adoption, residence or special guardianship order. ‘Looked after’ means that the child was (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

   (b) Children with special medical or social circumstances affecting the child where these needs can only be met at this school. Professional supporting evidence from a professional, eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

2. Children with a parent/carer who worships at the Parish Church of St Stephen’s, Blackburn, or a Church in full membership of Churches Together in England.

   “Parental worshipping” means regular monthly attendance at church at public worship over a period of at least the six months leading up to 1 September 2019. The governors will request confirmation of this from the relevant member of the clergy or church officer. Where a family has changed churches, then information about all of them will be required.

   Membership of Churches Together in England is decided by reference to the official list as at 1 September 2017 (which can be found on their website at www.cte.org.uk).

3. Children with a sibling attending this school on the date of application and on the date of admission. Siblings refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent(s)/carer (s) partner and in every case, the child should be living in the same family at the same address. (Cousins do not come within this criterion).

4. Other children

   Tie-breaker
   Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where two addresses have the same distance, the cut off point is for addresses within the same building, then the Local Authority’s system of a random draw will determine which address(es) receive the offer(s).

   Twins/multiple births
   Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.
St Stephen’s Tockholes Church of England School admission policy

The governing body will not place any restrictions on admissions to the reception class unless the number of children for whom admission is sought exceeds their admission number. By law, no infant class may contain more than thirty children. The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a statement of educational need or educational and health care plans naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. **(a)** Children in public care and previously looked after children. This includes any “looked after child”, “previously looked after children“ and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. ‘Looked after’ means that the child was in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.
   **(b)** Children with special medical or social circumstances affecting the child where these needs can only be met at this school. Professional supporting evidence from a professional, e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

2. Children who have a sibling attending the school on the date of application and on the date of admission. Siblings include step, half, foster, adopted brothers and sisters including children of the parent/carer’s partner living at the same address.

3. Children of staff. This applies to all staff, full and part time, who are employed by the governing body for the whole of the two years prior to the closing date for applications, 15 January 2020.


5. Other children

**Tie-breaker**

Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where two addresses have the same distance, or the cut off point is for addresses within the same building, then the Local Authority’s system of a random draw will determine which address(es) receive the offer(s).

**Twins/multiple births**

Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.
St Thomas’ Church of England Voluntary Controlled School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Sudell Primary School admissions policy

Children with either an Education, health and care plan, a statement for special educational needs or an individual pupil resource agreement (IPRA) for whom the preferred school is named in the plan/statement/agreement will be admitted first. The remaining applicants who have named this school as a 1st, 2nd or 3rd preference will then be considered equally against the Council’s admission policy, in the priority order given below:

a. Looked after children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement order, or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b. Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, not cousins, or the child of the parent(s)/carer(s) partner, and in every case, the child should be living in the same family unit at the same address) who will still be attending the preferred school when the younger child is admitted;

c. Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school;

d. Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using a computer.

Tie-breaker

If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child/ren to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority’s system of random draw allocation will be used to decide which of the children can be offered a place.

Twins/multiple births

Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.
To enable the Governing Body to consider the admission of all Muslim children, in the first instance, under Priority Group A of the school’s admission policy, parents of Muslim children must complete and return the supplementary information form to the school by 15th January 2020. All applicants will be admitted if 90 or fewer apply.

If the school is oversubscribed, children will be admitted in accordance with the oversubscription criteria below, once all children with an education, health and care plan, naming the school are admitted.

Supplementary Information Form

To enable the Governing Body to consider the admission of all Muslim children, in the first instance, under Priority Group A of the school’s admission policy, Muslim parents must complete the supplementary information form.

The supplementary information form is included in the BwDBC’s admissions booklet. The form can be downloaded from the school’s website www.oliveblackburn.com. You can request it by email: info@oliveblackburn.staracademies.org or by contacting the Admissions Officer, The Olive School, Meins Road, Blackburn Lancashire BB2 7AD. (Telephone 01254 54070).

The completed supplementary information form must be returned to the school by 15th January 2020.

Applicants MUST ALSO complete and return the home Local Authority’s common application form by 15th January 2020.

