



# Blackburn with Darwen Borough Council Privacy Notice

**Service Area – Virtual Learning Environment (Schools)**

## **Purpose we collect the data**

- Service Delivery
- Service Improvement
- Service Planning / Research

## **Categories of data we collect**

- Name
- Username
- Email Address
- Training Records

## **Legal Basis for Processing**

- Contract
- Statutory Compliance and Mandatory Training Requirement

## **Who we share the information with**

- Schools
- Blackburn with Darwen Council internally

## **How long we hold the data**

- 6 years after employment ceases / last access to the system