



Secondary School Admission Policies

For admission in September 2023

August 2022

This booklet provides basic information on admission policies for all Blackburn with Darwen Secondary Schools and Academies, but it is not possible to include all the information about every school's admission policy. Some requirements – for example, those relating to worship attendance - vary between schools. Maps of parish boundaries are available from the schools.

School Admission Polices

Blackburn Central High School	3
Darwen Aldridge Community Academy	4
Darwen Vale High School.....	5
Our Lady and St John Catholic College	6
Pleckgate High School.....	8
Queen Elizabeth Grammar School	9
St Bede's Roman Catholic High School.....	11
St Wilfrid's Church of England Academy	12
Tauheedul Islam Boys' High School (TIBHS).....	14
Tauheedul Islam Girls' High School (TIGHS).....	16
Witton Park Academy	17

You are strongly advised to obtain a copy of the full admission policy for each school you are considering, and to carefully consider all the information available at www.blackburn.gov.uk/admissions and from the schools before completing your application form.

Parents and carers must complete the Council's application form and you are advised to check with the school if a separate form is also required to be completed which you will need to obtain from the school.

Blackburn Central High School

All preferences expressed will be considered equally. If the number of children requiring admission does not exceed the school's published admission number, all the children will be offered admission. If the number of children requiring admission exceeds the published admission number, then the Governors will consider all preferences equally against the proposed oversubscription criteria shown below.

Determined admission criteria

Children with either an education, health and care plan, a statement for special educational needs or an individual pupil resource agreement (IPRA) for whom the preferred school is named in the plan/statement/IPRA will be admitted first. The remaining applicants who have named this school as a 1st 2nd or 3rd preference will then be considered equally against the Council's admission policy, in the priority order given below:

- a) A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order, including those who appear to this admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted¹. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.
- b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, not cousin, or the child of the parent/carer's partner, and in every case, the child must be living in the same family unit at the same address) who will still be attending the preferred school when the younger child is admitted;
- c) Children with proven and exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category there is certain evidence you must provide. *Please see the full policy on the school's website which provides full details regarding the application of this criterion.*
- d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using a computer.

Tie-breaker

If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the 'tie-breaker' to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child/ren to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place. The draw will take place at the Local Authority's offices, and the names will be drawn by a local authority officer who is independent of the admissions process.

Priority for twins/multiple births

If an application has been made for places for twins/triplets/2 or more siblings in the same year group and insufficient places are left within the published admission number (i.e. one of the siblings is the last child who can be admitted within that number) it may be possible for the Admission Authority to offer places to the other sibling(s) in the birth group.

¹ An 'adoption order' is an order under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians). A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society."

Darwen Aldridge Community Academy

Where the academy is named on a child's EHCP or Statement of Special Educational Needs, that pupil will be admitted to the academy.

The academy will consider all applications for places. Where fewer applications are received than places available, the academy will offer places to all those who have applied.

If the number of applications for admission is greater than the PAN (places available), all applications will be considered, and places offered according to the oversubscription criteria in the order set out below:

- i. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order² including those who appear to the Trust to have been in state care outside of England and ceased to be in state care as result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
- ii. Children of staff at the academy who occupy, or have been recruited to, a post where there is a demonstrable skill shortage. Aldridge Education must approve the Principal's assessment process and designation of such posts to confirm the staff members' eligibility under this criterion. Priority will be limited to one place for each form of entry in any year (i.e. 3 places in each 3-form year group).
- iii. Children who, at the time of admission, have a sibling who attends the academy. For this purpose, "sibling" means a whole, half or step-sibling or an adopted child resident at the same address.
- iv. Children of staff in the school who have been employed at the academy for two or more years at the time the application is submitted. Aldridge Education must approve the Principal's decision to allocate places to staff under this criterion. Priority will be limited to one place for each form of entry in any year (i.e. 3 places in each 3-form year group).
- v. Distance measurement – Priority will be given to those children who live closest to the school. The Local Authority measures distance on behalf of Aldridge Education. Blackburn with Darwen LA use Ordinance Survey Data to calculate straight line distance between the child's home and the main entrance to the academy. Where a child resides in a block of flats, the distance will be measured to the main entrance of the building in which the flats are located.