Failure to complete the home Local Authority’s common application form, even if the supplementary information form has been completed by 15th January 2020, will mean that the Governing Body will not consider the application form for admission at The Olive School.

Oversubscription criteria

Priority Group A

A maximum of 50% of the remaining places will be allocated to children who are members of the Muslim faith in the following order:

1. Looked after Muslim children or a Muslim child who was previously looked after, but immediately after being looked after, was adopted or became subject to child arrangements or special guardianship order (see note 1).

2. Muslim children who appear to the school to have been in state care outside of England and ceased to be in state care as a result of being adopted (see note 2).

3. Children whose parent is a member of, or a woman who receives the membership benefits of, Masjid-e-Tauheedul Islam (see note 3).

4. Children whose parent is a member of, or a woman who receives the membership benefits of, Masjid al Hidayah, Masjid-e-Irfan and Masjid-e-Anisul Islam (see note 3).

5. Children of Muslim staff employed at The Olive School for 2 or more years at the time at which the application for admission is made, and / or the member of staff has been recruited to fill a post where there is a demonstrable skill shortage (see note 4).

6. Muslim children with a sibling who is a pupil attending The Olive School at the time of both application and admission or was a former pupil of The Olive School (see note 5).

7. Muslim children for whom the Governing Body accepts that they have proven, exceptionally strong special, medical or social circumstances, which are directly relevant to attendance at The Olive School.

Parents must provide the professional supporting evidence from e.g. a consultant, doctor, psychologist, social worker or from another professional. A place will only be offered, if the Governing Body accepts the view of the professional, which confirms that the existing medical or social difficulties will be exacerbated if admission is not offered at The Olive School (see note 6).

8. All other Muslim children who live nearest from home to The Olive School.

Priority Group B

Remaining places will be allocated to other applicants, including those refused admission in Priority Group A, equally and without reference to faith, in the following order:

1. Looked after children or a child who was previously looked after but immediately after being looked after was adopted or became subject to a child arrangements order or special guardianship order (see note 1).

2. Children who appear to the school to have been in state care outside of England and ceased to be in state care as a result of being adopted (see note 2).
3. Children of staff employed at The Olive School for 2 or more years at the time at which the application for admission is made, and / or the member of staff has been recruited to fill a post where there is a demonstrable skill shortage (see note 4).

4. Children with a sibling who is a pupil attending The Olive School at the time of both application and admission or was a former pupil of The Olive School (see note 5).

5. Children for whom the Governing Body accepts that they have proven, exceptionally strong special, medical or social circumstances, which are directly relevant to attendance at The Olive School.

   Parents must provide the professional supporting evidence from e.g. a consultant, doctor, psychologist, social worker or from another professional. A place will only be offered, if the Governing Body accepts the view of the professional, which confirms that the existing medical or social difficulties will be exacerbated if admission is not offered at The Olive School (see note 6).

6. All other children who live nearest from home to The Olive School.

**Tie-breaker**

Children who live nearest from home to school will receive priority for any criteria that are oversubscribed. The distance is measured in a straight line from the front door of the child’s home to the main school entrance, using BwDBC’s computerised mapping system.

If the distance between the children’s homes and the school is the same, which includes the same geographical property reference (such as a block of flats), then random allocation is used as a tie-breaker. BwDBC’s School Admissions Team will undertake the random allocation process in the presence of a school representative.

**Notes**

1. A ‘looked after child’ is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989) at the time of making an application to a school. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders). Under the provisions of s14 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangement orders. Section 14A of the Children Act 1989, which defines a ‘special guardianship order’ as an order appointing one or more individuals to be a child’s special guardian (or special guardians).

2. A child is regarded as having been in state care in a place outside England if they were accommodated by a public authority, a religious organisation or a care provider whose sole purpose is to benefit society.

3. To be eligible for consideration for admission under criteria 3 and 4 of priority group A, the parent must complete the supplementary information form. The Governing Body will request evidence / written confirmation of membership / eligibility for membership benefits from the relevant mosque.

