



Blackburn with Darwen Council Privacy Notice

Service area – Information, Advice and Guidance Team (IAG Team)

Purpose we collect the data

Service delivery, service improvement and planning, early intervention (advice and guidance) and research using anonymised data only.

Categories of data we collect

Name

Address

Date of birth

Ethnicity

Phone number

Email Address

Benefit received

NI number

Learning Difficulties / Disabilities

Work and educations history

Legal basis for processing

Education Act 1997

Education and Skills Act 2008

Who we share the information with

Other teams in the department (Neighbourhoods and Learning team, Troubled Families team)

Education providers (FE Colleges, Learn Direct etc.)

National Careers Service Prime Contractor (Manchester Growth Company)

Other National Careers Service Providers across England

Other agencies (Job Centre Plus, Bootstrap Ent., etc.)

Skills Funding Agency

How long we hold the data

All personal records (Action Plans) from 1st Oct 2014 must be retained until 1st Sept 2022