PLEASE NOTE: A child's home will be the address at which the child normally resides, and which has been notified to relevant agencies (e.g. the Local Authority) as being the child's normal place of residence. Where a child lives normally during the school week with more than one parent at different addresses, the permanent home address for the purposes of school admissions will be the one where the child spends the majority of school nights Monday–Friday.

Tie-breaker

If Aldridge Education is unable to distinguish between applicants using the published oversubscription criteria, including those who live in blocks of flats within the same building, places will be offered via a random draw which will be supervised by someone independent of the academy.

Priority for Twins/Multiple births

In the case of multiple births or siblings in the same year group, where there is only one place available in the academy, all will be considered together as one application.

Darwen Vale High School

Where the academy is named on a child's EHCP or Statement of Special Educational Needs, that pupil will be admitted to the academy.

The academy will consider all applications for places. Where fewer applications are received than places available, the academy will offer places to all those who have applied.

If the number of applications for admission is greater than the PAN (places available), all applications will be considered, and places offered according to the oversubscription criteria in the order set out below:

- i. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order² including those who appear to the Trust to have been in state care outside of England and ceased to be in state care as result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
- ii. Children of staff at the academy who occupy, or have been recruited to, a post where there is a demonstrable skill shortage. Aldridge Education must approve the Principal's assessment process and designation of such posts to confirm the staff members' eligibility under this criterion. Priority will be limited to one place for each form of entry in any year (i.e. 3 places in each 3-form year group).
- iii. Children who, at the time of admission, have a sibling who attends the academy. For this purpose, "sibling" means a whole, half or step-sibling or an adopted child resident at the same address.
- iv. Children of staff in the school who have been employed at the academy for two or more years at the time the application is submitted. Aldridge Education must approve the Principal's decision to allocate places to staff under this criterion. Priority will be limited to one place for each form of entry in any year (i.e. 3 places in each 3-form year group).
- v. Distance measurement – Priority will be given to those children who live closest to the school. The Local Authority measures distance on behalf of Aldridge Education. Blackburn with Darwen LA use Ordinance Survey Data to calculate straight line distance between the child's home and the main entrance to the academy. Where a child resides in a block of flats, the distance will be measured to the main entrance of the building in which the flats are located.

PLEASE NOTE: A child's home will be the address at which the child normally resides, and which has been notified to relevant agencies (e.g. the Local Authority) as being the child's normal place of residence. Where a child lives normally during the school week with more than one parent at different addresses, the permanent home address for the purposes of school admissions will be the one where the child spends the majority of school nights Monday–Friday.

Tie-breaker

If Aldridge Education is unable to distinguish between applicants using the published oversubscription criteria, including those who live in blocks of flats within the same building, places will be offered via a random draw which will be supervised by someone independent of the academy.

Priority for Twins/Multiple births

In the case of multiple births or siblings in the same year group, where there is only one place available in the academy, all will be considered together as one application.

Our Lady and St John Catholic College

The governors recognise that the first responsibility of the school is to serve the Roman Catholic community for which it has been established. This is focused on designated parish communities and the Roman Catholic primary schools that are partners in providing for those communities. In establishing their over-subscription criteria, the governors have taken full account of the Code of Practice produced by the Department for Education. This is reflected in the emphasis placed on supporting looked after children.

The Associated Roman Catholic Primary Schools are:

- Holy Souls
- Our Lady of Perpetual Succour
- St Alban's
- St Anne's
- St Antony's
- St Mary & St Joseph's

The designated parish communities served by the schools are:

- Holy Family, Blackburn
- St Alban and Good Shepherd, Blackburn
- Holy Souls, Blackburn
- Our Lady of Perpetual Succour, Blackburn
- Part of Sacred Heart (formerly St Anne's Parish)

Children with either an Education, Health and Care Plan, a statement of Special Educational Needs or an IPRA, naming Our Lady & St John will be given priority over all other applicants.