4. A child is eligible for consideration when the parents complete the section on the home Local Authority’s common application form.

5. Siblings refers to full, half, adopted, step, foster children or the child of the parents partner, and, in every case, the child must be living in the same family unit at the same address.

   To be eligible for consideration as a sibling of a former pupil, the former sibling must have attended and completed year 6 at The Olive School.

6. It is important that you state on the application form and, if required, attach a letter, clearly setting out your reasons for requesting admission under the medical or social criteria. You must also provide written supporting evidence from a professional with the application form. The letter from the professional must confirm that the existing medical or social difficulties will be exacerbated if admission is not offered at The Olive School.

   The supporting evidence from the professional must be submitted by 15th January 2020. If the evidence from the professional is received after 15th January 2020, then the Governing Body will accept this as long as it is received by 16th March 2020, at the very latest.

**Multiple births**

If children of multiple births (twins and triplets) require admission in the same year group and there is only a single place left within the published admission number, the Governing Body will offer places above the published admission number, as permitted by the infant class size rules.
Turton and Edgworth Church of England / Methodist Voluntary Controlled School

Children with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school will be admitted first.

If the demand for places at a school is greater than the number of places available, all applicants who have named this school as a 1st, 2nd or 3rd preference will be considered equally against the Council’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being looked after were adopted or became subject to a residence/child arrangement or special guardianship order. ‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/ carer’s partner, and in every case, the child should be living in the same family unit at the same address) but not cousins, who will still be attending the preferred school when the younger child is admitted;

c) Children with proven exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category you must provide appropriate supporting evidence with your application from a doctor, social worker or other professional. This evidence must explain why the preferred school is the most suitable and what difficulties would be caused if the child had to attend another school; please see pages # - # which provides full details regarding the application of this criterion.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using the local authority’s computerised mapping system.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child(ren) to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/multiple births
Where there are twins, etc. wanting admission and there is only a single place left within the admission number, then the Council will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances/cases the Council are able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

Address of pupil
The address used on the application form must be the current one at the time of application, i.e. the family’s main residence. If the address changes subsequently, the parent(s)/carer(s) should notify the school. Where the parent(s)/carer(s) live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parent(s)/carer(s) may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child’s address as the one claimed. Where there is dispute about the correct address to use, the Council reserves the right to make enquiries of any relevant third parties, e.g. the child’s GP, Council Tax Office, Electoral Registration Office, utilities provider.

For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.
Wensley Fold CE Primary Academy admission policy

Children with either an education, health and care plan, a statement for special educational needs or an individual pupil resource agreement (IPRA) for whom the preferred school is named in the statement will be admitted first. The remaining applicants who have named this school as a 1st, 2nd or 3rd preference will then be considered equally against the Academy’s admission policy, in the priority order given below:

a) ‘Looked after’ children and children who were previously ‘looked after’ but immediately after being ‘looked after’ became subject to an adoption, a residence order/child arrangement or special guardianship order (‘Looked after’ means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions).

b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, (not cousin) or the child of the parent/carer’s partner, and in every case, the child must be living in the same family unit at the same address) who will still be attending the preferred school when the younger child is admitted;

c) Children with proven and exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category there is certain evidence you must provide.

d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using a computer.

Tie-breaker
If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the ‘tie-breaker’ to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child/ren to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place.

Twins/Multiple births
If an application has been made for places for twins/triplets/2 or more siblings in the same year group and insufficient places are left within the published admission number (i.e. one of the siblings is the last child who can be admitted within that number) it may be possible for the Admission Authority to offer places to the other sibling(s) in the birth group as a permitted exception to class size regulations.
Section 6: Common Application Form

The Council’s online application form or the form at the back of this booklet must be completed by the parents/carers of borough children requiring admission to Blackburn with Darwen Borough Council schools and/or neighbouring council schools. Please do not complete both. Please do not indicate independent schools, as the Council cannot consider applications for independent fee-paying schools.

Please make sure you have read and understood the information contained in this booklet.

