



Blackburn with Darwen Council Privacy Notice

Service area – Children’s Disability Service

Purpose we collect the data

Service Delivery

Service Improvement and Planning

Early Intervention and Research using anonymised data only

Disability Links Register, for the purpose of providing community aids and adaptations and as part of undertaking adaptations and installing equipment in service user property

Categories of data we collect

Name

Address

Date of birth

Ethnicity

Schools/Colleges/Educational provision attended

Phone number

Email address of parents/guardian

Medical and SEN needs – Clinic letters and EHC Plans

Child’s Diagnosis, evidence of learning disability or difficulty, medication prescribed

Parental diagnosis, health needs.

Unique Pupil Number

NHS number

Behaviour & attendance data

Social care status

Home language and preferred method of communication

Views of parents and carers

Views of child or young person

For the Disabled Facilities Grant process; proof of home ownership or tenancy, and financial information such as savings, income and loan agreements

Legal basis for processing

Children & Families Act 2014

SEND Code of Practice Aged 0-25 (2014)

Who we share the information with

Other Education Teams (SEND Support Service, Education Psychology, Post 16 Team, Admissions, Exclusions, Fair Access & In Year Admissions)

Other Council Teams (Children's Services, Adult Social Care, Early Years, Youth Justice Service, Self-Directed Support Team, Legal Services)

Education providers (Schools, Children's Centres, Private Nurseries, Further Education Colleges, Work Based Learning Providers, Independent Specialist Providers)

Other Local Authorities (SEND Services)

Department for Education

Health Teams (Paediatrics, Occupations Therapy, Speech and Language, Physiotherapy, CAMHS, school nurses, Clinical Commissioning Groups, Lancashire Commissioning Support Unit)

Police

Blackburn with Darwen Carer's Service

How long we hold the data

Personal records kept until 75th birthday.