Where the school receives more applications than there are places available, the Governing Body will admit children in accordance with the criteria set out in priority order as below.

1. Pupils with an Education, Health and Care Plan or a statement of Special Educational Need.
2. Baptised Roman Catholic pupils who are "looked after children" or "previously looked after children" including IAPLAC
3. Baptised Roman Catholic pupils attending an associated Roman Catholic Primary School (see list above).
4. Baptised Roman Catholic pupils who are resident in a designated parish (see list above) and would have a sibling attending the school at the time the admission would take effect.
5. Baptised Roman Catholic pupils who are resident in a designated parish (see list above).
6. Baptised Roman Catholic pupils who would have a sibling attending the school at the time the admission would take effect.
7. Other Baptised Roman Catholic children.
8. Non Roman Catholic pupils who are "looked after children" or "previously looked after children".³
9. Non Roman Catholic pupils attending an associated Roman Catholic Primary School (see list above).
10. Non Roman Catholic pupils who would have a sibling attending the school at the time the admission would take effect.
11. Children with proven and exceptional medical/social needs where these needs can only be met at this school.
Please see the full policy on the school's website which provides full details regarding the application of this criterion.
12. Other children.

If you wish to be considered for admission under (2) to (7) a copy of the relevant Baptismal Certificate must be produced at the time of application.

Tie-breaker

Where there are more applicants for the available places within a category, then the distance between address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where the cut-off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority's system of a random draw will determine which address(es) receive the offer(s). The draw will take place at the Local Authority's offices, and the names will be drawn by a local authority officer who is independent of the admissions process.

Priority for Twins/Multiple births

If an application has been made for places for twins/ triplets/2 or more siblings in the same year group and insufficient places are left within the published admission number (i.e. one of the siblings is the last child who can be admitted within that number) it may be possible for the Admission Authority to offer places to the other sibling(s) in the birth group.

Pleckgate High School

All preferences expressed will be considered equally. If the number of children requiring admission does not exceed 270 all the children will be offered admission. If the number of children requiring admission exceeds 270, then the admissions authority (the Academy Trust) will consider all preferences equally against the oversubscription criteria shown below.

Where the number of applications is greater than the published admission number, all applications will be considered equally and against the criteria set out below.

Children with either an education, health and care plan or a statement for special educational needs for whom the School is named in the plan/statement will be admitted first. The remaining applicants who have named the School as a 1st 2nd or 3rd preference will then be considered equally against the School's admission policy, in the priority order given below:

- a) A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order, including those who appear to this admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted (see footnote). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.
- b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, not cousins, or the child of the parent/carer's partner, in every case, the child must be living in the same family unit at the same address who will still be attending the School when the younger child is admitted;
13. Children with proven and exceptional medical, social or welfare needs which are directly relevant to the School. If you wish to be considered under this category there is certain evidence you must provide. *Please see the full policy on the school's website which provides full details regarding the application of this criterion.*
- c) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the School. The distance will be measured by the Local Authority in a straight line between the home front door and the main gate of the school using a computer.

Tie-breaker

If category (b) to (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the 'tie-breaker' to decide between the remaining cases. Places will be offered to children who live nearest to the School. The distance will be measured by the Local Authority in a straight line between the home front door and the main gate of the School using a computer. If after measuring distances it is still not possible to decide on the children to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority's system of random allocation will be used to decide which of the children can be offered a place. The draw will take place at the Local Authority's offices, and the names will be drawn by a local authority officer who is independent of the admissions process.

Priority for Twins/Multiple births

If an application has been made for places for twins/triplets/2 or more siblings in the same year group and insufficient places are left within the published admission number (i.e. one of the siblings is the last child who can be admitted within that number) it may be possible for the School to offer places to the other sibling(s) in the birth group.

Queen Elizabeth Grammar School

Parents seeking admission to QEGS for their children during the normal admissions round must complete their LA's Common Application Form (CAF) and return it to their home LA on or before the National Closing Dates for applications. QEGS own online supplementary application form (SIF) must also be completed by the national closing date.