Supplementary forms

If applying for The Olive School under Priority Group A of the school’s admission policy, parents of Muslim children must complete the supplementary information form included in this booklet. The completed supplementary information form must be returned to the school by 15th January 2019.
Primary School Admission for September 2020
Common Application Form

Save time apply online @ www.blackburn.gov.uk/admissions

The benefits of applying online can be found on page 8 of this booklet.

If you do not have access to the internet return this application form on or before 15 January 2020 to School Admissions Team, Children’s Services, 10 Duke Street, Blackburn, BB2 1DH.

You may attach a separate sheet to this form if you wish to provide any additional information (in particular any social, medical, welfare reasons for your preferences). You must also attach appropriate professional evidence (from your doctor or social worker, etc.) Please see page 10.

Parent/carer details (Please specify the details of the parent/carer completing the application form)

<table>
<thead>
<tr>
<th>1) Title:</th>
<th>2) Forename:</th>
<th>3) Surname:</th>
</tr>
</thead>
<tbody>
<tr>
<td>4a) Address:</td>
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<tr>
<td>4b) Postcode:</td>
<td>5) Telephone:</td>
<td></td>
</tr>
<tr>
<td>6) Email address:</td>
<td></td>
<td></td>
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<tr>
<td>7) Your relationship to the child you wish to make an application for:</td>
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</tbody>
</table>

Child details (Please specify the details of the child you wish to make an application for)

<table>
<thead>
<tr>
<th>8) Forename:</th>
<th>9) Surname:</th>
</tr>
</thead>
<tbody>
<tr>
<td>10) Date of birth:</td>
<td>11) Gender: Boy ☐ or Girl ☐</td>
</tr>
<tr>
<td>12) Does this child live at the same address as the parent/carer named above:</td>
<td>Yes ☐ or No ☐</td>
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<tr>
<td>If no, please give details below:</td>
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<tr>
<td>13a) Name of person the child usually lives with:</td>
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<tr>
<td>13b) Relationship to child:</td>
<td></td>
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<tr>
<td>13c) Address:</td>
<td></td>
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<tr>
<td>13d) Postcode:</td>
<td>13e) Telephone:</td>
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<tr>
<td>13f) Date when the child began living with the person named in (13a):</td>
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<td>14) Nursery attending at present:</td>
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Child further details (Please specify additional details about the child which this application relates)

| 15) Does the child have an Education, Health and Care Plan/Statement of Special Educational Need/IPRA? | Yes ☐ or No ☐ |
| 16) Is the child in local authority care, has been adopted from local authority care or has left local authority care under a special guardianship order, a child arrangements order or a residence? | Yes ☐ or No ☐ |
| 17a) If you answered yes to (16), by which local authority? | |
| 17b) Name of social worker: | 17c) Telephone: |
| 18) Is the child’s parent or guardian a crown servant? | Yes ☐ or No ☐ |
| 19) Child is a multiple birth (e.g. twin or triplet): | Yes ☐ or No ☐ |
Statement of preferences
You are strongly advised to indicate a second or third preference school in case a place at your first preference school is not available. Your list of preferences must include schools in this and other council areas. Only indicate independent schools not listed in this booklet if you have accepted the place there and do not wish to be considered for admission at a Council school.

Preferences

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<th>Rank</th>
<th>Name of school</th>
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<td>First preference school:</td>
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<td>Second preference school:</td>
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<tr>
<td>Third preference school:</td>
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Preference reasons (tick all that apply)

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<th>Distance</th>
<th>Feeder School</th>
<th>Aptitude</th>
<th>Co-educational school</th>
<th>Single-sex school</th>
<th>Travelling time</th>
<th>Social Reasons</th>
<th>Medical</th>
<th>Sibling</th>
<th>Religion</th>
<th>works at the school</th>
<th>Parent/carer works at the school</th>
<th>Other</th>
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<td>First preference school:</td>
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<td>Second preference school:</td>
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<tr>
<td>Third preference school:</td>
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</table>

