



# Blackburn with Darwen Council Privacy Notice

**Service area** – Home First

## **Purpose we collect the data**

Service Delivery  
Service Improvement  
Prevention/Detection of Crime/Fraud  
Service Planning/Research

## **Categories of data we collect**

Name  
Address  
Date of birth  
Ethnicity  
Telephone Numbers  
NHS number  
Social care status  
Languages  
Gender  
Views of carers  
Views of family, friends and neighbours  
Views of other partner services/professionals  
Keysafe numbers

## **Trusted Assessment Documents**

### **Discharge Summaries**

**Service user feedback/compliments-comments/complaints**

**Staff supervisions- service user cases and case reflection**

**2 x daily emails/ 4 x weekly teleconferences with ELHT (and partners) with SU updates**

**DToC, MADE, trigger (various info)**

**High risk cases/meetings and escalation cases**

**CQC service user packs in homes**

**External emailed support plan/rotas for support workers**

## **Legal basis for processing**

Health and Social Care Act 2012

Care Act 2014

## **Who we share the information with**

Other Council Teams (Children's Services, Adult Social Care, Finance, Housing, Commissioning, Prevent)

Health Providers (NHS England, NHS improvements, NHS Hospital Trusts)

Private Hospitals

Primary Care GPs  
Lancashire Care Foundation Trust  
East Lancashire Hospital Trust  
East Lancashire and Blackburn with Darwen Clinical Commissioning Groups  
Other local authorities (any authorities where required, specific information shared  
Lancashire County Council)  
Regulators/Inspectorates (Care Quality Commission)  
Police  
Fire and Rescue Service  
Specific external teams:  
Occupational Therapy  
Speech and Language  
Physiotherapy  
Dietetics  
Care Home Selection team  
Care Provider - preferred and non-preferred providers including out of area  
Learning Disability Nurses  
Rapid Assessment Team  
Chronic Obstructive Pulmonary Disease (COPD) team  
Oxygen Team  
Mind  
Lancashire Commissioning Support Unit  
Care Network  
Transforming Lives  
Integrated Neighbourhood Teams  
Single Point of Access  
Dentists  
Opticians  
District Nurses  
Complex Case Nurses in Community  
Complex Case Managers in Hospital  
Patient Flow Facilitators  
Ward Staff Nurses  
GP, Doctors and Consultants  
Pharmacists  
Age UK  
Alzheimer's Society  
Transforming Pennine Lancashire  
Inspire - Drug and Alcohol Services

**How long we hold the data**

Current year +6