- Pupils who are in Year 6 of QEGS whose parents wish them to continue at this school in Year 7 are entitled to do so without further application through the LA, provided their parents notify the school of their intention. A letter/intention slip will be sent home in October 2022 asking those parents to indicate their intentions to the school.
- 50% of the total places in Year 7 will be allocated to pupils resident in the Borough of Blackburn with Darwen (in-Borough) and 50% to pupil's resident outside the Borough of Blackburn with Darwen (out-of-Borough). QEGS Year 6 pupils will be included in these numbers to maintain the even geographical split across the whole year group. Therefore, the number of external places available will vary each year depending on the geographical location of the Year 6 pupils. Should there be fewer than 50% of potential pupils from one geographical area; the remaining places will be offered to pupils from the other geographical area. After consideration of the Year 6 pupil's locations, the number of places available to external pupils will have been established.

Fair Banding (ability assessment)

All pupils must sit the Fair Banding Assessment. This is to ensure there is an even spread of entrants across the ability range. Application is by submitting a Supplementary Information Form (SIF) online, found on the QEGS website (<https://www.gegsblackburn.com/admissions/year-7/>). This application must be submitted by the National Closing Date of 31 October 2022.

Anyone unable to complete the SIF online must contact School, where arrangements will be made for parents to complete this application in School, or a hard copy application will be provided upon request (for which a numbered receipt will be given).

Failure to complete the QEGS online SIF will mean that your child misses sitting the Fair Banding Assessment because we are not aware of your preference for a place at QEGS (the LA does not share application information with the School at this stage of the application process). If your child does not sit the assessment, it will NOT be possible for us to consider them for a place until after all the on-time banded applications have been considered.

All external applicants will sit the Fair Banding Assessment on Saturday 12 November 2022. The assessment is not an 'entrance examination'; there is no 'pass' or 'fail'. The process used is Norm Referenced Banding with equal-sized bands as recommended by DfE guidance. QEGS pupils will sit this assessment the following week, on a date to be agreed within school that is convenient for all.

A pupil who is too ill to attend on Saturday 12 November 2022, and who provides a doctor's note to confirm this, will be invited to the supplementary assessment on Thursday 17th November 2022. If the pupil is still too ill to attend on Thursday 17 November 2022, and provides a doctor's note to confirm this, other arrangements will be made for the assessment to be completed.

If there are exceptional circumstances, other than the pupil's illness that prevent them from attending the Fair Banding Assessment on Saturday 12 November 2022, evidence of this must be provided to the Admissions Authority and, if accepted, the supplementary date of Thursday 17 November 2022 will be offered. If the pupil misses the supplementary date, the application will be treated as a late application, unless the Admissions Authority is satisfied that there were fresh exceptional circumstances. Late applications cannot be considered for a place until the applications of those who have taken the assessment have been considered. No pupil, including late applicants, can be considered for a place until they have taken the assessment and been banded.

The results of the Fair Banding Assessment will be used to place each applicant into an ability band. Each band will be divided into in-Borough and out-of-Borough pupils. The number of QEGS Year 6 pupils and the geographical area in which they live will determine the number of places in each band available to external

pupils. If any QEGS Year 6 pupil decides not to take up the Year 7 place reserved for them the place will be offered to a pupil on the LA's reserve list who is in the same ability band and geographical location as that Year 6 pupil.

Parents are responsible for ensuring that both applications (the LA's CAF and QEGS SIF) are submitted by 31 October 2022. Failure to do so will result in your application being considered as 'late'

Oversubscription Criteria

All QEGS Year 6 pupils will be allocated to their relevant geographical area and bands first in order to establish how many places remain to be allocated within each geographical area and band for the external applicants.

The AT will then admit all pupils with either an Education, Health and Care Plan (EHCP) naming this school.

All external pupils who have named QEGS as a preference will be considered equally against the School's Admissions Policy, and if undersubscribed all pupils will be admitted.

Thereafter, if there are more applicants than places available, the AT will allocate these remaining places to external applicants using the oversubscription criteria below, which are listed in order of priority:

- a) 'looked after' children and children who were previously 'looked after' but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order¹. 'Looked after' means that the child is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions at the time of making an application to the school.