Sibling information

<table>
<thead>
<tr>
<th>Sibling full name</th>
<th>Sibling date of birth</th>
<th>School</th>
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</thead>
<tbody>
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<td>DD/MM/YYYY</td>
<td></td>
</tr>
<tr>
<td></td>
<td>DD/MM/YYYY</td>
<td></td>
</tr>
</tbody>
</table>

Religion information

For parental involvement in the work and worship of the church please give the following information:

Name of place of worship:
Address of place of worship:
Name of vicar/priest/minister/faith leader/church office:
Telephone number:
Parish where the child lives:

For Roman Catholic only:
Name of church at which the child was baptised: Date of baptism: DD/MM/YYYY
Address of church at which the child was baptised:

Disclaimer
You are only allowed to submit an application if you have legal responsibility for the child. By submitting the application you are confirming that you have legal responsibility for the child detailed in the application and that all details are correct to the best of your knowledge.

Admission authorities reserve the right to verify the information given in this form, any offer of a place will be on the basis that the information is accurate. They reserve the right to withdraw the offer of a place if such an offer has been made as the result of inaccurate information given on this form.

I confirm that I have read the ‘Primary School admissions for September 2020’ booklet and certify that the information given in this application is correct:

Signature: ___________________________ Date: ______________________

Print name: ____________________________
The Olive School, Blackburn

Supplementary Information Form for Admission under the Faith Category

(You should ONLY complete this form if you are applying for admission under the faith category)

You MUST ALSO complete your home Local Authority’s Common Application Form.

<table>
<thead>
<tr>
<th>Child’s Surname</th>
<th>Child’s First Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Birth</td>
<td></td>
</tr>
<tr>
<td>Home Address</td>
<td></td>
</tr>
<tr>
<td>Postcode</td>
<td>Telephone Number</td>
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To enable us to acknowledge receipt of your application, please provide your email address:

<table>
<thead>
<tr>
<th>Parents’ Name</th>
</tr>
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<tbody>
<tr>
<td>Parents’ Address (if different to above)</td>
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</table>

I, the Parent confirm that the above named child is a Muslim.

Signed Parent: .......................................................... Date:...........................................

I, ...................................................... confirm that I am a member of, or receive the membership benefits of, the mosque named below (please circle relevant mosque).

Masjid – e - Tauheedul Islam   Masjid al Hidayah   Masjid – e – Irfan   Masjid – e - Anisul Islam
Acknowledgement

Please obtain a receipt when returning the completed supplementary information form at the school. If you are sending the completed supplementary information form by post, it is recommended that you obtain a ‘proof of postage’, or send by ‘recorded delivery’. If you are completing the form on-line then you will receive an acknowledgement from the school within 5 days of completing the form. If you do not receive an acknowledgement, then it is the parents’ responsibility to contact the school by the 6th day of not receiving the acknowledgement and for providing proof of the completion of the on-line supplementary information form sent to the school.

Additional information

1. You MUST complete your home Local Authority’s common application form by 15th January 2020 at the very latest.
2. You are advised that the Governing Body will not consider the application for admission if you fail to complete the home Local Authority’s common application form, even if the supplementary information form has been completed by 15th January 2020.
3. You are advised that if you do not complete the supplementary information form, then the application for admission will not be considered under the faith category.
4. You are advised that only in exceptional circumstances can applications that are received after the closing date be considered along with all other applications that were received by the closing date.

Parents’ Signature:

I can confirm that the information I have provided is correct and complete, and understand that if I am offered a place at The Olive School, Blackburn based on false or misleading information, the place may be withdrawn.

Signed________________________________________

Name (please print)________________________________________ Date__________________

The completed supplementary information form must be returned together with any supporting documents no later than 15th January 2020 to:

The Admissions Officer, The Olive School Blackburn, Meins Road, Blackburn, Lancashire BB2 6QQ

A copy of the admission policy for The Olive School, Blackburn can be found on the school website www.oliveblackburn.com

Jzk and thank you for returning the completed home Local Authority’s common application form and the supplementary information form by 15th January 2020.