An 'adoption order' is an order under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians). A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

- b) children of a member of staff who has been employed by the Academy Trust for two or more years at the time when the application for admission is made and who will still be employed at the time of admission. The member of staff must have a School pay reference number.
- c) other children.

Tie-breaker

If in categories (b) or (c) there are more applications than places available for either geographical area, then the places will be allocated by random allocation. Observed by an independent representative of the LA and members of the AT Admissions Panel, each pupil is allocated a number and these are drawn at random in full view of all those who witness the process. Separate draws are made for in-Borough pupils and out-of-Borough pupils.

St Bede's Roman Catholic High School

Admissions to the school will be made by the Governing Body. Children who have an Education Health and Care Plan/Statement for Special Educational Need naming St Bede's will be given priority above all other children. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of admissions criteria forming a priority order where there are more applications for admissions than the school has places available.

1. "A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order, including those who appear to this admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted (see footnote). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.
2. Baptised Catholic children who have a sibling in the school at the time of application and admission
3. Baptised Catholic children from the following Partner Primary Schools: St. Paul's, Feniscowles, St. Peter's, Mill Hill, St. Edward's, Darwen, St. Joseph's, Darwen and Feniscowles Primary School.
4. Other baptised Catholic children.
5. Non Catholic children who have a sibling in the school at the time of application and admission.
6. Children with a parent or carer who has been employed at St Bede's for a minimum of two years prior to the closing date for applications.
7. Non Catholic children from the Partner Primary Schools as listed in Category 3.
8. Other children.

All Catholic applicants will be required to produce baptismal certificates or documentation from a Parish Priest confirming that the child is in full communion with the Catholic Church at the time of application.

Tie-Breaker

If, in any category, there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the front door of the child's home address (including the community entrance to flats) to the main entrance of the school using the Local Authority's computerised measuring system with those living nearer to the school having priority. In the event of distances being the same for two or more applications where this distance would decide who would be allocated the last place/s, the Local Authority's system of a random draw will determine which address(es) receive the offer(s). The draw will take place at the Local Authority's offices, and the names will be drawn by a local authority officer who is independent of the admissions process.

Twins/Multiple births

If an application has been made for places for twins/triplets/two or more siblings in the same year group and insufficient places are left within the published admission number (i.e. one of the siblings is the last child who can be admitted within that number) it may be possible for the Admission Authority to offer places to the other sibling(s) in the birth group.

St Wilfrid's Church of England Academy

The Governors are responsible for admissions to the Academy. **A supplementary form must be completed for all applications considered on faith criteria. This is available from the Academy, and should be returned to the Academy by 31 October 2022.**

Under the statutory code of Practice the Governing Board operates a system of equal preferences and allocates places according to its policy. In the event that there are more applicants than places, after admitting all children with a final Statement of Special Educational Need or an Education Health and Care Plan naming St Wilfrid's Church of England Academy, the Governing Board will allocate places using the criteria below, which are listed in order of priority:

- 1a) Children in public care and previously looked after children.
This includes any "looked after child", "previously looked after children" and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. 'Looked after' means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of its social services functions. This criteria also includes looked after children and all previously looked after children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- 1b) Children with special medical or social circumstances affecting the child where these needs can **only** be met at this school. Professional supporting evidence from a professional, e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, **and such evidence must set out the particular reasons why the school in question is the most suitable school and the impact if the child had to attend another school.**

Within the criteria below, first priority within each criteria will be given to brothers and sisters of pupils who are on the Academy roll, including the sixth form, both at the closing date for applications (31 October 2022) and the date of admission (1 September 2023). Brothers and sisters' means full, step, half, foster and adopted brothers and sisters and the child/ren of the parent/carer's partner living with the same family at the same address and full brothers and sisters living apart.

Category 13 (distance) will be used as a "tie break" in categories 2 - 12 if the admission number of 246 is reached during consideration of applications in any of these categories.

In categories 2 to 8, the child's parent(s) or legal guardian(s) must show evidence of being active member(s) of the Church of England, or any church in membership of Churches Together in England, the Free Churches Group or the Evangelical Alliance by a worship attendance of:

2. not less than **weekly** over a period of **two years** from 1 September 2020 to the 31 August 2022.
3. not less than **fortnightly** over a period of **two years** from 1 September 2020 to the 31 August 2022.
4. not less than **monthly** over a period of **two years** from 1 September 2020 to the 31 August 2022.
5. not less than **weekly** over a period of **one year** from 1 September 2021 to the 31 August 2022.
6. not less than **fortnightly** over a period of **one year** from 1 September 2021 to the 31 August 2022.
7. not less than **monthly** over a period of **one year** from 1 September 2021 to the 31 August 2022.

Followed by:

8. Children with a parent(s) who is an occasional worshipper at the Church of England or a church in membership of Churches Together in England, the Free Churches Group or the Evangelical Alliance. Occasional worshipping is defined as a minimum of six times for a period of at least one year from 1 September 2021 to the 31 August 2022.

In category 9, the child **must show evidence** of being an active member of the **Church of England**, or any church in membership of **Churches Together in England**, the **Free Churches Group** or the **Evangelical Alliance** by a worship attendance of:

9. Children who are occasional worshippers at the Church of England or a church in membership of Churches Together in England, the Free Churches Group or the Evangelical Alliance. Occasional worshipping is defined as a minimum of six times for a period of at least one year from 1 September 2021 to the 31 August 2022.

In the event that during the period specified for attendance at worship the church [or, in relation to those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been available for public worship

10. Children with a parent employed by the Academy on a permanent contract, either on a full or part-time basis for at least two years prior to 1 September in the year of application.
11. Children who have attended The Redeemer Church of England Primary School, Blackburn, Mellor St Mary's Church of England Primary School, St Aidan's Church of England Primary School, St Francis Church of England Primary School, St Gabriel's Church of England Primary School, St Paul's Church of England Primary School Hoddlesden, St Oswald's Church of England Primary School, Knuzden and Belthorn Academy, for the whole of year 5 in the school year before the closing date for applications.

In category 12, the child's parent(s) or legal guardian(s) must show evidence of being an active member of the major world faiths who are in membership of the UK Interfaith Network (www.interfaith.org.uk):

12. Children with a parent(s) or legal guardian(s) who shows evidence of being active members of the major world faiths who are in membership of the UK Interfaith Network (www.interfaith.org.uk); in addition to Christians, it includes Buddhists, Baha'is, Hindus, Jains, Jews, Muslims, Sikhs, Zoroastrianes. The parent must meet the normal religious obligations of the faith. The governors will request confirmation of this from the relevant member of the clergy or worship leader.
13. Other children on the basis of **distance** from the front door of their home to the Academy, measured by a straight line from the Duckworth Street pedestrian gate, giving highest priority to those living nearest the academy. (The distance is calculated by the local authority's computerised system.)

Tie break

Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where the cut-off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority's system of a random draw will determine which address(es) receive the offer(s). The draw will take place at the Local Authority's offices, and the names will be drawn by a local authority officer who is independent of the admissions process.

Tauheedul Islam Boys' High School (TIBHS)

To allow the school to consider the application under Priority Group A, Muslim parents are required to return the completed supplementary information form by 31 October 2022. Where a place cannot be offered under Priority Group A, then the application will be considered under Priority Group B, alongside all other applicants for whom the parents did not complete a supplementary information form.

The supplementary information form is included in the BwDBC's admissions booklet. The form can be downloaded from the school's website www.tibhs.com. You can request it by email: admissions@tibhs.staracademies.org or by contacting the Admissions Officer, Tauheedul Islam Boys' High School, Sumner Street, Blackburn Lancashire BB2 2LD. (Telephone 01254 918670).

The completed supplementary information form must be returned to the school by 31 October 2021.

Applicants **MUST ALSO** complete and return the home Local Authority's common application form by 31 October 2022.

Failure to complete the home Local Authority's common application form, even if the supplementary information form has been completed by 31 October 2022, will mean that the school will not consider the application form for admission.