For office use only

Date application received__________________ Date acknowledgement sent__________________
### Section 7: Useful contacts

| School Admissions Team | Children’s Services  
|------------------------|----------------------------------------------------------|
|                        | 10 Duke Street  
|                        | Blackburn BB2 1DH  
|                        | Telephone: (01254) 666605  
| **Statutory Assessment for Special Educational Needs** | Children’s Services  
|                        | 10 Duke Street  
|                        | Blackburn BB2 1DH  
|                        | Telephone: (01254) 666739  
| **Inclusion & Place Planning Team** | Children’s Services  
|                        | 10 Duke Street  
|                        | Blackburn BB2 1DH  
|                        | Telephone: (01254) 666862  
| **Transport Services** | Planning & Prosperity Department  
|                        | Old Town Hall  
|                        | Blackburn BB1 7DY  
|                        | Telephone: (01254) 585003  
| **Bolton Metropolitan Borough Council** | Pupil & Student Services  
|                        | Paderborn House  
|                        | Civic Centre Bolton  
|                        | Telephone: (01204) 332137  
| **Lancashire County Council** | Pupil Access Team  
|                        | Area Education Office  
|                        | 44 Union Street, Accrington  
|                        | The Accrington office has responsibility for admission of pupils in schools in the Hyndburn, Ribble Valley, Burnley, Pendle & Rossendale areas.  
|                        | Telephone: (01254) 220718  
| **Lancashire County Council** | Pupil Access Team  
|                        | Area Education Office  
|                        | East Cliff, Preston  
|                        | The Preston office has responsibility for admission of pupils in schools in the Preston, South Ribble, Ormskirk and Chorley areas.  
|                        | Telephone: (01772) 532412  

Apply online by 15 January 2020 @ www.blackburn.gov.uk/admissions
Section 8: Other useful information

Changing schools during the academic year

Generally a child admitted into a primary school as a reception pupil will remain in that school until age 11. Occasionally, parent(s)/carer(s) may consider a change of school. Before requesting a change of school, please contact the headteacher of your child’s current school. More information about changing schools is listed in the Council’s “In Year Admission Form”.

The form is available from the School Admissions Team, Children’s Services and Education Department, 10 Duke Street, Blackburn, BB2 1DH. Telephone (01254) 666605.

Free school meals/Education benefits

All children in reception and years 1 & 2 are entitled to a free school meal as part of the government’s ‘Universal Infant Free School Meals’ initiative. Talk to your child’s school for further details about how to take up your entitlement.

The school can also benefit from increased funding to support education if your child would be eligible, on income grounds, for a free school meal and you make an application.

Details of benefits relating to free school meals and school milk are available from the Council’s Customer Services department:

- telephone (01254) 585585, or
- website www.blackburn.gov.uk/freeschoolmeals

Discretionary Leave of Absence

The pupil registration regulations remain explicit that headteachers may no longer grant any pupil leave of absence during term-time (such as for a family holiday) unless there are exceptional circumstances and the parent(s)/carer(s) make a formal application for the leave in advance.

While family holidays are enriching experiences, the school year is designed to give families the opportunity for these breaks without having to disrupt their children’s education. It is for headteachers to consider the specific details and relevant context behind each leave request, as schools know their pupils best and are well placed to make those judgements. The regulations also do not allow schools to give retrospective approval and if parent(s)/carer(s) did not formally apply in advance or a child is subsequently kept away from school for longer than was originally agreed with the headteacher, then the pupil’s absence must be recorded as unauthorised and each individual parent could receive penalty notice sanctions for £60 or £120 if paid after 21 days but within 28 days.

Further advice on attendance is available either from your child’s school or from the Council’s Inclusion and Place Planning team, on (01254) 666515.
The information published in this booklet applies to the school year 2019 - 20 and was correct at the time of publication.

If you have any comments about the contents of the booklet please send them to:
School Admissions Team
Children’s Services & Education Department 10 Duke Street Blackburn
BB2 1DH
Email: admissions@blackburn.gov.uk

Privacy Policy
Blackburn with Darwen Council is committed to ensuring that we are transparent about the ways in which we use your personal information. For specific information relating to school admissions, please refer to www.blackburn.gov.uk/Pages/Privacy-policy.aspx