Allocation of places

Following the admission of children with an education, health and care plan, a maximum of 50% of the remaining places are allocated to children whose parents completed the supplementary information form, using the criteria listed under Priority Group A.

When an odd number of children with an education health and care plan are named to the school, we will round down the number of children allocated places under Priority Group A to the nearest whole child. For example: if one child with an education health and care plan is named to the school, we will allocate 61 places in Priority Group A if there are 61 or more Muslim applicants.

Following the admission of Muslim children under Priority Group A, the remaining places are allocated to all children under Priority Group B. This will include children refused admission under Priority Group A, and children whose parents did not complete the supplementary information form, using the criteria listed under Priority Group B, until the admission number of 124 is met.

If the school is oversubscribed, children will be admitted in accordance with the oversubscription criteria in the order listed below, once all children with an education, health and care plan, naming the school are admitted.

Oversubscription criteria

Priority Group A

A maximum of 50% of the remaining places will be allocated to boys who are of the Muslim faith in the following order:

1. Looked after Muslim children or a Muslim child who was previously looked after, but immediately after being looked after became subject to an adoption, child arrangement order, or special guardianship order or those Muslim children who appear to the school to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children whose parent is a member of, or a woman who receives the membership benefits of, Masjid-e-Tauheedul Islam.
3. Children whose parent is a member of, or a woman who receives the membership benefits of, Masjid al Hidayah, Masjid-e-Irfan and Masjid-e-Anisul Islam.
4. Children of Muslim staff employed at Tauheedul Islam Boys' High School or Tauheedul Islam Boys' Sixth Form College for 2 or more years at the time at which the application for admission is made, and / or the member of staff has been recruited to fill a post where there is a demonstrable skill shortage.

5. Muslim children with a sibling attending TIBHS in Years 7-11, at the time of both application and offer of a place.
6. Muslim children with proven, exceptionally strong special, medical or social circumstances, which are directly relevant to attendance at TIBHS.

Parents are responsible for providing the professional supporting evidence with the application by the closing date from a consultant, doctor, psychologist, social worker or from another relevant independent professional.

7. Muslim children attending The Olive School, Blackburn at the time of both application and offer of a place.
8. All other Muslim children who live nearest from home to school.

Priority Group B

Remaining places will be allocated to other applicants including those refused admission in Priority Group A, equally and without reference to faith, in the following order:

1. Looked after children or a child who was previously looked after, but immediately after being looked after became subject to an adoption, child arrangement order, or special guardianship order or those children who appear to the school to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of Muslim staff employed at Tauheedul Islam Boys' High School or Tauheedul Islam Boys' Sixth Form College for 2 or more years at the time at which the application for admission is made, and / or the member of staff has been recruited to fill a post where there is a demonstrable skill shortage.
3. Children with a sibling attending TIBHS in Years 7-11, at the time of both application and offer of a place.
4. Children with proven, exceptionally strong special, medical or social circumstances, which are directly relevant to attendance at TIBHS.

Parents are responsible for providing the professional supporting evidence with the application by the closing date from a consultant, doctor, psychologist, social worker or from another relevant independent professional.

5. Children attending The Olive School, Blackburn at the time of both application and offer of a place.
6. All other children who live nearest from home to TIBHS.

Tie-breaker

Boys who live nearest from home to school will receive priority for any criteria that are oversubscribed. The distance is measured in a straight line from the front door of the home to the main school entrance of the school, using BwDBC's computerised mapping system.

If the distance between home and school is the same, which includes the same geographical property reference (such as a block of flats), then random allocation is used as a tie-breaker. BwDBC's School Admissions Team will undertake the random allocation process in the presence of a school representative.

Tauheedul Islam Girls' High School (TIGHS)

To enable the school to consider the admission of children under the mosque membership criteria, parents are required to complete the supplementary information form.

The form is included in the BwDBC's admissions booklet. The form can be downloaded from the school's website www.tighs.com.

You can request it by email: TIGHS_Admissions@tighs.staracademies.org or by contacting the Admissions Officer, Tauheedul Islam Girls' High School, Preston New Road, Blackburn Lancashire BB2 7AD (Telephone 01254 54021).

The completed supplementary information form must be returned to the school by 31 October 2022.

Applicants MUST ALSO complete and return the home Local Authority's common application form by 31 October 2022.

Failure to complete the home Local Authority's common application form, even if the supplementary information form has been completed by 31 October 2022 will mean that the school will not consider the application form for admission at TIGHS.

If the school is oversubscribed, children will be admitted in accordance with the oversubscription criteria in the order listed below, once all children with an education, health and care plan, naming the school are admitted.

Oversubscription criteria

1. Looked after children or a child who was previously looked after, but immediately after being looked after became subject to an adoption, child arrangement order, or special guardianship order or those children who appear to the school to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children whose parent is a member of, or a woman who receives the membership benefits of, Masjid e Tauheedul Islam.
3. Children whose parent is a member of, or a woman who receives the membership benefits of, Masjid al Hidayah, Masjid-e-Irfan and Masjid-e-Anisul Islam.
4. Children of staff employed at TIGHS or TIGHS Sixth Form College for 2 or more years at the time at which the application for admission is made, and / or the member of staff has been recruited to fill a post where there is a demonstrable skill shortage.
5. Children with proven, exceptionally strong special, medical or social circumstances, which are directly relevant to attendance at TIGHS.

Parents are responsible for providing the professional supporting evidence with the application by the closing date from a consultant, doctor, psychologist, social worker or from another relevant independent professional.

6. Children with a sibling attending TIGHS in Years 7-11, at the time of both application and offer of a place.
7. Children attending The Olive School, Blackburn at the time of both application and offer of a place.
8. All other children who live nearest from home to TIGHS.

Tie-breaker

Children who live nearest from home to school will receive priority for any criteria that are oversubscribed. If the distance between home and school is the same, which includes the same geographical property reference (such as a block of flats), then random allocation is used as a tie-breaker. BwDBC's School Admissions Team will undertake the random allocation process in the presence of a school representative.

Witton Park Academy

All preferences expressed will be considered equally. If the number of children requiring admission does not exceed 240 all the children will be offered admission. If the number of children requiring admission exceeds 240, then the admissions authority (the Academy Trust) will consider all preferences equally against the oversubscription criteria shown below.

Children with either an education, health and care plan, a statement for special educational needs or an IPRA for whom the Academy is named in the plan/statement/IPRA will be admitted first. The remaining applicants who have named the Academy as a 1st 2nd or 3rd preference will then be considered equally against the Academy's admission policy, in the priority order given below::

- a) 'Looked after' children and children who were previously 'looked after' but immediately after being looked after were adopted or became subject to a residence/child arrangement order, or special guardianship order ('Looked after' means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.
- b) Children with an older sibling (sibling means a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, not cousin, or the child of the parent/carer's partner, and in every case, the child must be living in the same family unit at the same address) who will still be attending the preferred school when the younger child is admitted;
- c) Children with proven and exceptional medical, social or welfare needs which are directly relevant to the school concerned. If you wish to be considered under this category there is certain evidence you must provide. *Please see the full policy on the school's website which provides full details regarding the application of this criterion.*
- d) Children who live nearest the school (geographical proximity). Under this category, the remaining places will be offered to children who live nearest to the preferred school. The distance will be measured in a straight line between the home front door and the main gate of the school using a computer.

Tie-breaker

If category (b), (c) or (d) is oversubscribed, geographical proximity (as set out in category (d)) will be used as the 'tie-breaker' to decide between the remaining cases. If after measuring distances it is still not possible to decide on the child/ren to be offered admission (for example two children living in the same block of flats or in the same house) the Local Authority will then use random allocation to decide which of the children can be offered a place. The draw will take place at the Local Authority's offices, and the names will be drawn by a local authority officer who is independent of the admissions process.

Twins/Multiple births

If an application has been made for places for twins/ triplets/2 or more siblings in the same year group and insufficient places are left within the published admission number (i.e. one of the siblings is the last child who can be admitted within that number) it may be possible for the Admission Authority to offer places to the other sibling(s) in the birth group.